

## Town of Bethlehem Business Retention and Expansion Program

**August 8, 2016**

### **Agenda**

Meeting Start: 3pm

- a) Establish Leadership Team
  - i) Select coordinator positions
    - (1) Visitation Coordinator
    - (2) Media Coordinator
    - (3) Business Resource Coordinator
    - (4) Milestone Coordinator
- b) Names for Taskforce Members (5-10)
- c) Timeline
  - i) Establish Taskforce
  - ii) Review and approve business list
  - iii) Review and approve survey
  - iv) Develop visitors list
  - v) Develop training sessions