

# BUDGET OF THE TOWN

OF: \_\_\_\_\_ Bethlehem, NH \_\_\_\_\_

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_ 1/28/2013 \_\_\_\_\_

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

_____	_____
_____	_____
_____	_____

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>GENERAL GOVERNMENT</b>						
4130-4139	Executive	4	209,994	172,159	195,443	
4140-4149	Election, Reg. & Vital Statistics	4	63,695	52,885	53,575	
4150-4151	Financial Administration	4	71,840	52,199	51,458	
4152	Revaluation of Property	4	85,674	40,758	26,930	
4153	Legal Expense	4	52,000	46,680	45,000	
4155-4159	Personnel Administration					
4191-4193	Planning & Zoning	4	32,092	28,610	28,875	
4194	General Government Buildings	4	87,283	64,331	77,870	
4195	Cemeteries					
4196	Insurance	4	3,000		3,000	
4197	Advertising & Regional Assoc.	4	10,900	10,900	10,900	
4199	Other General Government	4	3,750	2,610	3,750	
<b>PUBLIC SAFETY</b>						
4210-4214	Police	4	499,792	436,224	513,740	
4215-4219	Ambulance	4	42,338	29,562	41,700	
4220-4229	Fire	4	141,977	137,969	143,000	
4240-4249	Building Inspection	4	8,500	9,836	9,600	
4290-4298	Emergency Management	4	1,000		1,000	
4299	Other (Incl. Communications)	4	64,000	62,233	66,000	
<b>AIRPORT/AVIATION CENTER</b>						
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>						
4311	Administration					
4312	Highways & Streets	4	554,280	542,896	592,100	
4313	Bridges					
4316	Street Lighting	4	43,000	35,172	43,000	
4319	Other					
<b>SANITATION</b>						
4321	Administration					
4323	Solid Waste Collection					
4324	Solid Waste Disposal					
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other					

1	2	3	4	5	6	7
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<b>WATER DISTRIBUTION &amp; TREATMENT</b>						
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
<b>ELECTRIC</b>						
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>						
4411	Administration					
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other	4	9,371	9,371	0	
<b>WELFARE</b>						
4441-4442	Administration & Direct Assist.	4	68,000	57,600	62,258	
4444	Intergovernmental Welfare Pymts					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>						
4520-4529	Parks & Recreation	4	119,616	102,347	132,500	
4550-4559	Library	4	66,450	64,300	70,000	
4583	Patriotic Purposes					
4589	Other Culture & Recreation	4	7,500	6,611		
<b>CONSERVATION</b>						
4611-4612	Admin. & Purch. of Nat. Resources					
4619	Other Conservation	4	1,000	1,001	1,235	
<b>DEVELOPMENT</b>						
4631-4632	Redevelopment and Housing					
4651-4659	Economic Development					
<b>DEBT SERVICE</b>						
4711	Princ.- Long Term Bonds & Notes					
4721	Interest-Long Term Bonds & Notes					
4723	Int. on Tax Anticipation Notes	4	20,000	10,098	20,000	
4790-4799	Other Debt Service	4	128,463	128,438	117,371	

1	2	3	4	5	6	7
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<b>CAPITAL OUTLAY</b>						
4901	Land	4	400,000	411,283	0	
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.	4	260,000	52,866		
<b>OPERATING TRANSFERS OUT</b>						
4912	To Special Revenue Fund	4	353,110	352,227	353,237	
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	- Sewer					
	- Water					
	- Electric					
	- Airport					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds	4	130,000	130,000	0	
<b>OPERATING BUDGET TOTAL</b>			3,538,625	3,051,166	2,663,542	0

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
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	Police Special Equip. Cap. Res.	6			5,000	
	Police Cruiser Cap. Res.	7			15,000	
	Highway Dept Truck CR	8			60,000	
	Fire Dept Safety Equip CR	9			10,000	
	Fire Truck Cap. Reserve	10			20,000	
	Ambulance Cap. Reserve	11			10,000	
	Town Building Main. Cap. Reserve	12			5,000	
	Distressed building Cap Reserve	13			5,000	
	Bethlehem Gazebo Entertainment	17			7,500	
<b>SPECIAL ARTICLES RECOMMENDED</b>					137,500	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
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	Revaluation of Town	5			108,000	
	Pool Renovations	14			45,000	
	Bethlehem Bldg operation cost	16			7,500	
	Littleton Regional Hospital	18				\$4,000
	Northwoods Home Health & Hospice	19				\$1,000
	Ammonoosuc Community Health Servi	20				\$5,800
	Northern Human Services	21				\$3,121
	Tri County Cap	22				\$7,200
	Above the Notch Humane Society	23				\$2,500
	North Country Home Health & Hospice	24				\$6,792
	American Red Cross	25				\$1,000
	Grafton County Senior Citizens Council	26				\$3,600
	CASA (Court Appointed Special Advoc	27				\$500
	Bridge House	28				\$3,000
	Boys and Girls Club	29				\$1,000
<b>INDIVIDUAL ARTICLES RECOMMENDED</b>					160,500	

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund	4	10,000	1,000	1,000
3180	Resident Taxes				
3185	Yield Taxes	4	10,000	10,000	10,000
3186	Payment in Lieu of Taxes	4	87,603	87,603	87,603
3186	Other Taxes	4	20,000		0
3190	Interest & Penalties on Delinquent Taxes	4	110,000	109,776	110,000
	Inventory Penalties				
3185	Excavation Tax (\$.02 cents per cu yd)	4	1,000	1,048	1,000
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees	4	315,000	368,033	325,000
3230	Building Permits	4	2,500	2,993	2,500
3290	Other Licenses, Permits & Fees	4	7,600	9,388	7,900
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution	4	114,130	114,112	114,130
3353	Highway Block Grant	4	95,397	95,397	95,397
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS	4	520,000	520,000	
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments	4	36,600	37,625	34,800
3409	Other Charges	4			
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property	4	100	100	100
3502	Interest on Investments	4	200		100
3503-3509	Other/Host fee	4	25,350	25,202	25,350

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds	4	353,110	357,773	353,237
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds			8,205	
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amount Voted From Fund Balance	14	0	0	45,000
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			1,708,590	1,748,255	1,213,117

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	3,538,625	2,663,542
Special Warrant Articles Recommended (from page 5)	0	137,500
Individual Warrant Articles Recommended (from page 5)	0	160,500
<b>TOTAL Appropriations Recommended</b>	3,538,625	2,961,542
Less: Amount of Estimated Revenues & Credits (from above)	1,708,590	1,213,117
<b>Estimated Amount of Taxes to be Raised</b>	1,830,035	1,748,425