

Bethlehem Office Hours

Selectmen's Office

Monday through Thursday 8:00 am – 4:00 pm
 Friday 8:00 am – Noon
 BOS Meeting Mondays at 6:00 pm

Planning & Zoning Office

Planning Meetings 2nd and 4th Wednesday at 6:00 pm, as needed
 Zoning Meetings Thursday at 6:00 pm, as needed

Tax Collector & Town Clerk's Office

Monday 8:00 am – 7:00 pm
 Tuesday through Thursday 8:00 am – 4:00 pm
 Friday 8:30 am – 12:30 pm

Library

Monday 1:00 pm – 7:00 pm	Thursday 1:00 pm – 7:00 pm
Tuesday 10:00 am – 4:00 pm	Friday 10:00 am – 4:00 pm
Wednesday 1:00 pm – 7:00 pm	Saturday 9:00 am – 1:00 pm

Food Pantry

Monday and Wednesday 10:00 am – 11:00 am
 Tuesday 2:00 pm – 3:00 pm

Bethlehem Village District

Monday through Friday (Office) 8:00 am – 12:00 pm
 Monday through Friday (Maintenance) 7:00 am – 3:30 pm
 Commissioners Meeting Second Tuesday of each month Open at 6:30 pm

TOWN OF BETHLEHEM



NEW HAMPSHIRE



2014

ANNUAL REPORT

Happenings In Bethlehem



1	2	3	4
12			5
11			6
10	9	8	7

1. Junior Golf Program, Bethlehem Country Club
2. 1st Annual Old Home Day Parade
3. Old Home Day Dunk the Selectman
4. Pool Renovation
5. Gazebo Concert
6. 1st Annual Forensic Follies
7. Easter Egg Hunt
8. Christmas in Bethlehem
9. Old Home Day Parade
10. Summer Recreation Program – Fire Safety Awareness
11. Old Home Day – Chili Cook-off
12. Playground Safety Make-over

For Emergency

Call 911

Bethlehem Town Directory

Government – Telephone Numbers

Selectmen's Office	869-3351 x 10
Planning & Zoning Office	869-3351 x 11
Tax Collector's Office	869-3133 x 13
Town Clerk's Office	869-2293 x 15
Town Treasurer	869-3351 x 12
Direct Assistance	869-3351 x 11
Clerical Assistant and Assessing Office	869-3351 x 23
Recreation Director	869-3351 x 19
Health & Code Enforcement Officer	616-5716
Police Department (Non-Emergency Only)	869-5811
Police Fax	869-3342
Fire Department	869-5822
Highway Department	869-2212
Library	869-2409
Bethlehem Village District	869-3440

Government – Websites

Town of Bethlehem	www.bethlehemnh.org
Bethlehem Public Library	www.bethlehemlibrary.org
Bethlehem Country Club	www.bethlehemccnhgolf.com
Bethlehem Recreation Department	www.bethlehemrecreation.com
Bethlehem Visitor Center	www.bethlehemwhitemtns.com

Government – Email Addresses

Selectmen's Office	admin@bethlehemnh.org
Planning & Zoning Office	planning@bethlehemnh.org
Tax Collector's Office	taxcollector@bethlehemnh.org
Town Clerk's Office	townclerk@bethlehemnh.org
Town Treasurer	treasurer@bethlehemnh.org
Direct Assistance	welfare@bethlehemnh.org
Clerical Assistant and Assessing Office	clerical@bethlehemnh.org
Recreation Director	recdirector@bethlehemnh.org
Health & Code Enforcement Officer	codeofficer@bethlehemnh.org
Police Department	police@bethlehemnh.org
Fire Department	firechief@bethlehemnh.org
Highway Department	roadagent@bethlehemnh.org
Library	lclerkin@bethlehemlibrary.org
Bethlehem Village District	bethlehemvillage@myfairpoint.net

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2015 TOWN MEETING WARRANT
DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on February 2nd, 2015 at 6:00 pm. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on Tuesday, March 10th, 2014 at 8:00 am for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Article 1: To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

Article 2: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 2,751,032 (Two Million Seven Hundred Fifty One Thousand Thirty Two Dollars) should this article be defeated, the default budget shall be \$2,764,527 (Two Million Seven Hundred Sixty Four Thousand Five Hundred Twenty Seven Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Article 3: To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 4: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 5: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 6: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 7: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Ambulance Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 8: To see if the Town will vote to establish an Assessing Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of assessing property values of the town, as required by law, and to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. *(The Board of Selectmen recommends this Article)*

Article 9: To see if the Town will vote to establish a Broadband Capital Reserve Fund under the provisions of RSA 35:1 for obtaining Broadband in areas of Town that do not have it and to raise and appropriate the sum of \$100 (One Hundred Dollars) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. *(The Board of Selectmen recommends this Article)*

Article 10: To see if the Town will vote to authorize the selectmen to enter into a ten year lease/purchase agreement for \$101,900 for the purpose of leasing a Loader Backhoe for the Highway Department, and to raise and appropriate the sum of \$11,155 (Eleven Thousand One Hundred Fifty Five Dollars) for the first year's payment for that purpose. The lease agreement contains an escape clause. This purchase is to replace the current 1998 Loader. *(The Board of Selectmen recommends this Article)*

Article 11: To see if the Town will vote to raise and appropriate the sum of \$34,880 (Thirty Four Thousand Eight Hundred Eighty Dollars) for the purpose of Mapping and GIS Development which includes NH T2 parcel data update, Spatial recompilation and GPS field data collection. *(The Board of Selectmen recommends this Article)*

Article 12: To see if the Town will vote to raise and appropriate the sum of \$7,500 (This is a \$1500 decrease from 2009) for the purpose of providing live musical entertainment and support for the gazebo summer concert series, free to the public, to be held at the Bethlehem Gazebo in 2015. *(The Board of Selectmen recommends this Article)*

Article 13: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollar (\$5,000) to the Grafton County Senior Citizens Council, Inc., through the Littleton area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2015. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. In FY2014, the Littleton Area Senior Center provided services for 110 Bethlehem residents, and ServiceLink provided services for 80 residents. The cost of providing these services was \$56,176.27 *(The Board of Selectmen recommends this Article)*

Article 14: To see if the Town will vote to raise and appropriate the sum of \$7,200 (Seven Thousand Two Hundred Dollars) to Tri-County Community Action Program, a private non-profit agency. The funds requested are used in two very important ways. We receive matching grants to continue providing direct assistance to your citizens. Secondly, your local Community Contact Office is only funded by the Fuel Assistance programs from December through April. We start taking applications in July so applications can be processed by the time the program opens, saving towns' substantial money in their Town Welfare budget for emergency heating assistance. Through the efforts of Tri-County CAP's local outreach office, the citizens of Bethlehem have received a total of \$162,916 in assistance. *(The Board of Selectmen recommends this Article)*

Article 15: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to help support The Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country. In 2014, the Center for New Beginnings provided services for 48 individuals who reside in the Town of Bethlehem. *(The Board of Selectmen recommends this Article)*

Article 16: To see if the Town will vote to raise and appropriate the sum of Five Thousand Eight Hundred Dollars (\$5,800) for Ammonoosuc Community Health Services, Inc (ACHS). ACHS is a non-profit community health center that provides primary preventive health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 913 current Bethlehem patients, as well as reach more of those in need. *(The Board of Selectmen recommends this Article)*

Article 17: To see if the Town will vote to raise and appropriate the sum of \$3121.00 for the purpose of Northern Human Services. *(The Board of Selectmen recommends this Article)*

Article 18: To see if the Town will vote to raise and appropriate the sum of \$0.00 (Zero Dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe and productive after school and vacation camp environment for children from Bethlehem and other area towns. *(The Board of Selectmen do not recommend this Article)*

Article 19: To see if the Town will vote to raise and appropriate the sum of \$2,500 to support the Bethlehem Farmer's Market, sponsored by WREN. The Farmer's Market creates economic opportunity for local farmers and small businesses and provides access to locally grown and produced products for the community. *(The Board of Selectmen do not recommend this Article)*

Article 20: To see if the Town will vote to raise and appropriate the sum of Twelve Hundred Dollars (\$1200.00) to help support the Above the Notch Humane Society, for the rehabilitation and support of surrendered animals and for animal cruelty investigation in the New Hampshire North Country. *(The Board of Selectmen recommends this Article)*

Article 21: To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) for the purpose of video recording Selectboard meetings, town budget hearing, deliberative session and other events. The contract holder will be required to record up to 50 meetings/events within a twelve month period. Meetings will be recorded in a continuous fashion from the opening of the meeting to the close of the meeting. No editing shall be allowed. A clock with sweep second hand will appear in the frame of the recording, to show continuity. Within 48 hours the videographer will deliver a complete copy of each meeting/event to the channel 2 studios in Littleton for broadcast on cable television. Boards that are being recorded shall use the existing public address system to ensure the best possible sound quality. A copy will go to the Selectmen's office. *(The Board of Selectmen do not recommend this Article)*

ESTIMATED 2015 TAX IMPACT FOR WARRANT ARTICLES

WARRANT ARTICLES	Cost	Tax Impact
GIS Mapping	\$ 34,880	\$.157
Loader Backhoe	11,155	.050
 PETITIONED WARRANT ARTICLES		
Northern Human Services	3,121	.014
Tri-County CAP	7,200	.033
Ammonoosuc Community Health	5,800	.026
Grafton County Senior Citizens Council	5,000	.023
Boys & Girls Club	0	.000
Center for New Beginnings	1,000	.005
Above the Notch Humane Society	1,200	.005
Gazebo Summer Concert Series	7,500	.034
WREN Farmer's Market	2,500	.011
Video Recordings Select Board Meetings	2,500	.011
 CAPITAL RESERVE WARRANT ARTICLES		
Police Special Equipment	5,000	.023
Police Cruiser	15,000	.068
Fire Equipment	10,000	.045
Ambulance	20,000	.090
Fire Truck	10,000	.045
Assessing	15,000	.068
Broadband	100	.000
		.708

Estimated cost for an assessment of \$150,000 **\$106.20**

Note: Tax impact is calculated after revenues are deducted, Veterans' credits added and overlay applied.

ESTIMATED 2015 TAX IMPACT

		Budget	Warrant Articles	Tax Rate
Default Budget	2,764,527	7.20	.71	\$7.91
Proposed Budget	2,751,032	7.06	.71	\$7.77

NOTES

TABLE OF CONTENTS

2015 Warrant Deliberative Session	Center Section
Town Officers	2
Amendment and Ballot Results 2014 Deliberative Session.....	4
Schedule of Town Property	18
Summary - Inventory of Valuation	22
Tax Rate per \$1,000.....	23
Treasurer's Report	24
Treasurer's Report Bethlehem Country Club	25
Treasurer's Report Recreation	26
Town Clerk's Report	27
Tax Collector's Report.....	29
Detailed Statement of Expenditures	31
Special Revenue Expenditures.....	39
Trust and Capital Reserve Funds	41
Cemetery Trustee's Report	44
Librarian's Report.....	45
Library Budget.....	47
Select Board Report.....	48
Police Department Report.....	49
Fire & Ambulance Report.....	51
Highway Department Report.....	52
Recreation Department Report	53
Direct Assistance Report	54
Planning Board Report.....	55
Bethlehem Country Club Report	56
Revolving Loan Funds Report.....	57
Bretzfelder Memorial Park Report.....	58
Bethlehem Heritage Society Report.....	59
Agency Reports:	
Bethlehem Conservation Commission, Ammonoosuc Community Health Services, North Country Council, Northern Human Services, North Country Home Health and Hospice Agency, Grafton County Senior Citizens, Tri-County Community Action, and Boys & Girls Club.....	60-68
Notice.....	69
North Country Senator's Report Jeff Woodburn	70
District One Executive Councilor's Report Joseph Kenney	71
Vital Statistics	72
Bethlehem Village District Officers and Results of 2014 Warrant.....	78
Proposed 2015 District Warrant	80
District Budget - Revenue.....	82
District Budget - Expenditures	83
District Appropriations & Expenditures	84
Statement of Receipts	85
Detailed Statement of Payments	86
Water Statement of Indebtedness and Sewer Phase III.....	91
Water Treatment System Improvements.....	92

TOWN OFFICERS

BOARD OF SELECTMEN

Cassandra Laleme, Chair	(2017)
Mark Fiorentino	(2015)
Michael Culver	(2016)
Martin Glavac	(2016)
Gerald Blanchard Chair	(2017)

ADMINISTRATIVE ASSISTANT

April Hibberd

CLERICAL ASSISTANT

Nicole McGrath

TOWN CLERK

Mary Jackson (2016)

DEPUTY TOWN CLERK

Marie Brockway

TAX COLLECTOR

Mary Jackson (2016)

DEPUTY TAX COLLECTOR

Marie Brockway

MODERATOR

Wayne Derby (2016)

TREASURER

Frank Claffey Jr. (2016)

POLICE CHIEF

Michael Ho-Sing-Loy

OVERSEER OF WELFARE

Dawn Ferringo

ROAD AGENT

Brett Jackson (2016)

RECREATION DIRECTOR

Rhienna Miscio

FIRE CHIEF AND FOREST FIRE WARDEN

Jack Anderson

ASST. CHIEF

Brian Charland

2ND ASST. CHIEF

Laura Lucas

TRUSTEES OF THE TRUST FUNDS

Jan Kotok (2015)

Donald Lavoie (2016)

Alan Jackson (2017)

SUPERVISORS OF THE CHECKLIST

Stephen Oliveira (2018)

Barbara Waites (2019)

Ellen Roy (2020)

LIBRARIAN

Laura Clerkin

LIBRARY TRUSTEES

Joyce Tucker	(2015)	Peter Roy	(2016)
Yvonne Claffey	(2015)	Leonard Grubbs	(2017)
Sara Plumley	(2015)	Douglas Harman	(2017)
Russell Bonnevie	(2016)	Daniel Tucker	(2017)
Benedict Woo	(2016)		

CEMETERY COMMITTEE

Richard Robie Jr. (2015)
Paul Hudson (2016)
Clare Brown (2017)

REVOLVING LOAN COMMITTEE

Carol Boucher
Ellen Leavitt
Ronney Lyster

CONSERVATION COMMISSION

Cheryl Jensen (4/15) Jeanne Robillard (4/16)
Christopher Jensen (4/15) Margaret Gale (4/17)
Marilyn Johnson (4/16)

BRETZFELDER PARK COMMITTEE

Tanya Tellman, Chair Marilyn Johnson
Elizabeth Carter Nigel Manley
Nancy Czarny Julie Yates
Ann Gruczka

PLANNING / ZONING BOARD ASSISTANT

Dawn Ferringo

PLANNING BOARD

David Wiley, Chair (2016)
Alecia Loveless (2015)
Peter Roy (2015)
Andrea Bryant (2016)
Mike Bruno (2017)
Christopher McGrath (2017)
Donald Lavoie Alternate
Jeanne Robillard Alternate
Libby Staples Alternate

ZONING BOARD

Lon Weston, Chair (2017)
Amy Deventhal (2015)
Kevin Morse (2016)
Maurice Stebbins (2016)
Ruth Heintz Alternate
Christina Ferraro Alternate

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2014 DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, County of Grafton, qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on February 3, 2014 at 6:00 P.M. Warrant articles may be amended at this session per RSA 40:13, IV a. with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13a. Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

You are hereby notified that a **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Room on Tuesday March 11, 2014 at 8:00 A.M. for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13 VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 A.M. in the forenoon and will not close until 7:00 P.M. in the evening.

Moderator Wayne Derby opened the meeting at 6:00 p.m. with the Pledge of Allegiance and a moment of silence. Then read the attached Moderator rules for the meeting.

Article 1: To choose all necessary Town Officers for the ensuing year and to bring in your votes for Executive Councilor. **(Ballot Vote)**

Selectmen (2) 3- Year Term

Gerald Blanchard	353
Cassandra Laleme	323

Moderator (1) 2- Year Term

Wayne Derby	369
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Road Agent (1) 2- Year Term

Brett Jackson	449
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Planning Board (2) 2- Year Term

Mike Bruno	312
Christopher McGrath	276

Supervisor of the Checklist (1) 6- Year Term

Ellen Roy	423
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Zoning Board of Adjustment (1) 3- Year Term

Lon Weston	289
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Zoning Board of Adjustment (1) 1-Year Term

Kevin Roy	400
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Trustee of the Trust Fund (1) 3- Year Term

Alan Jackson 432

Cemetery Trustee (1) 3- Year Term

Clare Brown 43

Library Trustee (3) 3- Year Term

Mike Bruno 362

Doug Harman 347

Leonard Grubbs 329

Library Trustee (1) 1- Year Term

Sara Plumley 420

Article 2: To see if the Town will vote to update Article XVIII Enforcement of the Zoning Ordinance, Paragraph C. on page 50 of the Bethlehem, NH Zoning Ordinance 2011.

Which reads as follows: *bold italics wording to be deleted*

C. ALL construction/renovation of structures within the Town of Bethlehem shall conform to the applicable sections of *the BOCA national building code. (Adopted 3/10/87) All single-family dwellings are exempt from the B.O.C.A. Code.* (Amended3/97) All Construction/Renovation projects shall secure a building permit from the board of Selectmen or from the Zoning Board of Adjustment as herein after. A Building permit shall become void if:

And replace with the following wording; *bold italics wording to be replaced*

C. All Construction/Renovation of structures within the Town of Bethlehem shall conform to applicable sections of the *New Hampshire State Building Code as adopted by NH RSA 155-A.* All Construction/Renovation projects shall secure a building permit from the Board of Selectmen or from the Zoning Board of adjustment as herein after. A building permit shall become void if: *(The Planning Board recommends the article)*

Sandy Laleme made the motion to place the warrant article on the ballot as written. The motion was seconded by Mike Culver. No discussion, all in favor the motion passed.

Article 3: Shall the Town raise and appropriate as an Operating Budget, not including appropriations by Special Warrant Articles and other Appropriations voted separately, the amounts set forth therein, totaling \$ 2,768,998 (Two Million Seven Hundred Sixty Eight Thousand Nine Hundred and Ninety Eight Dollars) should this article be defeated, the Operating Budget shall be \$2,711,133 (Two Million Seven Hundred Eleven Thousand One Hundred Thirty Three Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law or the local governing body may hold one Special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised Operating Budget only. *(The Board of Selectmen recommends this Article)*

Note: This Operating Budget does not include appropriations in any other Warrant Articles.

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Mike Culver.

Discussion: Dick Robie: I make the motion to reduce the budget at this time, specifically Police Budget line 10-120 – Salary in the amount of \$253,488 by \$24,000 and if seconded I would like to speak. Pat Doughty seconded the motion and Mr. Robie was allowed to speak.

Dick Robie: I stand here for my own sanity. I was born in this town. It's no bigger today than when I was born. We no longer have the hotels, no business, so I guess in this way it is smaller. I cannot in good cause come here every year and deal with this police budget. I can't see why we need a seventh officer. I've said this many times before. I went another year and I'd be ashamed if I don't say something. In all good conscience I don't see how a police dept can have a budget almost the same as our highway department. If you want to feel good for the rest of the year or get outvoted, join in with me.

Peter Roy: I'd like to draw your attention to this yellow sheet. Our Chief is in a sling due to an on the job incident, an officer is deployed. These officers must be replaced by overtime since they cannot serve. Motor vehicle stops almost double, crimes against persons down, crimes against society up. These will be affected by 24 hour coverage.

Pat Doughty: Thanks for the opportunity to speak. "I seconded the motion made by Mr. Robie". Spoke about this before, population the same as 10 years ago. Great police force but its all relative. Statistics can be looked at either way. Over Time is the question. Overtime shouldn't be scheduled to fill someone's shift. A salaried officer should cover. The budgeted money could be used for temp coverage for the deployed officer.

Mike Culver – speaking of behalf of the Chief of Police: Going over numbers presented by the Chief. He had convinced the Chief to go home due to on-the-job injury. Pat is correct. Numbers have gone up but the lowering officers doesn't mean crimes will go down, only arrests. There are 4.2 officers to cover 7 days per week, 24 hours per day with 40 hours per week schedule. No vacations included. 5 officers doesn't cover vacations. Policy was if you didn't take vacation or sick leave, you could receive cash instead. Too much money from the budget was spent for buying back time. Employees must take vacation time-we are not paying overtime than writing a check to buy vacation time from the employee. Part of how this happened. A minimum of 6 officers have achieved how things are now. Mike (Chief) covers way too much (438 hours – salaried) someone must work these hours to keep service going. The new officer works for us already, he is not new. We have trained this officer. He went to the academy and the Town did not pay for this. We paid on the job training. We've invested in this officer. 911 calls have gone up. Crimes against persons/properties have gone up. Society crimes are drug crime related. DUI, MIP actual driving. 7th officer would come on once deployed officer comes back. Cutting the budget will lose this officer which will cause a problem. There will be no more full coverage. On a personal note (from Selectman M. Culver) the motion to reduce the budget by \$24,000 is only .12 cents; this is worth it to me. We can't rely on State Police, the area they cover is too much. From Colebrook to Littleton. Tonight's vote will state that you're cutting services.

Jerry Blanchard: Clarify one thing to be clear and transparent; the hours the Chief covers is 467.3 hours of overtime. Crimes against society are drug related. The chief has an increased presence in schools to handle society pressure on today's children. Our deployed officer will be back in May 2014 with no guarantee he won't re-deploy. Now we are down to 5 officers. Vacation time is very important for the type of work they do. This is a difficult time in our society. Think twice, please. Where do you want our

officers at 3:00 a.m. when you need them?

Sandy Laleme: I'm not speaking for or against but like to point out one or two facts. From 2008-2013 44% increase. This town can expect no more overtime with the 7th officer.

Ellen Leavitt: Some people in this town live on a fixed income and can only take so much. Cutting has to start somewhere and this is a good place.

Peter Roy: echo sentiments heard. Calls for services – people don't have to think about calls. Littleton has administrative staff. State police only has two officers on at night. Extra visibility helps crimes against property.

Mike Culver: not being old Bethlehem. These numbers may not be Bethlehem residents causing these issues. There is 92 miles of roads traveled by people from all over.

Dick Robie: Same feelings. Some of you believe these things. We live in this town and are privy to how much people owe to this town. Some don't care. 7 officers + Chief or 6 +Chief? 5+ Chief with one deployed. There were three officers on Wednesday night. We can do a lot and no one will see it. Dick asked for secret ballot and will need four signatures of others who agree with him and submit this in writing.

Wayne Derby, Moderator: We have enough signatures for secret ballot.

Gerry Blanchard: the BOS really understands fixed income and tried to cut the budget for the second year in a row. We are sensitive to that, and not trying to negatively impact town's people.

Mike Culver: Don't take this the wrong way-this is a procedural note. WE cannot make amendments to specific line item within the budget. You are taking \$24,000 off the entire budget. This board hears you. Can't get into a line item at this time.

Cheryl Jensen: Just to clarify. The \$24,000 may not come off of the Police budget?

Mike Culver/Jerry Blanchard: It comes off the entire budget but the BOS will cut that line item. Yes vote means we change to how you want it.

Ellen Roy: Yes means cutting \$24,000 from Budget No means Police Budget remains as written.

Mike Culver: We won't cut something else. There is no way the board will do anything but cut Police Dept.

Wayne Derby, Moderator: Proceed for yellow card – Enter yes or no and put the card into the ballot box.

Secret Ballot results: YES 25 NO 30 Motion Defeated

Sandy explained this article is about the Budget.

Cheryl Jensen: Pool Question; A lot of volunteer hours have been done, is this budget up by \$69,000? Am I reading this correct? Parks and Recreation, page 20.

Sandy Laleme: Pool hasn't been open for 10 years so we went back to the past 2-3 budgets, researched life guard pay, chemicals, other towns etc, to come up with the estimated cost for our large pool. We will need 2 life guards. We hope to streamline in the future. This is basically a start up budget and the best budget they could come up with. \$60,000 for 10 – 12 weeks.

Cheryl Jensen asked if there is any way to reduce this now. Sandy Laleme explained that if anything goes wrong the pool will close. We hope to trim in the following years. Cheryl Jensen: Two life guards for \$21000? Sandy Laleme: Yes, plus one person to check kids in, equals 3 people for every shift. Lifeguards must be certified with salaries of \$9.00- \$11.50/hour. Cheryl Jensen: Will not suggest a number but consider cutting it elsewhere.

Wayne Derby, Moderator: Any further questions for Article 3? Dick Robie: Commended the Road Agent for keeping dept in line. His salaries stay the same. Workers salaries stay the same. He would like to stand up for the workers. The guys are out there. Is this another way to save, no raise?

Sandy Laleme: Each year he recommends raises based on performance. They are not huge but do believe they are in salary line. Brett Jackson, Road Agent: In the past he's brought in a fabricator, another person, one lift, freed up money-yes, appreciates the crew, and hears it all. Most other departments know we're there for them. Vacation time hurt the highway work. The men do need rewarded. We are more competitive with other towns. There is money there, but don't want to get ahead of anything.

Wayne Derby, Moderator: More highway comments? Sandy Laleme: Budget went up this year by \$105,000 due to three situations. 2 discussed already. The next is library. Budget remained across the board. All departments stayed as low as possible. These 3 are budget increases. All do tremendous work with small staff.

Gerry Blanchard: Talk about surrounding communities and we've tried to give raises, they do sacrifice, are loyal to the Town. Hear comment Brett and crew and all volunteers for the pool and library is great. Love of town shows. We've tried to keep budget level as possible because of the two items the Town wants and now has.

Julian Czarny: Discussion about Police budget since motion was to take away. If default budget, how will BOS target? Is all budgets reduced? Mike Culver: default already laid out item by item. No adjustments unless deeded. Pool wouldn't be there, police officer wouldn't be there. Other budgets will go up where cuts have been made. Welfare and Exec budgets would come down.

Sandy Laleme: The difference is \$58,000 we would lose a lot for this amount. Default would not get the town what they said they want. Wayne Derby, Moderator: Any further questions on Article 3?

No further discussion All in favor Opposed - None.

Mike Culver: Made the motion to restrict reconsideration on Article 3. Dick Robie: read in paper that if you ask for this you have to have voted in favor. All in the room did.

Don Lavoie: Other Articles, specifically Town Clerk and Tax Collector would be affected. What happens if this changes the budget amount? Mike Culver: doesn't change. By law the only way to change to salary the change must be by warrant. Those if pass, affect budget. Don Lavoie: Can be amended? Mike Culver: Warrant can change tonight. Sandy Laleme: Warrant article separate from budget. Read exactly same as last year.

DRA and Auditors brought to our attention there was no warrant articles to state how town clerk and tax collector are paid. If they pass in March this will be in budget in 2015

but warrant will be in affect from April but budget line item will not change until next year. Only change method of payment, if any increase it is in the warrant article.

Pat Doughty: If you read the warrant you are changing the budget. Restricting reconsideration is not a good move, not fair. Article 21 you are changing budget. John Starr: Restricting reconsideration of Article 3 does not influence other articles. Look at reconsideration for article 3 only, not others.

Mike Culver: Salary set by budget process in future years, that was the intent. Wayne Derby, Moderator: All in favor of restricting reconsideration of Article 3 please show with cards.

Motion to restrict reconsideration **Defeated**

Wayne Derby, Moderator: Any other for Article 3. No further discussion.

RESULTS FOR ARTICLE 3
YES 253 NO 212

Article 4: To see if the Town will vote to discontinue the Town Library Capital Reserve Fund created in 2000. (Majority ballot vote).

Sandy Laleme made the motion to place the warrant article on the ballot as written. The motion was seconded by Gerry Blanchard.

Discussion:

Victor of Wayside Inn asked how much money are we talking about. Frank Claffey, Treasurer: no money. Article stays on books till voted to be taken off. Nothing else is going to happen.

All in favor, the motion passed.

RESULTS FOR ARTICLE 4
YES 333 NO 137

Article 5: To see if the Town will vote to discontinue the Prospect Street Bridge Capital Reserve fund created in 2004 with said funds with accumulated interest to date of withdrawal, to be transferred to the Town’s General Fund. (The fund balance as of December 31, 2013 was \$6,584.47).

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Sandy Laleme. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 5
YES 378 NO 99

Article 6: To see if the Town will vote to raise and appropriate the sum of \$55,000 (Fifty Five Thousand Dollars) to finish demolishing the Cruft Building (2111 Main Street) and clean up the site to make available to sell by sealed bid or auction with stipulation that sale price include reimbursement for clean-up costs. (*The Board of Selectmen recommends this Article*)

Gerald Blanchard made the motion to place the warrant article on the ballot as

written. The motion was seconded by Martin Glavac.

Discussion:

Jane Dyer: is it clear that the Town owns this building? Gerry Blanchard: Yes, as of two weeks ago. Feel it's a prime property and we need to clean it up. Cost of cleanup will be in the selling price. Don Leavitt: \$55,000 fixed? Gerry Blanchard: No, it's going out to bid. The actual cost may be less than this. Steve Dyer: Does the \$55,000 include the previous cost? Mike Culver: No, we've spent \$7500 to get the building to where it is now. Jack Anderson, Fire Chief corrected Mike by saying the cost was \$5100.

It was then asked if the building could be burned and Selectman Culver stated there was no training value in order to get burn approval. The location is dangerous due to the power and phone lines. Gerry Blanchard mentioned there may be salvage value. Sandy Laleme then explained that we paid due to the liability of the emergency situation. We can't charge the Owner at that time. Can't make someone else pay. Julian Czarny: Any appraisal of the property as cleaned up? What kind of return expected and the value gained? Would it go to the prior owner?

Mike Culver: Money the town is owed more than the worth of the property in regards to back taxes. The Town would be reimbursed before any owner would recoup any costs. We will not recoup back taxes but hopefully will get clean up costs back. Dick Robie asked if the property was taken for back taxes due and Selectman Culver explained the process and three year right to repurchase by the previous owner.

Wayne Derby, Moderator: Any other questions? Pat Doughty asked what happens if article fails and was told that the property would stay just as it sits. The Man has been notified.

Motion Approved, Warrant will appear on ballot as written.

RESULTS FOR ARTICLE 6

YES 345 NO 141

Article 7: To see if the Town will vote to raise and appropriate the sum of \$29,500 (Twenty Nine Thousand Five Hundred Dollars) to replace the Fire Department roof. *(The Board of Selectmen recommends this Article)*

Mark Fiorentino made the motion to place the warrant article on the ballot as written. The motion was seconded by Mike Culver. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 7

YES 331 NO 150

Article 8: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Sandy Laleme made the motion to place the warrant article on the ballot as written. The motion was seconded by Mike Culver. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 8

YES 231 NO 247

Article 9: To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Gerry Blanchard.

Discussion:

Mark Fiorentino, Selectman: My personal feeling as a citizen with police budget where it is, reduce to zero for this year. Motion made and seconded by Pat Doughty. Steve Dyer asked how much is in the cruiser fund at this time and the treasurer said \$25,977.68 and the last cruiser cost \$40,000. It was then discussed how many cruisers we need, we have 4 at this time.

Cheryl Jensen not adding an officer will not affect the need for a cruiser. The Board responded by saying we go a new one two years ago and it is no longer under warranty and has 50,000 miles on it. It now needs work. Keep this fund up so that it will not be a huge expense to the town at once.

Motion to reduce this to zero – failed

All in favor the motion passed, the warrant article will appear on the ballot as written.

RESULTS FOR ARTICLE 9

YES 199 NO 279

Article 10: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Highway truck Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Gerry Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Sandy Laleme.

Discussion:

Sandy Laleme: The fleet is up to date, the Ranger will not run, old cruiser is being used for now. Brett Jackson, road Agent: The Ranger pickup was bought from a junk yard for \$1000 and has served us well. Usually put aside. \$60,000 was taken from another line item and put into asphalt. The paper said we were up by a huge percentage when in fact it's only up by \$621.00. Discussion around the average cost for highway equipment, specifically big trucks.

Don Lavoie offered to amend this article to change the amount from \$10,000 to \$30,000. This motion was seconded by Martin Glavac, Selectman.

Martin Glavac, Selectman pointed out that we're still short of \$60,000 and this amount should get us back on track with the asphalt. Mary Polaski asked to look back to Article 5 for the bridge. Can this money be transferred into this article? Sandy Laleme explained that warrant money cannot be transferred. Brett gets 10-20 years life from the trucks.

Motion to change from \$10000 to \$30000 defeated.

Motion was then made to change from \$10000 to \$20000 by Mary Polaski and seconded.

Don Lavoie asked if the Towns financial circumstances will be better in the future. Sandy Laleme said there is no guarantee but hope we are financially better. There will be less new projects and expenditures. Petition articles ask for more money each year and the Town tries to keep low what they can. Kevin Roy asked for clarification whether or not this is to replace the pick up or going towards a big truck?

Frank Claffey, Treasurer stated there is currently \$11,121.56 in the Truck fund. Pat Doughty state that the town should know the reserve fund is to save for a big truck. Sandy Laleme pointed out that the size of the truck isn't specified. The BOS is explaining this tonight. Dick Robie stated he talked to Brett. The equipment is in good shape, so asphalt is needed. This could go into asphalt. Department Heads should be ok with these warrant articles. Cheryl Jensen then urged the Moderator to call the question.

**Moderator: All in favor of changing Article 10 from \$10,000 to \$20,000. Defeated
Warrant appears on the ballot as written**

RESULTS FOR ARTICLE 10

YES 280 NO 195

Article 11: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to the Fire Department Emergency Safety Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 11

YES 271 NO 209

Article 12: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Sandy Laleme. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 12

YES 248 NO 231

Article 13: To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to be added to the Ambulance Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Sandy Laleme. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 13

YES 230 NO 242

Article 14: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Town Building Maintenance Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Sandy Laleme made the motion to place the warrant article on the ballot as written. The motion was seconded by Mark Fiorentino. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 14

YES 276 NO 196

Article 15: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Distressed Buildings Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 15

YES 206 NO 260

Article 16: To see if the Town will vote to retain Tax Map 206 Lot 14, taken by Tax Collector's Deed dated 07/29/13 and having a street address of 2323 Main Street, Bethlehem, to be used for public purposes, in part, and in part to be sold by sealed bid or auction. The intent of this article is to allow the Town to retain the cited tax lot in order to obtain a boundary line adjustment or subdivision to add part of the parcel to the existing parcel being Tax Map 206 Lot 15 owned by the Bethlehem School District by deed recorded on November 5, 1978, in the Grafton County Registry of Deeds at Book 1327, Page 449. The part of the parcel being added to the School District's parcel is to be used for parking at the Bethlehem Elementary School located at 2297 Main Street, or for other school purposes. The remaining land not added to the School District's parcel shall be sold by sealed bid or auction.

Sandy Laleme made the motion to place the warrant article on the ballot as written. The motion was seconded by Mark Fiorentino.

Discussion:

Don Lavoie asked if this will be before town meeting again and if the BOS has the authority to proceed with this. Sandy Laleme stated that voting is to split the parcel now.

All in favor the motion passed.

RESULTS FOR ARTICLE 16

YES 383 NO 86

Article 17: To see if the Town will vote to retain Tax Map 203 Lot 32.200, taken by Tax Collector's Deed dated 07/29/13 and located on Pleasant Street in Bethlehem, and grant discretionary authority to the Board of Selectmen to dispose of the property either by

public bid or auction, or, should any offer fail to meet the Board's minimum bid-to be set by the board-to grant an option to Habitat for Humanity Ammonoosuc Region to purchase the property for the purchase price of \$1 with an option period of up to 12 months, on such further terms as negotiated by the Board of Selectmen, and to sell the property, without further Town Meeting action, if and when Habitat for Humanity Ammonoosuc Region exercises the option to purchase, to allow redevelopment of the property as part of a Habitat for Humanity project.

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac.

Discussion:

Pat Doughty announced this is a great article and he totally supports it. Gerry Blanchard stated this allows Habitat For Humanity, Ammonoosuc Region to go through the family selection process and an affordability study to determine the cost of taking the building down.

All in favor the motion passed.

RESULTS FOR ARTICLE 17

YES 348 NO 120

Article 18: Shall the Town adopt the provisions of RSA 72:37 for an exemption for the blind from the assessed value of residential real estate for property tax purposes? This statute provides that every inhabitant who is legally blind shall be exempt each year, for property tax purposes, from the assessed value on a residence to the value of \$15,000.

Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Mark Fiorentino. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 18

YES 259 NO 198

Article 19: To see if the Town will vote to raise and appropriate the sum of \$18,500 (Eighteen Thousand Five Hundred Dollars) for the purpose of work for the pool area and/or buildings to make ADA compliant.

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 19

YES 291 NO 186

Article 20: To see if the Town will vote to raise and appropriate the sum of \$1,425 (One Thousand Four Hundred Twenty Five Dollars) and vote to change the compensation of Town Clerk per RSA 41:25 from a combination of fees and salary to only salary with the salary amount of \$26,302 for the 2014 budget year. This amount currently included in the Town Clerk budget under salary and fees is \$24,750. The \$1,425 represents the difference. This change is to be effective April 1st 2014. This salary is to be set during the budget process annually by the Board of Selectmen and be included in the default and

proposed budget for future years.

Sandy Laleme made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 20

YES 284 NO 191

Article 21: To see if the Town will vote to change the compensation of the Tax Collector per RSA 41:33 from a combination of fees and salary to only salary with the salary amount of \$16900 for the 2014 budget year. This amount is currently included in the Tax Collector budget under salary and fees and is \$20,000. This represents a difference of \$3,100. If this Warrant Article is approved the proposed budget will be reduced by \$3,100. This change is to be effective April 1st 2014. This salary is to be set during the budget process annually by the Board of Selectmen and be included in the default and proposed budget for future years.

Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Sandy Laleme. No discussion, all in favor the motion passed.

Jack Anderson, Fire Chief stated he noticed the Tax collector voted no. Mary Jackson, Tax Collector stated that she was not involved in discussions surrounding these articles and any questions should be directed to the Board of Selectmen.

Gerry Blanchard: This is a better way to compensate the town clerk and tax collector. Mary would agree that there is no decrease in compensation. Don Lavoie: increase in one article and decrease in the other leaves a decrease in compensation. Sandy Laleme answered this by saying they had to come up with a warrant article, combined salaries will be \$44,000 and the current combined is \$41,000. The increase was made to town clerk so the decrease had to show in tax collector. Dick Robie asked Mary if she is happy with this, how should he vote. Her response was that she cannot direct him in how to vote. Benefits were asked about by Jane Dyer and Sandy Laleme told her there are no benefits included.

RESULTS FOR ARTICLE 21

YES 291 NO 181

Article 22: To see if the Town will vote to raise and appropriate the sum of \$7,500 (Seven Thousand Five Hundred Dollars) for the purpose of providing live musical entertainment, free to the public, to be held at the Bethlehem Gazebo in 2014. *(This article is submitted by petition) (The Board of Selectmen recommends this Article)*

Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Mark Fiorentino. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 22

YES 314 NO 169

Article 23: To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to Grafton County Senior Citizens Council, Inc. through the

Littleton Area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2014. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. In FY2013, the Littleton Area Senior Center provided services for 100 Bethlehem residents, and ServiceLink provided services for 64 residents. The cost of providing these services was \$64,103.28. *(This article is submitted by petition) (The Board of Selectmen recommends this Article)*

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 23
YES 331 NO 143

Article 24: Tri-County Community Action Program, a private, non-profit agency, is requesting \$7,200 in funding from the town of Bethlehem. The funds requested are used in 2 very important ways. We receive matching grants to continue providing direct assistance to your citizens. Secondly, your local Community Contact Office is only funded by the Fuel Assistance programs from December through April. We start taking applications in July so applications can be processed by the time the program opens, saving towns substantial money in their Town Welfare budget for emergency heating assistance. Through the efforts of TCCAP, the citizens of Bethlehem have received a total of \$165,943 in assistance. *(This article is submitted by petition) (The Board of Selectmen recommends this Article)*

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 24
YES 290 NO 183

Article 25: To see if the Town will vote to raise and appropriate the sum of Five Thousand Eight Hundred Dollars (\$5,800) for Ammonoosuc Community Health Services, Ins. (ACHS). ACHS is a non-profit community health center that **provides primary preventive health care to anyone, regardless of their ability to pay.** This will help ACHS continue to provide high quality care to **894 current BETHLEHEM patients**, as well as reach more of those in need. *(This article is submitted by petition)(The Board of Selectmen recommends this Article)*

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Bruce Brown. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 25
YES 280 NO 192

Article 26: To see if the Town will vote to raise and appropriate the sum of \$3,121.20 as the town’s contribution to the White Mountain Mental Health and Common Ground, programs of Northern Human Services, servicing the mental health and developmental service needs of Bethlehem residents. *(This article is submitted by petition) (The Board of Selectmen recommends this Article)*

Gerald Blanchard made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 26

YES 255 NO 231

Article 27: To see if the Town will vote to raise and appropriate the sum of \$7,500 for North Country Home Health & Hospice Agency, Inc. The purpose of home health visiting nurses services for underinsured-uninsured Bethlehem residents. *(This article is submitted by petition) (The Board of Selectmen recommends this Article)*

Martin Glavac made the motion to place the warrant article on the ballot as written. The motion was seconded by Sandy Laleme. No discussion, all in favor the motion passed.

RESULTS FOR ARTICLE 27

YES 291 NO 178

Article 28: To see if the Town will vote to raise and appropriate the sum of \$1,000.00 (one thousand and no dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Bethlehem and other are towns. *(This article is submitted by petition) (The Board of Selectmen recommends this Article)*

Sandy Laleme made the motion to place the warrant article on the ballot as written. The motion was seconded by Martin Glavac.

Discussion:

Dick Robie: In the past they have shown interest and they called again this year and asked to support this. He doesn't know if he can support it but will speak for them. Julian Czarny stated he has nothing against the Boys and Girls club this is a service provided by other towns and it's great to be generous. Parks and Recreation budget is at \$179,000 and our program provides these services. Asks that people keep that into consideration. Rhienna Miscio, Rec Director affirmed our program offers the same services.

All in favor the motion passed.

RESULTS FOR ARTICLE 28

YES 266 NO 205

Gerry Blanchard had further business. The town employs current employees at the Visitors Center. (First Frank is hearing of this), Thousands visit the Visitors center. When Victor resigned it didn't make sense for him to take over but does make sense for Town to take it over.

Meeting Adjourned at 9:13 p.m.

Mary Jackson, Town Clerk

SCHEDULE OF TOWN PROPERTY

2011 Tax Liens – Deeded 2014

		Lot Size	Assessment
203-056	L/O Main Street	0.76 AC	\$35,200
204-001-003	L/O Main Street	11.26 AC	33,800
204-002	L/B Main Street	2.80 AC	25,700
204-003	L/O Main Street	1.20 AC	24,200
415-108	L/B Wilderness Road	0.91 AC	59,400
Total Tax Deeded			\$178,300

Town Owned Land & Buildings

203-001	L/B Highway Garage	3.30 AC	\$ 656,300
204-043-002	L/B Town Water Supply	5.34 AC	1,012,100
205-122	L/B Visitor Center	1.48 AC	165,200
206-018	L/B Town Library	3.20 AC	804,600
206-029	L/O Elm Street	1.20 AC	30,200
206-029-001	L/O Elm Street	3.10 AC	32,500
206-035	L/B Town Hall	0.59 AC	760,300
414-005	L/O Prospect Street Dump	24.00 AC	51,800
414-009	L/B Bethlehem Village District	38.90 AC	1,218,700
414-011	L/O Bethlehem Village District	0.14 AC	200
414-012	L/O Bethlehem Village District	3.22 AC	3,500
416-003	L/O Former Transfer Station	64.52 AC	86,300
Total Owned			\$ 4,821,700

COUNTRY CLUB

203-001	L/B BCC Country Club	102.14 AC	\$ 617,600
203-017	L/O Prospect Street	33.00 AC	295,900
203-018	L/O Prospect Street	4.70 AC	99,400
203-019	L/O Prospect Street	1.00 AC	62,500
203-034	L/O Pleasant Street	15.70 AC	43,200
Total Country Club			\$ 1,118,600

PARKS AND RECREATION

203-021	L/B Gazebo	1.94 AC	\$ 28,800
203-025	L/B Tennis Courts	1.20 AC	64,800
205-120	L/O Basket Ball Courts & Recreation Area on Agassiz	4.16 AC	120,400
206-027	L/O Elm Street Ball Field	7.80 AC	50,700
206-036	L/B Town Pool	1.50 AC	271,100
Total Parks and Recreation			\$ 535,800

CEMETERIES

203-003	L/O Main Street “Cemetery”	1.20 AC	-
206-051	L/O Off Cemetery Street (Gift)	0.41 AC	-
206-056	L/O Maple Street (Gift)	2.60 AC	-

206-057	L/O Maple Street	6.50 AC	-
206-058	L/O Maple Street	0.76 AC	-
404-014	L/O Brook Road	2.90 AC	-
Total Cemeteries			<u>-</u>
SCHOOLS			
206-015	L/B BES	4.49 AC	\$ 1,441,700
402-025	L/B Profile	17.99 AC	5,389,800
402-021	L/O Profile	5.53 AC	30,600
Total Schools			<u>\$ 6,862,100</u>
RAILROADS – STATE OF NH			
209-026	L/O Trudeau Road	3.70 AC	\$ 4,000
209-058-001	L/O River Road	7.20 AC	7,800
406-34	L/O Pond View Road	15.00 AC	34,600
416-008	L/O Off Route 116	6.40 AC	6,100
419-015	L/O Trudeau Road	9.90 AC	12,300
Total Railroads			<u>\$ 64,800</u>
MISCELLANEOUS – STATE OF NH			
204-113	L/O Edelweiss Drive	11.80 AC	\$ 43,000
209-066	L/O Main Street	0.75 AC	700
209-078	L/O River Road	3.90 AC	4,200
420-032	L/O Main Street	4.60 AC	31,500
422-005-001	L/B Trudeau Road	12.10 AC	279,200
Total Misc. – State of NH			<u>\$ 358,600</u>
MISCELLANEOUS			
401-035	L/O Gilman Hill (Spring)	1.01 AC	\$ 27,000
Total Miscellaneous			<u>\$ 27,000</u>
PROPERTIES DEEDED PROIR TO 2014			
203-030	L/O Pine Street	0.41 AC	\$ 20,700
206-014	L/B Main Street	1.46 AC	59,700
206-029	L/O Elm Street	1.20 AC	30,200
206-029-001	L/O Elm Street	3.10 AC	32,500
206-063-001	L/O Maple Street	24.70 AC	51,300
403-020	L/O Caswell Heights	0.04 AC	-
406-021-003	L/O Whitefield Road	5.00 AC	20,900
411-050-002	L/B Agassiz Street	2.55 AC	89,000
413-041	L/O Mt. View Lane	2.20 AC	11,300
414-008	L/O Off Maple Street	38.00 AC	67,000
415-017-004	L/O River Road	2.85 AC	29,000
420-013	L/O Beech Hill Road	0.03 AC	700
Total Land and Buildings			<u>\$ 412,300</u>

LOTS SOLD IN TAX SALES

201-042	L/O Rocks Edge Road	0.38 AC	\$ 4,600
201-043	L/O Rocks Edge Road	0.21 AC	3,900
202-040	L/O Parker Road	0.11 AC	1,300
204-091	L/O Pleasant Street	0.20 AC	4,200
204-001-001	L/O Main Street	11.12 AC	31,300
404-032-001	L/O Railroad Street	0.53 AC	21,000
404-037	L/B Blaney Road	1.90 AC	46,200
405-070	L/B Old Whitefield Road	0.23 AC	6,200
409-029	L/O Agassiz Street	0.29 AC	300
413-008	L/O Mount Cleveland Road	235.00 AC	40,852
414-004	L/O Prospect Street	0.33 AC	8,800
415-016	L/O River Road	6.64 AC	33,100
415-017-3-5	L/O River Road	1.86 AC	27,900
415-017-3-7	L/O River Road	9.26 AC	22,800
415-017-3-8	L/O River Road	3.71 AC	29,900
415-017-3-11	L/O River Road	2.31 AC	28,400
415-062	L/B River Road	0.96 AC	85,900
415-143	L/O Moose Trail	0.91 AC	17,200
415-160	L/O Moose Trail	0.95 AC	17,600
416-011	L/O Whitefield Road	9.60 AC	32,300
416-030	L/B Hazen Road	6.70 AC	32,200

Total Assessed Value of Sold Lots**\$ 495,952****OWNERS UNKNOWN**

203-075	L/O Evergreen Lane	0.38 AC	\$ 20,300
204-055-001	L/O Arlington Street	0.72 AC	-
205-048	L/O Doris Street	0.13 AC	1,500
206-055	L/O Maple Street	0.67 AC	-
207-020	L/O Other End Road	0.58 AC	2,100
209-079	L/O River Road	0.07 AC	100
209-080	L/O River Road	2.20 AC	28,300
414-007	L/O Prospect Street	14.70 AC	7,900
417-006	L/O Whitefield Town Line	2.70 AC	2,900
419-050	L/O Off Route 302	4.50 AC	4,300
419-051	L/O Off Route 302	0.90 AC	900

Total Unknown**\$ 68,300****TAX EXEMPT ORGANIZATIONS****RELIGIOUS**

203-051	All Souls Durrell Methodist Church	0.85 AC	\$ 33,500
203-052	United Methodist Church	0.35 AC	321,500
203-057	United Methodist Church	0.34 AC	135,300
204-049	Congregation Machzikai Hadath	0.61 AC	127,800
204-073	Bethlehem Hebrew Congregation	0.44 AC	318,100
405-042	Assembly of God	2.50 AC	843,300
416-051	Bethlehem Christian Center	91.50 AC	175,126

Total Religious**\$ 1,954,626**

NON-PROFIT ORGANIZATIONS

203-047-1-11	B/O WREN		\$ 142,300
203-047-002	L/B WREN	0.29 AC	85,300
207-005	Friendship House	5.85 AC	311,500
403-012	Burch House	14.70 AC	298,700
412-016	L/O Copper Cannon Camp	39.10 AC	42,200
412-017	L/O Copper Cannon Camp	46.80 AC	50,500
412-017-99	B/O Copper Cannon Camp		754,300
412-018	L/O Copper Cannon Camp	24.10 AC	36,800
412-19	L/O Copper Cannon Camp	16.00 AC	32,400
Total Non-Profit Organizations			\$ 1,754,000

FOREST

204-043-001	L/O Strawberry Hill Reservation	53.50 AC	\$ 93,000
209-065	L/O Strawberry Hill Reservation	0.04 AC	400
209-067	L/O Strawberry Hill Reservation	0.67 AC	20,000
210-016	USA	109.00 AC	157,000
412-022-002	USA	210.36 AC	227,200
413-058	NH - Cushman	26.00 AC	28,100
422-003	USA-Gale River	50.38 AC	80,300
422-004	US Forest Service	342.00 AC	369,400
422-005	US Forest Service	31,112.90 AC	<u>33,601,900</u>
Total Forest			\$ 34,577,300

FOR-PROFIT ORGANIZATIONS

White Mountain School	ASSESSMENT	EXEMPTION
	\$ <u>4,925,176</u>	\$ <u>3,415,677</u>
Total For-Profit Organizations	\$ 4,925,176	\$ 3,415,677

PAYMENT IN LIEU OF TAXES

		Assessed Value	Payment
NFI North, Inc.	1.90 AC	\$ 178,600	\$ 4,000
SPNHF	1,326.50 AC	<u>729,040</u>	<u>8,000</u>
Total		\$ 907,640	\$ 12,000

SUMMARY - INVENTORY OF VALUATION

Current Use Land	\$ 1,391,951.00	
Residential Land	45,899,000.00	
Commercial/Industrial Land	<u>4,849,600.00</u>	
 Total Taxable Land		 \$ 52,140,551.00
 Residential Building	 \$ 133,647,240.00	
Manufactured Housing	4,103,000.00	
Commercial/Industrial Building	<u>27,208,110.00</u>	
 Total Taxable Buildings		 \$ 164,958,350.00
 Utilities		
Public Utilities		\$ 5,955,713.00
Other Utilities		\$160,800.00
 Valuation Before Exemptions		 \$ 223,215,414.00
Blind Exemptions	\$ 15,000.00	
Adjusted Elderly Exemptions	1,535,000.00	
School Exemption	150,000.00	
Wood Heating System Exemption	<u>25,000.00</u>	
 Total Exemptions Off Valuation		 \$ (1,725,000.00)
 Net Valuation On Which Tax Rate Is Computed		 \$ 221,490,414.00
 Less the A list utilities		 \$ (5,955,713.00)
 Net Valuation Without Utilities On Which Tax Rate For State Education Tax is Computed		 \$ 215,534,701.00
 Other Credits and Exemptions		
Totally & Permanently Disabled Veterans		\$ 40,000.00
War Service Credits		\$ 71,500.00
Tax Exempt Land & Buildings		\$ 53,878,100.00

TAX RATE ON \$1,000 VALUATION

Municipal	\$ 7.12
County	1.88
Schools	19.33
State	2.50
Total	\$ 30.83

Village District 1.09

TOTAL.....\$ 31.92

Net Assessed Valuation - \$ 220,889,997

Net Assessed Valuation - Village District \$ 69,823,918

<u>Year</u>	<u>Municipal</u>	<u>Village</u>	<u>School</u>	<u>County</u>	<u>State</u>	<u>Total Town</u>	<u>Total Precinct</u>
1988	4.13	.63	11.23	.79		16.15	16.78
1989	2.79	2.03	10.72	1.24		14.75	16.78
1990	3.41	2.48	13.91	1.12		18.44	20.92
1991	2.87	2.45	15.28	1.01		19.16	21.61
1992	4.19	2.23	16.87	1.12		22.18	24.41
1993	4.16	2.15	17.04	1.06		22.26	24.41
1994	4.98	2.47	18.13	1.15		24.26	26.73
1995	4.71	2.74	19.64	1.24		25.59	28.33
1996	3.27	2.69	20.85	1.12		25.24	27.93
1997	3.46	2.69	20.74	1.25		25.45	28.14
1998	6.78	1.41	27.22	1.56		25.45	28.14
1999	8.62	1.32	12.64	1.67	7.25	30.18	31.50
2000	12.98	1.16	15.53	1.78	7.30	37.59	38.75
2001	5.21	1.15	15.21	1.96	7.71	30.09	31.24
2002	5.21	1.84	17.23	1.86	6.41	31.30	33.14
2003	5.80	3.27	18.97	2.36	6.03	33.16	36.43
2004	3.60	2.10	12.58	1.28	2.84	20.10	22.40
2005	3.59	1.85	12.71	1.30	2.51	20.11	21.96
2006	3.86	2.33	13.28	1.22	2.34	20.70	23.03
2007	5.49	2.30	14.93	1.34	2.38	24.14	26.44
2008	6.66	1.73	15.27	1.51	2.30	25.74	27.47
2009	6.42	1.73	15.02	1.41	2.39	25.24	26.97
2010	7.79	1.78	13.59	1.34	2.37	25.06	26.84
2011	8.90	2.04	16.61	1.72	2.64	29.87	31.91
2012	8.74	1.11	15.44	1.65	2.78	28.61	29.72
2013	7.12	1.01	17.22	1.64	2.57	28.55	29.56
2014	7.12	1.09	19.33	1.88	2.50	30.83	31.92

TREASURER'S REPORT

Source of Funds

Unaudited Balance January 1, 2014		\$1,553,342.81
Miscellaneous Revenue	\$ 38,045.02	
Highway Block	93,461.60	
Payment in Lieu of Taxes	86,882.00	
Tax Collector	6,885,008.75	
Repurchase	29,473.48	
Tax Collector – NSF/Stop Payment Checks	0.00	
Tax Collector – Redeposited Checks	0.00	
Tax Collector Deposit Adjustments	0.00	
Town Clerk	450,433.91	
Town Clerk – NSF Checks	0.00	
Town Clerk – Deposit Correction	0.00	
Town Clerk – NSF Fees Collected	41.11	
Cemetery	3,000.00	
Scrap Metal	968.40	
Meals and Room	124,196.56	
Host Revenue	74,981.46	
Pool Revenue	4,693.51	
Visitor Center Memberships	1,457.00	
Sale of Municipal Property	94,077.30	
Ambulance Revenue	43,019.42	
Reimbursement Grant	58,381.33	
Reimbursement-Exp.	23,540.40	
Reimbursement – Beth. Country Club	279,157.23	
Reimbursement – Recreation Fund	24,781.26	
BRLF Revolving	0.00	
Escrow Reimbursement	1,682.62	
Transferred from Capital Reserve	46,861.86	
Reimbursement – Conservation Commission	0.00	
TAN Advance	800,000.00	
Interest Earned	967.75	
Total		<u>\$9,165,111.97</u>
		\$10,718,454.78

Use of Funds

Payroll	\$ 721,202.47
Payroll Taxes	185,223.66
Accounts Payable Net	6,987,680.62
Stop Payment fee	56.00
Service Charge	1,221.64
Wire Transfer Fees	45.00
Return Deposit Items Fees	0.00
Annual Payment Cemetery Loan	7,016.50
Annual ADA (building) payment	59,106.45
Annual Payment Engine 1 Loan	10,076.84

Annual Payment CAT Loader	14,940.69		
Annual Payment Restoration Loan	18,664.58		
TAN Principal Repayment	800,000.00		
Interest on TAN	681.19		
Total		<u>\$8,805,915.64</u>	<u>\$8,805,915.64</u>

Unaudited Fund Balance – December 2014 **\$1,912,539.14**

TREASURER’S REPORT

Bethlehem Country Club

Source of Funds

Unaudited Balance January 1, 2014			\$ (39,400.30)
Memberships	\$ 62,073.75		
Green Fees	67,798.95		
Golf Carts	34,366.25		
Innkeepers	10,660.00		
Discount Cards	4,038.00		
Discount Coupons	17,065.50		
RECP	3,665.00		
10 Ride	15,830.55		
Miscellaneous Revenue	3,499.65		
Pro Shop - Sku	7,916.03		
Tournaments	3,856.00		
Punch Board	484.00		
GHIN	2,730.00		
Corp	4,753.00		
Restaurant	29,495.48		
Snacks	2,983.15		
Function	300.00		
Liquor	13,729.95		
Restitution	75.65		
Interest	81.25		
Total		<u>\$285,402.16</u>	<u>\$246,001.86</u>

Use of Funds

Club House Expenses	\$ 73,992.74		
Course Expenses	150,451.33		
Restaurant/Liquor	52,829.26		
Water	0.00		
Bank Charges-Credit Card	2,812.79		
Bank Charges Credit Card Restaurant	665.24		
NH State Rooms & Meals Tax	3,488.00		
Total		284,239.36	
Paid 2013		39,400.30	
Paid 2014		199,756.93	
Due to General Fund 2014			84,482.43
Unaudited Fund Balance – December 2014			<u>(\$38,237.50)</u>

TREASURER'S REPORT
Recreation Fund

Source of Funds

Unaudited Balance January, 2014	\$52,811.56	
Income Received		
After School	\$ 17,565.60	
Refund After School	(72.00)	
Special	2,526.78	
Sports	2,863.63	
Refund Sports	(20.00)	
Summer	15,158.00	
Refund Summer	(490.00)	
Field Trip	360.00	
Swim Lessons	300.00	
Deposit Correction	0.00	
Snack Reimbursement Program	435.93	
Miscellaneous	10.00	
NFS Fee's Collected	150.00	
NFS Ck	425.00	
Interest Earned through December	<u>64.35</u>	
Total	\$38,427.29	\$ 38,427.29 \$91,238.85

Expensed

Service Charge	\$ 50.00	
Transfer to General Fund 2012	3,407.93	
Transfer to General Fund 2013	<u>21,373.33</u>	
Total Expensed		\$ 24,831.26
Balance		\$66,407.59

Use of Funds

Telephone	\$ 1,001.13	
Park Electricity	835.73	
Fuel	801.23	
Rec Staff Training/Conference	515.00	
After School	50.61	
Snack Program	1,507.18	
Sports	7,078.94	
Rec Services & Supplies	3,844.09	
Postage	558.49	
Field Trips	4,367.65	
Summer	<u>3,550.64</u>	
Total FY 2014		<u>\$24,060.08</u>

Unaudited Fund Balance – December, 2014 **\$ 63,720.84**

TOWN CLERK'S REPORT

The total money collected in the Town Clerk's Office between January 1, 2014 and December 31, 2014 is as follows:

Motor Vehicle Registrations	\$440,423.41
Dog License Fees	2,332.50
Dog Fines	149.00
Marriage Licenses	1,035.00
Vital Records (Birth, Marriage, Death Certificates)	5,530.00
UCC Filing Fees	570.00
Miscellaneous (Checklist Copies, Bank Charges, Postage, etc.)	127.00
Total:	\$450,166.91

Monthly Statistics

	# of Motor Vehicle Registrations Issued	# of State Decals Issued	# of State Titles Issued	# of Dog Licenses Issued	# of Vital Records Issued
January	268	257	21	61	41
February	176	137	16	52	32
March	240	235	63	37	40
April	332	315	71	105	37
May	343	328	93	39	25
June	311	299	90	0	59
July	238	212	55	3	69
August	180	174	52	1	26
September	136	128	32	2	25
October	184	171	38	1	21
November	274	248	64	1	23
<u>December</u>	<u>271</u>	<u>261</u>	<u>59</u>	<u>1</u>	<u>7</u>
TOTALS	2953	2765	654	303	405

The year 2014 was one of continued growth and advancement with our office performance and procedures. This included attending further educational training to maintain Bethlehem's professional awareness of best practices. In August, I completed the second year of a four year Town Clerk/Tax Collector certification program. This program provides a higher level of knowledge and understanding in order to better serve your needs. Marie Brockway joined the Town as the new Deputy Town Clerk/Tax Collector in time for us to attend the annual meeting of the Town Clerks' Association. She later attended several Municipal Agent trainings. In the fall we had the opportunity to assist one of our neighboring communities when the Town of Franconia had need of a Municipal Agent for motor vehicle registrations and processing of vital records. We assisted them here in Bethlehem until Marie was able to make arrangements to be temporarily on site in Franconia.

We have begun the lengthy process to provide you with on-line dog license and motor vehicle renewals. Once implemented, you will have the option to pay with a credit card

or an ACH (bank check) from the comfort of your home. In December, an application enabling us to complete boat registrations was approved. In March and April of 2015 we will be trained and begin processing these for you.

Whether you come in to see us for business or just to say “hello”, we are always happy to see you. We thank you for the opportunity to be of assistance in whatever way we can.

Mary Jackson, Town Clerk
Marie Brockway, Deputy Town Clerk

TAX COLLECTOR'S REPORT

Levies of:	DEBITS		
	2014	2013	2012/Prior
Uncollected Taxes Beginning of Year:			
Property Taxes	\$ 0.00	\$596,487.37	\$(2,159.08)
Land Use Change	0.00	0.00	0.00
Yield Taxes	0.00	0.00	1,864.18
Excavation	0.00	0.00	150.92
Interest		.48	(9.10)
Taxes Committed This Year:			
Property Taxes	6,784,645.96	(0.14)	
Land Use Change	45,660.00	0.00	
Yield Taxes	10,052.68	0.00	
Excavation Tax	902.08	0.00	
Other: Misc other charge	10.00	1,007.50	
Overpayments:			
Property Taxes	5,471.90	55,698.89	2,635.13
Yield Taxes	507.72	0.00	0.00
Costs before lien	10.00	4402.50	0.00
Interest Collected	<u>3703.87</u>	<u>26115.82</u>	<u>14.63</u>
TOTAL DEBITS	\$6,850,964.21	\$683,712.57	\$2,496.68
CREDITS			
Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	\$6,122,434.40	\$327,799.84	\$(1,803.06)
Land Use Change	37830.00	0.00	0.00
Yield Taxes	10,052.68	0.00	1,056.76
Interest	3,703.87	26,116.30	14.63
Excavation Tax	902.08	0.00	0.00
Converted To Lien	0.00	237,600.99	0.00
Check Fees	0.00	0.00	0.00
Misc	10.00	989.15	0.00
Abatements Made:			
Property Taxes	20,197.09	73,953.73	0.00
Land Use Change	7830.00	0.00	0.00
Yield Taxes	507.72	0.00	807.42
Excavation	0.00	0.00	150.92
Current Levy Deeded	1,953.64	4,717.78	0.00
Uncollected Taxes End of Year			
Property Taxes	647,631.69	12,534.78	2,279.11
Yield Taxes	0.00	0.00	0.00
Interest	0.00	0.00	(9.10)
Property Tax Credit Balance	<u>(2,099.04)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CREDITS	<u>\$6,850,964.13</u>	<u>\$683,712.57</u>	<u>\$2,496.68</u>

SUMMARY OF TAX LIEN ACCOUNTS

DEBITS

	2014	2013	2012/Prior
Unredeemed Liens			
Beginning of Fiscal Year:	\$ 0.00	\$192,320.95	\$334,910.10
Liens Executed			
During Fiscal Year	252,022.91	0.00	.50
Interest and Costs Collected After Lien Execution	<u>6,245.05</u>	<u>14,172.18</u>	<u>\$53,141.66</u>
TOTAL DEBITS	\$258,267.96	\$206,493.13	\$388,052.26

CREDITS

Remittance to Treasurer:			
Redemptions	\$112,385.44	\$ 66,287.86	\$114,507.12
Interest & Costs Collected After Lien Execution	6,245.05	14,172.18	52,988.67
Cost	0.00	0.00	0.00
Abatements of			
Unredeemed Taxes	2,153.74	1,606.03	94,515.11
Liens Deeded To Municipality	4,278.84	11,620.16	65,173.82
Unredeemed Liens			
End of Year	<u>133,204.89</u>	<u>112,806.90</u>	<u>145,867.54</u>
TOTAL CREDITS	\$258,267.96	\$206,493.13	\$388,052.26

DETAILED STATEMENT OF EXPENDITURES

	BUDGET	ACTUAL	PROPOSED
Executive			
Clerical	\$ 28,080	\$28,472	\$ 29,120
Assistant Salary	43,988	44,495	45,000
Selectmen's Salaries	8,000	8,000	8,000
Auditors	20,000	9,868	18,000
Health Insurance	14,600	14,604	15,154
Dental Insurances	1,450	1,450	1,450
SS/MC Taxes	6,125	5,864	6,205
NH Retirement	7762	7,859	8,020
Registry	-	142	250
Telephone	1,800	1,272	1,500
Hardware Support	9,600	9,640	9,600
Computer Expense	2,000	5,010	5,000
Professional Consulting	4,000	4,031	4,000
Legal Professional Consulting	5,000	-	2,500
Workers Comp. Insurance	7,000	5,821	7,250
Property Liability Insurance	3,500	2,941	3,500
Printing	3,000	2,920	3,000
Dues	-	2697	2,900
NHMA Membership Dues	2,100	2,024	2,100
Public Notices	4,000	2,507	3,000
Office Supplies	2,000	1,332	1,500
Postage	1,700	1,872	1,900
Book & Periodicals	200	36	100
Miscellaneous	2,000	3,895	2,000
Equipment Lease	1,000	717	800
Equipment Repair & Maintenance	1,000	893	1,000
Training & Conferences	500	200	400
Office Furniture	4,000	123	500
Total Executive	184,405	168,687	183,749
 Town Clerk			
Town Clerk Salary	26,175	21,374	26,175
Clerk Fees	-	6799	-
Deputy Town Clerk	7,200	5,990	7,200
Moderator	1,200	1,200	800
Supervisors of the Checklist	2,100	2,100	2,100
Ballot Clerks	2,285	2,708	1,000
Worker Comp. Insurance	800	800	890
Property Liability Insurance	500	500	550
SS/MC Taxes	2,605	2,774	2,720
NH Retirement	2,700	-	-
Meals	450	438	250
Telephone	1,700	950	1,080
Information Systems	2,600	2512	3,140

Services/Supplies	2,000	1,186	2,000
Dues & Education	400	442	450
Postage	500	595	750
Advertising	750	884	750
Payment to Government Agencies	<u>5,500</u>	<u>4,451</u>	<u>5,500</u>
Total Town Clerk	59,465	55,703	55,355
Tax Collector			
Tax Collector's Salary	16,900	16,195	18,100
Fees	-	1,566	-
Deputy Tax Collector	4,680	4,518	4,680
Treasurer's Salary	8,000	8,000	8,000
Workers Comp. Insurance	850	850	944
Property Liability Insurance	750	750	788
SS/MC Taxes	1,900	2,316	2,263
NH Retirement	2154	-	-
Registry	1,300	817	1,100
Telephone	1,050	571	1,000
Information System	1,900	1,785	2,932
Services	4,240	4,656	4,240
Dues & Education	500	108	250
Supplies	2,500	1,667	2,250
Postage	4,000	3,792	4,000
Mileage	-	-	225
Treasurer Services	<u>-</u>	<u>-</u>	<u>500</u>
Total Tax Collector	50,724	47,592	51,272
Assessing			
Registry	250	460	400
Assessing	23,000	22,880	23,000
Update Maps	2250	2,250	2,250
Computer Software Maintenance	3,680	3,893	4,000
Equipment/Software Purchase	500	-	-
Supplies/Services	2,500	244	500
Postage	200	53	100
Education & Mileage	<u>250</u>	<u>10</u>	<u>150</u>
Total Assessing	32,630	29,790	30,400
Legal			
Legal Expense	30,000	60,148	45,000
Stage IV	1000	-	1,000
NCES Stage III	1,000	-	1,000
Zoning/Code Enforcement	<u>3,000</u>	<u>-</u>	<u>3,000</u>
Total Legal	35,000	60,148	50,000
Planning & Zoning			
Secretary's Salary	9,828	10,720	14,040
Consulting Services	500	2,533	500

SS/MC Taxes	752	820	1,075
NH Retirement	-	-	1,541
Legal Expense	2,500	11,766	2,500
Registry	550	507	550
Advertising	1,400	1,490	1,200
Telephone	700	436	550
Services	400	35	300
Workers Comp Insurance	500	500	600
Property Liability Insurance	400	400	600
Supplies	400	212	400
Postage	700	802	700
Master Plan	7,500	3,300	8,000
Total Planning & Zoning	<u>26,130</u>	<u>33,522</u>	<u>32,556</u>

Government Building

Cemetery Salary	6,500	5,036	6,000
GGB Salaries	18,000	11,077	12,000
SS/MC Taxes	1,875	1,233	1,377
Cemetery Maintenance	1,500	1,414	1,000
Cemetery Equipment Purchase	500	-	500
Trash Removal	520	-	-
Out-of-District Hydrants	3,000	420	3,000
Lights	9,000	9,192	9,500
Heating Fuel	10,000	14,907	13,000
Building Maintenance	18,000	15,308	18,000
Workers Comp Insurance	350	350	400
Property Liability Insurance	2,300	2,300	2,450
Supplies	3,000	2,823	3,000
Equipment Repair	1,500	738	1,000
Vehicle Mileage	<u>200</u>	<u>8</u>	<u>100</u>
Total Government Building	<u>76,245</u>	<u>64,806</u>	<u>71,327</u>

Insurance

Insurance Claim Expense	<u>3,000</u>	<u>1005</u>	<u>3,000</u>
Total Insurance	<u>3,000</u>	<u>1005</u>	<u>3,000</u>

Visitors' Center

Visitors' Center	10,900	8,225	8,900
Visitors' Center SS/MC	-	479	1,000
Visitors' Center Service/Supplies	<u>-</u>	<u>1,631</u>	<u>1,000</u>
Total Visitors' Center	<u>10,900</u>	<u>10,336</u>	<u>10,900</u>

Wood Assessor

Salary	2,000	1,746	2,000
Mileage	<u>250</u>	<u>117</u>	<u>200</u>
Total Wood Assessor	<u>2,250</u>	<u>1,863</u>	<u>2,200</u>

Police

Police Chief Salary	60,242	61,151	66,269
Officers' Salaries	253,488	201,829	256,404
Special Detail	1,000	1,740	1,000
Prosecutor	2,000	1,886	2,000
Overtime Patrol Grants	9,000	6,262	9,000
Health Insurance	49,000	32,640	38,702
Dental Insurance	4,600	3,510	3,577
SS/MC Taxes	4,700	3,803	4,810
NH Retirement	81,651	67,283	85,290
Telephone	2,500	357	6,200
Services/Supplies	17,200	38,191	1,579
Animal control Misc. Supplies	1,000	-	1,000
Workers Comp Insurance	7,500	7,500	8,500
Property Liability Insurance	16,000	16,000	17,000
Office Supplies	-	-	2,500
Ammo/Range	-	-	3,600
Fuel/Gas	18,250	16,982	17,000
Cruiser Maintenance	6,500	14,347	-
Cruiser 1(2007 Impala)	-	-	1,700
Cruiser 2 (2015 Explorer)	-	-	1,700
Cruiser 3 (2010 Expedition)	-	-	1,700
Cruiser 4 (2013 Explorer)	-	-	1,700
Tech Support	2,500	1,053	2,500
Mileage	-	-	1,100
Printer/Copier Lease	2,200	1,954	2,000
Training	2,000	-	1,000
Uniforms	-	-	3,500
Total Police	541,331	478,358	541,331

Fire

Chief	45,000	45,519	45,000
Volunteer Firemen	23,000	19,571	23,000
Assistant Fire Chief	1,500	1,500	1,500
Fire Chief SS/MC Taxes	2,550	2,501	2,550
Fire Chief Health Insurance	7,559	7,540	7,850
Fire Chief NH Retirement	12,483	12,627	12,803
Training	4,000	571	5,000
Telephone	1,300	1,140	1,300
Service/Supplies	7,500	5,797	7,500
Workers Comp Insurance	3,000	3,000	3,400
Property Liability Insurance	5,200	5,200	5,600
Dues & Memberships	1,500	2,357	2,500
Fuel/Gas	3,000	1,186	2,000
Equipment/Vehicle Repair	8,000	8,221	-
Fire Chief's Vehicle	3,000	3,000	3,000
1977 Ford Ladder Truck	-	-	1,500
1998 Freightliner Tanker	-	-	2,000

2000 FL80 Freightliner	-	-	2,500
2004 Freightliner E-One	-	-	2,000
Reports and Codes	2,000	325	1,000
Equipment Purchase	11,000	10,479	11,000
Communication Maintenance	2,000	643	2,000
Total Fire	<u>143,592</u>	<u>131,498</u>	<u>145,003</u>
Building Inspection			
Salary	20,800	10,208	11,000
Supplies	1,200	578	500
Building Clerk	-	-	3,510
Building SS/MC	-	8	269
Building NH Retirement	-	-	386
Total Building Inspection	<u>22,000</u>	<u>10,793</u>	<u>15,665</u>
Emergency Management			
Emergency Management Plan	1,000	-	1,000
Total Emergency Management	<u>1,000</u>	<u>-</u>	<u>1,000</u>
Public Safety			
Dispatcher Grafton County	<u>61,000</u>	<u>69,731</u>	<u>78,000</u>
Total Public Safety	<u>61,000</u>	<u>69,731</u>	<u>78,000</u>
Highway			
Road Agent Salary	49,000	49,660	51,500
Salary	166,500	165,270	174,000
Health Insurance	60,715	51,415	50,876
Dental Insurance	4,146	3,395	3,140
SS/MC Taxes	16,500	15,752	16,945
NH Retirement	23,000	22,449	24,299
Gravel	7,500	6,562	7,500
Salt	18,000	17,185	17,500
Sand	15,000	13,183	15,000
Stone	2,500	2,254	2,250
Telephone	1,500	1,413	1,700
Services	8,300	7,449	7,500
Lights	3,000	3,417	3,800
Heating Oil	3,300	3,391	3,500
DOT Testing	500	433	450
Culverts	3,500	4,257	4,000
1976 Hyster Roller	200	102	150
98 CAT Loader	3,000	540	2,500
99 CAT Backhoe	4,000	2,177	3,500
85 Case Mower	6,000	2,257	1,500
01 Freightliner #3	4,000	2,077	3,500
99 Freightliner #5	3,000	744	3,000
98 Freightliner #4	5,000	498	3,000
96 Ford L-8000 #2	1,500	1,163	1,000

99 F450 Bucket Truck	2,000	1,645	2,000
04 F550 Dump Truck #1	3,000	4,690	3,500
Street Sweeper	1,000	693	500
70 CAT Grader	1,300	1,232	1,300
Sprayer/Paint	600	586	600
Wood Chipper	300	182	300
07 Freightliner #7	3,500	7,232	4,000
09 Sterling Dump #6	2,000	3,355	2,500
98 Ford Ranger #11	800	2,643	-
10 International #12	2,000	1,739	1,500
2014 Freightliner #14	1,500	622	1,000
2006 Ford F-150	-	-	750
Crown Vic	-	-	750
Public Notices	500	498	500
Workers Comp Insurance	4,800	4,800	8,400
Property Liability Insurance	10,400	10,400	11,000
Supplies	13,000	9,637	12,000
Hand Tools	2,000	3,106	2,200
Equipment Rental	250	-	-
Office Supplies	350	488	400
Fuel & Lubricants	27,000	28,746	33,451
Grease & Oil	2,000	2,246	2,200
Uniforms/Boots	4,800	5,707	5,300
Asphalt	150,000	149,780	150,000
Total Highway	<u>642,761</u>	<u>617,070</u>	<u>646,261</u>
Street Lights			
Street Lights	43,000	36,209	40,000
Total Street Lights	<u>43,000</u>	<u>36,209</u>	<u>40,000</u>
Ambulance			
Attendants	14,000	14,205	15,000
Assistant Chief	1,500	1,500	1,500
SS/MC Taxes	1,200	1,201	1,300
Training	4,000	4,516	5,000
Radio/Communications	-	54	-
Maintenance	3,000	3,406	3,000
Services/Supplies	3,500	3,596	3,500
Fuel	1,500	1,620	1,600
Billing Services	2,500	4,195	4,800
Workers Comp Insurance	600	600	700
Property Liability Insurance	1,900	1,900	2,200
Equipment Purchase	2,000	1,591	2,500
Total Ambulance	<u>35,700</u>	<u>38,383</u>	<u>41,100</u>
Direct Assistance			
Overseer of Welfare	9,828	8,565	7,020
SS/MC Taxes	752	655	538

Retirement	-	-	789
Rent	25,000	18,989	20,000
Miscellaneous	3,000	3,557	3,500
Lights	2,000	2,213	2,000
Fuel	2,000	3,590	2,000
Food Pantry	-	-	-
Total Direct Assistance	<u>42,580</u>	<u>37,569</u>	<u>35,847</u>
Parks/Recreation			
Salaries	40,000	34,452	42,000
Director Salary	32,000	32,369	36,000
Health Insurance	19,282	19,359	20,024
Dental Insurance	1,446	1,450	1,450
SS/MC Taxes	7,574	4,625	5,967
NH Retirement	3,770	3,486	3,950
Workers Comp Insurance	2,300	2,300	2,600
Property Liability Insurance	2,300	2,300	2,500
Rec Properties	10,000	7,240	10,000
Pool Salaries	21,000	8,335	18,000
Pool SS/MC Taxes	1,836	638	1,377
Pool Telephone	2,000	96	350
Pool Chemicals/Oversight	9,000	4,263	7,000
Pool Electricity	3,400	2,965	3,000
Pool Fuel	-	31	-
Pool Water & Sewer	-	-	-
Pool Maintenance	10,000	10,690	10,000
Pool Insurance	2,000	78	100
Pool Supplies	8,000	14,267	6,000
Pool ADA	1,500	231	1,500
Pool Training	2,000	631	1,500
Total Parks/Recreation	<u>179,408</u>	<u>149,807</u>	<u>173,318</u>
Library			
Library	<u>105,000</u>	<u>100,272</u>	<u>102,000</u>
Total Library	<u>105,000</u>	<u>100,272</u>	<u>102,000</u>
Conservation			
Services	<u>1,235</u>	<u>1,235</u>	<u>1,270</u>
Total Conservation	<u>1,235</u>	<u>1,235</u>	<u>1,270</u>
T.A.N. Interest			
Tax Anticipation Note	<u>20,000</u>	<u>681</u>	<u>10,000</u>
Total T.A.N Interest	<u>20,000</u>	<u>681</u>	<u>10,000</u>
Debt Service			
Costs for Town Building Construction	59,123	59,106	57,668
E-One Fire Truck	10,077	10,077	-

CAT Loader	14,941	14,941	14,942
Highway Lot Restoration	18,679	18,665	18,215
Land Purchase (Cemetery)	6,794	6,881	6,538
Total Debt Service	<u>109,614</u>	<u>109,670</u>	<u>97,363</u>

**Total Budget excluding Warrant Articles,
Special Revenue and Revolving Funds** **\$2,418,917**

WARRANT ARTICLES

Culture & Recreation

Gazebo Entertainment*	<u>7,500</u>	<u>7,275</u>	<u>7,500</u>
Total Culture & Recreation	<u>7,500</u>	<u>7,275</u>	<u>7,500</u>

Warrant Articles – Other

WREN Farmers Market*	-	-	2,500
Video Recording Select Board Meetings*	-	-	2,500
GIS Mapping	-	-	34,880
Loader Backhoe	<u>-</u>	<u>-</u>	<u>11,155</u>
Total Warrant Articles – Other	<u>-</u>	<u>-</u>	<u>51,035</u>

Health Agencies/Hospitals

Grafton County Senior Center*	5,000	5,000	5,000
North Country Home Health*	7,500	7,500	-
White Mountain Mental Health*	3,121	3,121	3,121
Ammonoosuc Health Service*	5,800	5,800	5,800
Above the Notch Humane Society*	-	-	1,200
The Boys and Girls Club*	1,000	1,000	0
Northwoods Home Hospice*	1,000	1,000	-
Tri-County CAP*	7,200	7,200	7,200
Center for New Beginnings*	<u>-</u>	<u>-</u>	<u>1,000</u>
Total Health Agencies/Hospital	<u>29,621</u>	<u>29,621</u>	<u>23,321</u>

* Submitted by petition warrant article

Capital Reserve Fund

Police Cruiser	-	-	15,000
Highway Truck	10,000	10,000	-
TOB Building Maintenance Fund	5,000	5,000	-
Emergency Safety Equipment	10,000	10,000	10,000
Ambulance New/Used	-	-	20,000
Fire Truck New/Used	5,000	5,000	10,000
Police Equipment	-	-	5,000
Distressed Buildings	-	-	-
Assessing	-	-	15,000
Broadband	<u>-</u>	<u>-</u>	<u>100</u>
Total Capital Reserve Fund	<u>30,000</u>	<u>30,000</u>	<u>75,100</u>

SPECIAL REVENUE FUND

Bethlehem Country Club

HS Club House Salary	17,000	13,004	16,500
HS Dental Insurance	205	213	-
HS SS/MC Taxes	1,305	995	1,267
HS Advertising	4,000	4,069	7,000
HS Telephone	1,300	1,511	1,000
HS Services/Supplies	7,000	5,440	5,000
HS Ghin-Handicap	2,400	2,410	2,550
HS Lights	900	1,832	1,700
HS Heat	2,700	1,409	2,000
HS/Building Maintenance	10,000	7,731	10,000
HS Improvements	1,000	837	1,000
HS Equipment Purchase	1,000	-	7,000
HS Workers Comp Insurance	2,100	2,100	2,335
HS Property Liability Insurance	1,650	1,650	1,733
HS Snack Food	1,800	467	-
HS Bank Service Fees	2,500	2,813	2,500
HS Pro Shop Inventory	7,000	6,872	8,000
HS Golf Car Rental	24,000	23,453	-
CR Salary	50,000	50,463	54,750
CR Department Head Salary	32,000	41,288	33,000
CR SS/MC Taxes	6,275	7,016	6,715
CR Telephone	400	380	200
CR Improvements	5,500	4,620	8,000
CR Equipment Purchase	17,433	17,434	21,000
CR Workers Comp Insurance	2,100	2,100	2,335
CR Property Liability Insurance	2,100	2,100	2,205
CR Dues/Prof Meetings	450	130	250
CR Supplies	2,700	2,870	2,500
CR Chemicals	8,500	8,802	8,500
CR Fuel/Lubricant	8,500	8,364	8,500
CR Equipment Repair	3,000	4,071	4,000
Debt. Service	-	-	8,588
CR Vehicle Mileage	900	290	300
Rest Manager's Salary	17,000	-	-
Rest Salaries	14,500	18,172	22,900
Rest SS/MC Taxes	2,410	1,567	1,752
Rest Lights	1,800	1,076	1,000
Rest Equipment Purchase	1,000	296	4,000
Rest Property Liability Insurance	700	700	735
Rest Liquor	7,000	5,179	6,000
Restaurant Service & Supplies	27,000	24,366	27,000
Rest Rooms & Meals Tax	5,000	3,488	4,000
Rest Mileage	200	-	-
Rest Propane	1,500	1,473	1,500
Rest Bank Fees	700	665	700
Total Bethlehem Country Club	307,228	284,239	300,715

REVOLVING FUND

Park & Recreation

Telephone	1,200	1,042	1,200
PR Electricity	1,000	920	1,000
Rec Fuel	500	801	600
Recreation Staff Training/Conferences	500	515	600
Parks & Rec Snack Program	2,000	1,507	2,000
Sports Program	10,000	7,079	10,000
Service & Supplies	5,500	3,844	5,500
Postage	425	558	500
Field Trips	5,000	4,368	5,000
Summer Program	<u>5,000</u>	<u>3,551</u>	<u>5,000</u>
Total Parks & Recreation	31,125	24,060	31,400

Total Budget excluding Warrant Articles

\$ 2,751,032

Town of Bethlehem

Trust Fund Accounts 2014

Date /Account Name	Balances 1/1/2014		Transactions during 2014			Balances 12/31/2014		Total
	Total		Contributions	Income	Withdrawals	Principal	Interest	
TRUST ACCOUNTS								
1	1929 - Cruft, Town Building	12,720.72	-	1.90	-	10,000.00	2,722.62	12,722.62
2	1916 - Phillips/Cruft	31,255.54	-	6.06	-	6,500.00	24,761.60	31,261.60
3	1930 - Jeffries, Park Building	2,031.01	-	-	-	1,000.00	1,031.01	2,031.01
4	1942 - West, Library	840.89	-	-	-	700.00	140.89	840.89
5	Unkn - Cemetery-see detail	55,785.11	-	10.20	1,904.90	14,930.00	38,960.41	53,890.41
6		102,633.27	-	18.16	1,904.90	33,130.00	67,616.53	100,746.53
CAPITAL RESERVE FUNDS								
8	1995 - Police Cruiser	26,111.50	-	4.67	24,115.97	2,000.20	-	2,000.20
9	1995 - V Dist P Up Truck	25,977.68	5,000.00	5.57	-	30,922.15	61.10	30,983.25
10	1995 - H2O Maintenance	51,165.24	7,500.00	9.04	-	50,000.00	1,174.28	51,174.28
11	2013 - V District Intake CR	7,501.20	-	1.64	-	15,000.00	2.84	15,002.84
12	1995 - Prospect St Dump Closure	141,988.17	-	25.94	6,052.97	128,412.00	7,549.14	135,961.14
13	1996 - Wastewater Maint	31,521.08	-	6.06	-	31,475.72	51.42	31,527.14
14	2009 - Ambulance	50,080.03	-	8.87	-	50,000.00	88.90	50,088.90
15	2009 - Fire Truck	100,150.71	5,000.00	1.24	93,187.91	11,964.04	-	11,964.04
16	2000 - Town Library	-	-	-	-	-	-	-
17	1995 - Highway Truck	11,121.58	10,000.00	2.58	12,000.00	9,124.16	-	9,124.16
18	2003 - Town Building Maint	10,925.14	5,000.00	1.83	-	15,922.96	4.01	15,926.97
19	2008 - Road Maintenance	17,583.34	-	2.51	-	17,583.34	2.51	17,585.85
20	2008 - FD Emerg/Safety Equip	23,351.24	10,000.00	3.23	6,467.85	26,886.62	-	26,886.62
21	2010 - PD Emerg/Safety Equip	13,659.82	-	1.70	4,430.87	9,230.65	-	9,230.65
22	2011 - Computer Sys CR	2,002.58	-	-	-	2,000.00	2.58	2,002.58
23	2013 - Distressed Buildings	3,393.95	-	-	308.66	3,085.29	-	3,085.29
24	2003 - BES Building & Improvements	91,406.26	-	9.21	42,400.00	49,015.47	-	49,015.47
25	2003 - BES Special Education	106,364.89	-	19.95	-	106,211.69	173.15	106,384.84
26	2004 - Prospect St Bridge	6,584.47	-	0.75	6,585.22	-	-	-
27	2011 - BES Oil Tank CR	45,035.69	20,000.00	9.11	3,300.00	61,744.80	-	61,744.80
28	2011 - BES Tech Fund	18,340.48	-	4.08	-	18,340.48	4.08	18,344.56
29	2006 - Profile Special Ed	176,386.48	-	33.30	-	174,946.14	1,473.64	176,419.78
30	2006 - Profile Building Maint	55,228.15	-	11.11	-	50,000.00	5,239.26	55,239.26
31	2007 - Pool/Recreation Facility	5,362.14	-	0.28	-	5,362.14	0.28	5,362.42
32	2011 - Profile Tech CR	75,059.67	-	13.90	8,819.00	66,254.57	-	66,254.57
33		1,096,301.49	62,500.00	176.57	207,668.45	935,482.42	15,827.19	951,309.61
34	Totals Per Trustee Records	1,198,934.76	62,500.00	194.73	209,573.55	968,612.42	83,443.72	1,052,056.14

Cemetery Detail 2014

Town of Bethlehem, NH
Cemetery Trust Funds Allocation of Annual Interest 12/31/2014 NH MS-10

	Principal				Interest				Grand Total P+ Int.	
	1/1/2014	New Funds	12/31/2014		1/1/2014	%	Int Alloc	Expended		12/31/2014
1	1916	100.00	-	100.00	298.75	0.7148%	0.07	-	298.82	398.82
2	1916	200.00	-	200.00	777.08	1.7515%	0.18	-	777.26	977.26
3	1916	500.00	-	500.00	2,242.75	4.9166%	0.50	-	2,243.25	2,743.25
4	1916	100.00	-	100.00	300.02	0.7171%	0.07	-	300.09	400.09
5	1916	100.00	-	100.00	306.37	0.7285%	0.07	-	306.44	406.44
6	1919	100.00	-	100.00	304.87	0.7258%	0.07	-	304.94	404.94
7	1920	100.00	-	100.00	306.61	0.7289%	0.07	-	306.68	406.68
8	1920	100.00	-	100.00	300.63	0.7182%	0.07	-	300.70	400.70
9	1920	100.00	-	100.00	300.02	0.7171%	0.07	-	300.09	400.09
10	1920	100.00	-	100.00	303.76	0.7238%	0.07	-	303.83	403.83
11	1921	100.00	-	100.00	300.95	0.7187%	0.07	-	301.02	401.02
12	1921	100.00	-	100.00	300.26	0.7175%	0.07	-	300.33	400.33
13	1923	100.00	-	100.00	303.24	0.7228%	0.07	-	303.31	403.31
14	1924	100.00	-	100.00	302.18	0.7209%	0.07	-	302.25	402.25
15	1924	100.00	-	100.00	300.25	0.7175%	0.07	-	300.32	400.32
16	1924	100.00	-	100.00	301.05	0.7189%	0.07	-	301.12	401.12
17	1925	100.00	-	100.00	300.02	0.7171%	0.07	-	300.09	400.09
18	1926	50.00	-	50.00	201.62	0.4511%	0.05	-	201.67	251.67
19	1927	100.00	-	100.00	300.91	0.7187%	0.07	-	300.98	400.98
20	1929	100.00	-	100.00	300.84	0.7185%	0.07	-	300.91	400.91
21	1931	100.00	-	100.00	299.07	0.7154%	0.07	-	299.14	399.14
22	1933	100.00	-	100.00	301.14	0.7191%	0.07	-	301.21	401.21
23	1935	100.00	-	100.00	304.27	0.7247%	0.07	-	304.34	404.34
24	1939	100.00	-	100.00	302.17	0.7209%	0.07	-	302.24	402.24
25	1939	100.00	-	100.00	300.65	0.7182%	0.07	-	300.72	400.72
26	1940	100.00	-	100.00	302.55	0.7216%	0.07	-	302.62	402.62
27	1941	100.00	-	100.00	298.51	0.7144%	0.07	-	298.58	398.58
28	1941	200.00	-	200.00	800.24	1.7930%	0.18	-	800.42	1,000.42
29	1942	100.00	-	200.00	777.88	1.7529%	0.18	-	778.06	978.06
30	1943	150.00	-	150.00	546.27	1.2481%	0.13	-	546.40	696.40
31	1944	30.00	-	30.00	111.85	0.2543%	0.03	-	111.88	141.88
32	1945	500.00	-	500.00	2,134.02	4.7217%	0.48	-	2,134.50	2,634.50
33	1946	100.00	-	100.00	303.15	0.7227%	0.07	-	303.22	403.22
34	1948	200.00	-	200.00	782.43	1.7611%	0.18	-	782.61	982.61
35	1953	250.00	-	250.00	1,009.71	2.2581%	0.23	-	1,009.94	1,259.94
36	1953	100.00	-	100.00	300.70	0.7183%	0.07	-	300.77	400.77
37	1957	100.00	-	100.00	300.65	0.7182%	0.07	-	300.72	400.72

	Year	Beneficiary	Principal	
			1/1/2014	12/31/2014
1	1916	Winch, K	100.00	100.00
2	1916	Jesseman, M	200.00	200.00
3	1916	Phillips, D	500.00	500.00
4	1916	Sawyer, L	100.00	100.00
5	1916	Muchmore, BF	100.00	100.00
6	1919	Bickford, J	100.00	100.00
7	1920	Mudgett, J	100.00	100.00
8	1920	Shattuck, W	100.00	100.00
9	1920	Noyes, C	100.00	100.00
10	1920	Wallace, E	100.00	100.00
11	1921	Smith, H	100.00	100.00
12	1921	Bartlett, W	100.00	100.00
13	1923	Thompson, Albanus	100.00	100.00
14	1924	Burgess, W	100.00	100.00
15	1924	Herbert, C	100.00	100.00
16	1924	Sweet, L	100.00	100.00
17	1925	Bunker, C	100.00	100.00
18	1926	Presby, S	50.00	50.00
19	1927	Wildier, H	100.00	100.00
20	1929	Sawyer, W & D	100.00	100.00
21	1931	Vail, J	100.00	100.00
22	1933	Ash, J	100.00	100.00
23	1935	Bean, Wm	100.00	100.00
24	1939	Perkins, D	100.00	100.00
25	1939	Whitcomb, H	100.00	100.00
26	1940	Taylor, I	100.00	100.00
27	1941	Ash, C	100.00	100.00
28	1941	Richardson, I	200.00	200.00
29	1942	West, A	100.00	200.00
30	1943	Terrill, AB	150.00	150.00
31	1944	Miller, H	30.00	30.00
32	1945	White, F	500.00	500.00
33	1946	Hunt, D	100.00	100.00
34	1948	Thompson, Albanus	200.00	200.00
35	1953	Hildreth, Henry A	250.00	250.00
36	1953	Taylor, B&E	100.00	100.00
37	1957	Burt, Richard	100.00	100.00

Cemetery Detail 2014

	Principal		Interest			Grand Total P+Int.		
	1/1/2014	New Funds	12/31/2014	%	Int Alloc		Expended	12/31/2014
38	200.00	-	200.00	1.7759%	0.18	-	790.84	990.84
39	250.00	-	250.00	2.2397%	0.23	-	999.40	1,249.63
40	100.00	-	100.00	0.7158%	0.07	-	299.33	399.40
41	1,000.00	-	1,000.00	9.4852%	0.97	1,833.05	4,291.33	3,459.25
42	100.00	-	100.00	0.7155%	0.07	-	299.12	399.19
43	200.00	-	200.00	1.7292%	0.18	-	764.65	964.83
44	200.00	-	200.00	1.7250%	0.18	-	762.29	962.47
45	200.00	-	200.00	1.7233%	0.18	-	761.33	961.51
46	200.00	-	200.00	1.7221%	0.18	-	760.68	960.86
47	200.00	-	200.00	1.7242%	0.18	-	761.83	962.01
48	150.00	-	150.00	1.2248%	0.13	-	533.23	683.36
49	150.00	-	150.00	1.2127%	0.12	-	526.48	676.60
50	200.00	-	200.00	1.3915%	0.14	-	576.27	776.41
51	100.00	-	100.00	0.5620%	0.06	-	213.53	313.59
52	1,000.00	-	1,000.00	8.8914%	0.91	-	3,960.08	4,960.99
53	2,000.00	-	2,000.00	8.7972%	0.90	-	2,907.54	4,908.44
54	2,000.00	-	2,000.00	8.7971%	0.90	-	2,907.47	4,908.37
55	900.00	-	900.00	2.7675%	0.28	-	643.87	1,544.15
56	14,130.00	-	14,130.00	97.5467%	9.92	1,833.05	40,286.53	52,593.40
57	50.00	-	50.00	0.1533%	0.02	23.95	35.53	61.60
58	250.00	-	250.00	0.7666%	0.08	23.95	177.67	403.80
59	150.00	-	150.00	0.4600%	0.05	23.95	106.60	232.70
60	350.00	-	350.00	1.0734%	0.11	-	248.78	598.89
61	800.00	-	800.00	0.02453	0.25	71.85	568.58	1,296.98
62	14,930.00	-	14,930.00	1.00	10.17	1,904.90	40,855.11	53,890.38
63								
64								
65								
66								

un allocated interest rounding
0.0310

CEMETERY TRUSTEE'S REPORT

- The Cemetery Committee met frequently this past year.
- The water system in the cemetery was replaced this past spring with funds from the George Cruft Cemetery Maintenance Trust Fund. The Highway Dept. and BVD worked together to get this project completed.
- All Trust fund plots have been marked with a post and flag and are marked on the cemetery map as well.
- Monument companies have been notified that we would like quotes for work to be done on these trust fund plots.
- Kevin Clark, the Sexton, is continuing the process of cataloging the plots and updating the information so that the cemetery information will be current.
- The committee placed flowers on plots that have trust funds specifying that this be done.
- Restoration work on broken stones was completed in the Mt. Washington Cemetery.

The Cemetery Trust Fund Committee would like to thank the Highway Dept. crew, the BVD crew and Kevin Clark, Sexton, for work done in 2014.

Respectfully,
Clare Brown
Richard Robie, Jr.
Paul Hudson

PUBLIC LIBRARY REPORT

The year of the new Library started off with a Night Sky program by NH Astronomical Society, which filled the Community Room to capacity even on the frigid night. Adult programs were varied throughout the year. Authors Archer Mayor and Ernest Hebert joined us. Three NH Humanities programs included a two-day lecture/workshop on Fabergé Eggs, capturing your family's stories, and in October, a Salem Witch Trials talk. Book discussion and knitting programs continued, as well as a new Learn to Quilt class taught by Everett Aldrich.

Teen programs included nine weeks of Mindfulness, taught by Erin Woo, a Cartooning workshop with cartoonist Bill Barnes, and a discussion of Banned Books. A policy change now allows any current Profile student, regardless of residency, to obtain a Bethlehem Library card. Staff visited Profile to announce this and facilitate signups. In 2015, we plan to begin a Teen Advisory Board to offer more programs.

Children's' programming is always well attended, and this year was exceptional. Summer Reading Program participation was up 68% from 2013. We held seven weeks of Science programming: five scientists and two entertainers. Miss Elaine awarded \$1,800 in donated prizes to those who completed the program. Preschool Story time continued in popularity. For many weeks, the children worked on learning their ABCs with stories and art pages. At the end, the pages became a keepsake book for them to take home. Reading to Max the service dog was another popular program that helped struggling and reluctant readers. Older children created pottery whistles with Jose Bonilla.

The Library was the recipient of two book grants this year. The Libri Foundation and Children's Literacy Foundation (CLiF) donated a total of 168 books to the Library. In addition, the CLiF Rural Library grant included two storytellers who performed at the Library for preschoolers and then at BES. Every child who attended was able to select a brand-new book to take home with them.

Patrons seem very pleased with the new building. The Library had over 18,000 visits in 2014 (up 61%) and total circulation was up 38%. We doubled the number of new patrons this year as well. 3,700 people enjoyed Library programs this year. The building itself performed better than expected; propane and electricity were less than budgeted. This allowed us to return unused monies back to the Town.

We look forward to 2015! For information on future programs and to access the Card Catalog, go to www.bethlehemlibrary.org and Like us on Facebook (BethlehemLibraryNH).

STATISTICS:

Circulation:

Adult Books:	9,294	Video/Audio:	8,042
Children/YA Books:	7,295	Magazines:	1,457
Inter-Library Loaned:	397	Inter-Library Borrowed:	1,030
NH Downloadable Audio and e-Books	1,440	(892 e-books, 548 audio books)	

Other:

Patrons Served:	18,429	New Patrons:	267
Computer Users:	1,659	Database Searches:	1,412

Collection:

Purchased Items:	713	Uncollected Items:	51
Donated Items:	460	Withdrawn Items:	48

Respectfully submitted,
Laura Clerkin, Director

**TOWN OF BETHLEHEM
NEW HAMPSHIRE
2015 TOWN MEETING WARRANT
DELIBERATIVE SESSION**

To the inhabitants of the Town of Bethlehem, New Hampshire, Grafton County in New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the **first session** (deliberative) of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room located at 2155 Main Street in said Bethlehem on February 2nd, 2015 at 6:00 pm. Warrant articles may be amended at this session per RSA 40:13, IV a, with the exception of Warrant Articles whose wording is prescribed by law and cannot be amended per RSA 40:13 a. Warrant Articles that are amended shall be placed on the official ballot for a final vote on the main motion as amended.

You are further notified that the **second session** of the annual meeting of the Town of Bethlehem will be held at the Bethlehem Town Building Meeting Room on Tuesday, March 10th, 2014 at 8:00 am for the choice of town officers elected by official ballot, to vote on the questions required by law to be inserted on the official ballot, and to vote on all warrant articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of town officers and other action required to be inserted on said ballot will open on said date at 8:00 am in the forenoon and will not close until 7:00 pm in the evening.

Article 1: To choose all necessary Town Officers for the ensuing year. (Ballot Vote)

Article 2: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ 2,751,032 (Two Million Seven Hundred Fifty One Thousand Thirty Two Dollars) should this article be defeated, the default budget shall be \$2,764,527 (Two Million Seven Hundred Sixty Four Thousand Five Hundred Twenty Seven Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Article 3: To see if the Town will vote to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be added to the Police Cruiser Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 4: To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be added to the Police Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 5: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Department Emergency Safety Equipment Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 6: To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be added to the Fire Truck Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 7: To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the Ambulance Capital Reserve Fund. *(The Board of Selectmen recommends this Article)*

Article 8: To see if the Town will vote to establish an Assessing Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of assessing property values of the town, as required by law, and to raise and appropriate the sum of \$15,000 (Fifteen Thousand Dollars) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. *(The Board of Selectmen recommends this Article)*

Article 9: To see if the Town will vote to establish a Broadband Capital Reserve Fund under the provisions of RSA 35:1 for obtaining Broadband in areas of Town that do not have it and to raise and appropriate the sum of \$100 (One Hundred Dollars) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. *(The Board of Selectmen recommends this Article)*

Article 10: To see if the Town will vote to authorize the selectmen to enter into a ten year lease/purchase agreement for \$101,900 for the purpose of leasing a Loader Backhoe for the Highway Department, and to raise and appropriate the sum of \$11,155 (Eleven Thousand One Hundred Fifty Five Dollars) for the first year's payment for that purpose. The lease agreement contains an escape clause. This purchase is to replace the current 1998 Loader. *(The Board of Selectmen recommends this Article)*

Article 11: To see if the Town will vote to raise and appropriate the sum of \$34,880 (Thirty Four Thousand Eight Hundred Eighty Dollars) for the purpose of Mapping and GIS Development which includes NH T2 parcel data update, Spatial recompilation and GPS field data collection. *(The Board of Selectmen recommends this Article)*

Article 12: To see if the Town will vote to raise and appropriate the sum of \$7,500 (This is a \$1500 decrease from 2009) for the purpose of providing live musical entertainment and support for the gazebo summer concert series, free to the public, to be held at the Bethlehem Gazebo in 2015. *(The Board of Selectmen recommends this Article)*

Article 13: To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollar (\$5,000) to the Grafton County Senior Citizens Council, Inc., through the Littleton area Senior Center and the ServiceLink Resource Center for services for Bethlehem residents in 2015. These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. In FY2014, the Littleton Area Senior Center provided services for 110 Bethlehem residents, and ServiceLink provided services for 80 residents. The cost of providing these services was \$56,176.27 *(The Board of Selectmen recommends this Article)*

Article 14: To see if the Town will vote to raise and appropriate the sum of \$7,200 (Seven Thousand Two Hundred Dollars) to Tri-County Community Action Program, a private non-profit agency. The funds requested are used in two very important ways. We receive matching grants to continue providing direct assistance to your citizens. Secondly, your local Community Contact Office is only funded by the Fuel Assistance programs from December through April. We start taking applications in July so applications can be processed by the time the program opens, saving towns' substantial money in their Town Welfare budget for emergency heating assistance. Through the efforts of Tri-County CAP's local outreach office, the citizens of Bethlehem have received a total of \$162,916 in assistance. *(The Board of Selectmen recommends this Article)*

Article 15: To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) to help support The Center for New Beginnings in Littleton, which provides counseling and mental health services to individuals throughout the North Country. In 2014, the Center for New Beginnings provided services for 48 individuals who reside in the Town of Bethlehem. *(The Board of Selectmen recommends this Article)*

Article 16: To see if the Town will vote to raise and appropriate the sum of Five Thousand Eight Hundred Dollars (\$5,800) for Ammonoosuc Community Health Services, Inc (ACHS). ACHS is a non-profit community health center that provides primary preventive health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 913 current Bethlehem patients, as well as reach more of those in need. *(The Board of Selectmen recommends this Article)*

Article 17: To see if the Town will vote to raise and appropriate the sum of \$3121.00 for the purpose of Northern Human Services. *(The Board of Selectmen recommends this Article)*

Article 18: To see if the Town will vote to raise and appropriate the sum of \$0.00 (Zero Dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe and productive after school and vacation camp environment for children from Bethlehem and other area towns. *(The Board of Selectmen do not recommend this Article)*

Article 19: To see if the Town will vote to raise and appropriate the sum of \$2,500 to support the Bethlehem Farmer's Market, sponsored by WREN. The Farmer's Market creates economic opportunity for local farmers and small businesses and provides access to locally grown and produced products for the community. *(The Board of Selectmen do not recommend this Article)*

Article 20: To see if the Town will vote to raise and appropriate the sum of Twelve Hundred Dollars (\$1200.00) to help support the Above the Notch Humane Society, for the rehabilitation and support of surrendered animals and for animal cruelty investigation in the New Hampshire North Country. *(The Board of Selectmen recommends this Article)*

Article 21: To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) for the purpose of video recording Selectboard meetings, town budget hearing, deliberative session and other events. The contract holder will be required to record up to 50 meetings/events within a twelve month period. Meetings will be recorded in a continuous fashion from the opening of the meeting to the close of the meeting. No editing shall be allowed. A clock with sweep second hand will appear in the frame of the recording, to show continuity. Within 48 hours the videographer will deliver a complete copy of each meeting/event to the channel 2 studios in Littleton for broadcast on cable television. Boards that are being recorded shall use the existing public address system to ensure the best possible sound quality. A copy will go to the Selectmen's office. *(The Board of Selectmen do not recommend this Article)*

ESTIMATED 2015 TAX IMPACT FOR WARRANT ARTICLES

WARRANT ARTICLES	Cost	Tax Impact
GIS Mapping	\$ 34,880	\$.157
Loader Backhoe	11,155	.050
 PETITIONED WARRANT ARTICLES		
Northern Human Services	3,121	.014
Tri-County CAP	7,200	.033
Ammonoosuc Community Health	5,800	.026
Grafton County Senior Citizens Council	5,000	.023
Boys & Girls Club	0	.000
Center for New Beginnings	1,000	.005
Above the Notch Humane Society	1,200	.005
Gazebo Summer Concert Series	7,500	.034
WREN Farmer's Market	2,500	.011
Video Recordings Select Board Meetings	2,500	.011
 CAPITAL RESERVE WARRANT ARTICLES		
Police Special Equipment	5,000	.023
Police Cruiser	15,000	.068
Fire Equipment	10,000	.045
Ambulance	20,000	.090
Fire Truck	10,000	.045
Assessing	15,000	.068
Broadband	100	.000
		.708

Estimated cost for an assessment of \$150,000 \$106.20

Note: Tax impact is calculated after revenues are deducted, Veterans' credits added and overlay applied.

ESTIMATED 2015 TAX IMPACT

		Budget	Warrant Articles	Tax Rate
Default Budget	2,764,527	7.20	.71	\$7.91
Proposed Budget	2,751,032	7.06	.71	\$7.77

NOTES

BETHLEHEM PUBLIC LIBRARY BUDGET

	Budget <u>2014</u>	Actual <u>2014</u>	Budget <u>2015</u>
Expenses			
Books, etc.	\$13,400	\$14,594	13,400
Magazine	1,600	1,579	1,600
Equipment Expense	150	962	150
Accounting	1,600	1,320	1,600
Professional Development	1,500	1,769	1,500
Supplies	1,300	1,990	1,500
Communication Expense	1,000	1,380	1,000
Bldg. Maint, Lawn Care	8,400	8,421	8,700
Building Supplies	500	573	500
Postage	300	308	300
Utilities	12,170	5,134	6,400
Other Expense	200	394	200
Children's Program	1,400	1,827	1,500
Adult's Program	1,000	1,370	1,650
Payroll Tax	4,300	4,050	4,400
Wages	49,950	50,635	52,700
Library Systems Fee	2,100	1,690	2,100
Computer Maintenance	1,650	421	800
Property Liability Insurance	950	1,752	1,900
Workers Comp. Insurance	1,530	101	100
Total	\$105,000	\$100,272	\$102,000
Income			
Town Funds	\$105,000	\$100,272	\$102,000
Total	\$105,000	\$100,272	\$102,000
Endowment/Trust Funds		Computer Replacement Fund	
Beginning Balance	\$114,905.35	Beginning Balance	\$5,693.82
Contributions	0.00	*** Donations & Int.	587.22
Interest Earned**	21.37	2012 Additions	0.00
Expenditures	0.00	***Expenditures	0.00
Ending Balance	\$114,926.72	Ending Balance	\$6,281.04
Memorial Funds		Fines, Lost Books	
Beginning Balance	\$ 1,925.13	Beginning Balance	\$2,892.37
Donations	208.83	Interest & Fees	669.35
Books Purchased	0.00	Expenditures	0.00
Ending Balance	\$ 2,133.96	Ending Balance	\$3,561.72

Memorial Fund has been established through donations in memory of specific individuals.
The books purchased from these funds are in memory of these individuals.

*The income and expenditures from these funds are not reflected in the above budget

** Income from these funds is used to purchase books & conduct programs as dictated by the trust.

***These funds are not reflected in the above budget.

SELECT BOARD REPORT

Bethlehem, the highest elevated Town east of the Mississippi, the Poetry Capital of New Hampshire, and a mountain community moving forward. Over the past year we have seen a beginning revitalization of our community. Our Town budget has been stable the past two years due to a budget review process that monitors all expenses in relationship to revenues. We have instituted a process to encourage on time tax payments and will soon install a capacity to update payment options. Our property assessment is now up to date and in compliance with all State requirements. We have seen a growth in community volunteerism and community projects. A long time Town icon has been restored and our community pool is back in action thanks to that community spirit. Christmas in Bethlehem is another annual event that is growing every year thanks to our Fire Department and volunteers. With more volunteers our Recreation Director and Country Club Manager provided the first Home Day Event and Parade. Our administrative procedures have been streamlined so that citizens can be provided information in an efficient and timely manner thanks to our Administrative Assistant and Staff. The Town's golf course improved and revenues were higher than expenses for the first time in several years. The Town roads are beginning to get repaired thanks to our Highway Department. Our Town is patrolled 24/7 because we have a professional and dedicated Police Force.

Bethlehem is a vital and dynamic community and destined to grow in a manner that preserves our history, our unique character, and our citizen's needs. The Board of Selectmen would like to thank the Community for your support and assistance in all Town endeavors.

Cassandra Laleme
Chair, Select Board

POLICE DEPARTMENT REPORT

Two thousand fourteen has been a year of re-building for the Department. Early 2014 we lost a third of our manpower to other agencies. Officer Justin Charette-Combs went to Lisbon PD and Sgt Alan DeMoranville went to Whitefield PD. With Officer Jared Peters deployed that put the Department's manpower at almost 50%. Officer Jared Peters' one year Military deployment has turned into two years with an unknown return date.

Due to the shortage in manpower, the Select Board approve the hire of a part-time officer (Officer Mark Taylor) to help maintain the 24/7 coverage. Officer Taylor is a 30 year veteran Police Officer who recently retired from the Franconia Police Department. His knowledge and expertise has greatly enhanced the capabilities of the Department. The Select Board also approved the hire of two new Officers to fill the two vacated positions. A Hiring Board was convened and out of the nine applicants the top two were chosen. Officer Zachery Bushway a Bethlehem resident and Officer Parker Wilson a Sugar Hill resident were hired. They have both completed the New Hampshire Police Standards and training and are currently completing their training within the Department.

Despite the shortage of manpower, the Department was able to meet the needs of the Bethlehem Community.

Bethlehem Police Department 2014 Activities

5281 calls for service, which included:

81	Motor Vehicle Accidents (No Fatalities)
1896	Motor Vehicle Stops
20	Crimes Against Persons (Up 43%)
35	Crimes Against Property (Down 15%)
27	Crimes Against Society – Drug Related Arrests (Down 21%)
97	Other Crimes – DWI/MIP (Down 1%)

Training continues to be a priority of the Department. With the ever changing criminal activities, changes in the laws, mental health issues, and other statutory requirements it is important to insure our Officers are properly trained to better serve the community. Officers received training in Active Shooter scenarios, case preparation and prosecution, Traffic Incident Management, and Dealing with the Mentally Ill Subjects. This year we were lucky to have Officer Powers attend and complete the Drug Reorganization Expert (DRE) Course. This is a federally funded program that is overseen by New Hampshire Liquor Enforcement. We hope to continue to train at a high level in the coming year to meet the ever growing requirements of the job.

We continue to participate in the Highway Safety Grants, the New England State Police Information Network (NESPIN), the National Prescription Take Back Program, Internet Crimes Against Children (ICAC), and the Child Advocacy Center (CAC).

We look forward to serving the community in 2015. We will continue to maximize our resources to meet the ever-changing needs of the citizens and businesses of Bethlehem. Moreover, we will continue to focus on the mission and core values of the Department, so we can do our part to ensure that Bethlehem is a safe place to live, work, visit and raise a family.

Respectfully Submitted,

Chief Michael Ho-Sing-Loy
Officer Jared Peters
Officer Scott Powers
Officer Zachary Bushway

Office Andrew Hennessey
Officer Jeffrey Dube
Officer Parker Wilson
Officer Mark Taylor (Part-time)

FIRE & AMBULANCE REPORT

As your Fire Chief, I always look forward to this time of year to inform our Taxpayers of the great job our Firefighters and Ambulance Personnel are doing. There are so many things that happen that don't make headlines but truly affect peoples' lives and property and that's where our dedicated people really shine. Generally speaking when someone calls 911 they are experiencing some sort of a personal emergency and if it is an emergency to them it is to us as well. It is our job to assist them if they are sick or hurt or if there is something threatening their property. We are trained to handle whatever physical emergency it is that is the cause of the call, but more importantly we are there as neighbors who care about the victims personal wellbeing and their immediate needs. To me this is the ultimate "customer service" as our customers are you, the people of the great Town of Bethlehem.

As far as the numbers go, we had a total of 341 calls for Fire and Ambulance. 203 of those calls were Medical calls excluding motor vehicle accidents with injuries. 138 Fire calls including 8 structure fires, 4 in our town, 2 in Sugar Hill and 2 in Lancaster. Also 11 Motor Vehicle Accidents with injuries were included in the Fire calls. The rest of the calls were for things such as fire alarm activations, motor vehicle accidents without injury, trees and lines down, carbon monoxide checks, chimney fires and numerous miscellaneous calls.

The other aspect of a small town Fire Department is its activities to raise money to buy equipment we can't afford to buy with Town Funds. The Auxiliary is a great example; these Ladies have an annual Tiffany Tea at the Maplewood which has become a popular event (call 603-869-2426 for more info). It is a beautiful affair and everyone who attends appears to enjoy themselves immensely. The Easter Egg Hunt is another event the Kids just love and is very well attended. Lieutenant Richard Leslie and his wife Shannon head up that event. The annual Christmas event is not a fund raiser for the department however Fire Department members put a tremendous amount of time into making it happen. A huge thank you goes to all of the Fire & Medical personnel for your efforts in making Bethlehem a better place to live. We also have to remember the spouses and families of these dedicated people as none of what we do would be possible without their support.

This year our firemen and medical staff voted for a person from each discipline that shows an extraordinary commitment to the department and its members. "Fireman of the Year" went to Captain John Miller and the "EMT of the Year" went to Captain Jackie King. Great job to both of you, it is well deserved.

We again appreciate all of the support and encouragement we receive from our supporters and from positive votes when it comes to budget time. We run on a tight budget and try to keep our expenditures to a minimum. Times have changed, with all the regulations and requirements that go along with running a Fire Department and Ambulance Service it gets expensive.

Thanks again to everyone for your continued support!!!

Chief Jack Anderson

HIGHWAY DEPARTMENT REPORT

The winter of 2013-2014 showed the many different weather conditions we must all endure in the North Country with warnings ranging from heavy rain, freezing rain, high winds, extreme cold, freezing fog and of course large snow amounts. Many times we can see one or more of these in a given week. With forty nine call outs last winter was an extremely long and expensive season.

This past summer the Highway crew completed a long overdue storage shed for road salt. This was time well spent as over the years Bethlehem could not keep much salt on hand, so when temperatures or conditions allowed there was little to no salt available. Continued replacement of aging culverts was performed as well as catch basin repair. Dirt roads received more stone and gravel to improve the base and road surface. Shimming projects included Beech Hill, Maplewood Hill, Lewis Hill, Elm and Prospect Street, West Farm, Old Franconia, and Brook Road.

The Highway Department could not operate without the dedicated crew of long time employee's Chris Brousseau, Rick Robie, Richard Ray and new hire Tyler Murray. I'd also like to thank Dan Tucker for his continued help in winter plowing. Also Kevin Clark continues with the mowing of town grounds and cemetery maintenance. Without the continued support of these individuals my job would be very difficult at best. Along with thanking all the Town Department heads and Town Building staff I'd like to thank Derek Brown for all his cooperation and help as often our projects require a combined effort from each Department, when needed Derek has always stepped forward to help this Department.

In closing I would like to remind everyone of the following Town policy (98-1), "It shall be unlawful for any person(s) to put or place or cause to be put or placed any snow or ice upon the surface of the traveled portion of any Class V Highway or Town maintained street or road or to pile snow or allow snow to be piled on his property in such a manner that it will block or impair the view of the driver of any vehicle while driving on said roads except to provide a place necessary for crossing, re-crossing and traveling person or persons who in the course of moving snow from one property to another shall not throw said snow across any public highway in the Town of Bethlehem."

Respectfully submitted,

Brett Jackson,
Road Agent

RECREATION DEPARTMENT REPORT

Every year I get excited to be able to sit down and reflect on what happened in our Department. It always reminds me of just how amazing our little town is and how grateful I am to serve you all.

Big things happened in our Department this year. The biggest one was the reopening of the town's pool. The heart of Bethlehem was thriving with the families coming and going, spending all day at our pool. We had an average of 34 visitors per day. This could not have happened without the Pool Committee. The pool was a major component to our Summer program too, with over 40 campers registered. The campers spent many days poolside, as well as participating in a variety of activities offered by some generous individuals and organizations such as Balance Bethlehem, Erin Woo, Colonial Theater, Travel Bug, Bethlehem Library, The Fire and Police Department and Theater Under the Stars.

Another big happening was the revival of the Old Home Day, a cooperative effort between the Recreation Department and the Bethlehem Country Club. There are so many people to thank for coming and helping with the event, to name a few the Weenie Wagon, the Fire Department Auxiliary, the Fire Department, Police Department, BES Nest, Mark V., Mrs. Bruno, the Chili Cook-Off Contestants, and the Participants in the Parade. Another big thank you to the Police Chief and Board of Selectmen for sitting in the dunk tank; Never seen a line so long to dunk someone!

The After School Program has been working along with the school to develop a highly engaging program that services 51 registered children. With the help of the school, we have been able to offer a study hall program, additional library time and healthy snacks. We are so fortunate to be able to work with such wonderful staff and teachers.

Sports, as always, are very popular in our program with over 80 registered participants. Matter of fact, we had so many participants for grades 3/4 we had to have two teams! The Elm Street Ball fields were redone thanks to volunteer Doug Laleme. The fences were also repaired. A very big thank you to the coaches and officials who volunteer out of their love of sports. Our sports programs would be nothing without you.

Events that were sprinkled throughout the year were a Clothing Swap, Soup Night, Christmas Caroling and a Bike Raffle donated by the VFW. In the future we hope to have more events that interest the Town.

In closing, it has been a wonderful year; I am humbled by this great community and thankful to you all for your support.

Gladly Yours,

Rhienna Miscio,
Bethlehem Recreation Director

DIRECT ASSISTANCE REPORT

The Town of Bethlehem Office of Direct Assistance is one component of a large and complex welfare system which operates at every level of government. Its relationships with other welfare agencies and programs and the scope of its responsibilities are complicated. Briefly, two basic subsystems of public welfare are in operation in New Hampshire. First, categorical assistance programs, which are federally funded in part and are administered by a central State agency and second, general assistance programs, such as that operated by the Town Welfare Departments, which are locally funded and administered.

In general, the Town Welfare Department provides assistance to people in need who require **temporary** help whether or not they have a residence as defined under NH law RSA 165. People are found to be in need when they are poor and unable to support themselves. This is defined when someone lacks the resources to provide themselves with the basic requirements of life in our society, such as food, shelter, heat and electricity. In the language of the field, welfare provided by the Town Welfare Department is known as General or Direct Assistance.

The Department's responsibilities are of a dual nature. On one hand, it is responsible to those members of the community who need assistance to see that they receive it. On the other hand, it is responsible to the citizens who pay for that assistance, through taxes, to ensure that it goes only to those who are truly in need. The Department's responsibility is to expend as much money as is necessary on the one hand and to expend as little as is necessary on the other. In effect, the Department succeeds in fulfilling its ethical and legal obligations to the extent that these two interests are made to coincide.

The Department has an additional responsibility to both welfare recipients and the community as a whole to try to overcome the causes of the need for General Assistance to the point that it is no longer required. The steps needed to help individuals/families re-establish themselves financially vary and different approaches are dictated in different instances. Case management therefore becomes an integral part of assisting families in order to become more independent financially. Each applicant's needs are considered; then recommendations and requirements are made based on those needs. In 2014 assistance was given to 19 Bethlehem families.

The Bethlehem Food Pantry served over 11,000 meals to area residents in 2014. The Bethlehem Food Pantry was funded solely through generous donations from Town of Bethlehem residents, and area businesses. The Food pantry received \$3,100 in cash donations in 2014. That money is used to purchase food from the NH Food Bank as well as local sources. The Food Pantry also receives food from the USDA. Food donations can be made during regular Town Office hours. A donation basket is located in the lobby. Financial donations can be made through the Bethlehem Food Pantry account at WREN. Special thanks this year to Guy Kerstetter and Pepperidge Farm for their generous donation of bread products.

Respectfully submitted,

Dawn Ferringo,
Town Welfare Administrator

PLANNING BOARD REPORT

2014 was another busy year for the Bethlehem Planning Board. Numerous applications were submitted for sub-divisions, lot-line adjustments, and conceptals for new projects. Most recently the Board approved an application submitted by the Arlington Hotel which includes demolishing the old building and constructing a new hotel.

The process of updating Bethlehem's Master Plan also began in 2014. The primary goal of the Master Plan update is to produce a community-wide document that will guide the growth and development of the community for the next ten years and beyond. The resulting Plan will help to improve developmental stability and help to insure the economic well-being of the Community. The Master Plan will also assist in the preservation of the physical vision that residents have for Bethlehem. Building upon the 2004 Master Plan, the 2014 Master Plan update will further enhance the ideals that have been envisioned for the Town while taking into consideration the changes that have taken place locally, in the surrounding communities and the world in the past ten years. Recently surveys were sent to all Bethlehem residents and property owners. Hopefully you took a few minutes to fill this out and sent it back so your voice will be heard. The Planning Board has contracted June Garneau of Mapping and Planning Solutions to update the Master Plan.

The Planning Board meets the second and fourth Wednesday of each month. If you are planning a building or land project it would behoove you to make an appointment to come discuss it with us. At a conceptual (which costs you nothing) we could help you ensure that your project is the best it can be and advise you of what regulations need to be followed.

Respectfully Submitted,

Dave Wiley,
Planning Board Chair

BETHLEHEM COUNTRY CLUB REPORT

2014 was a successful year for Bethlehem Country Club. Our golf course conditioning was significantly better than it had been in previous years. We had many comments saying that the putting greens were better than people had seen in 10 years. This was the result of the skill and extreme hard work of our Head Greenskeeper, Matt Courchaine, and his crew of Robert, Jon, David, Keegan, and the pesticide consulting from Dave Pilotte. The first step to becoming profitable for the Town of Bethlehem was to put forth a beautiful, manicured golf course that people are going to want to play over and over again. Our guys accomplished this goal and have gotten us back on schedule for years of great golf ahead.

Our restaurant made some very positive strides last year also. We scaled back the menu, added some new items like our Panini sandwiches, and made a lot of good food, provided friendly service, and made a lot of people happy. If you didn't have a chance to visit us last year, please stop by in 2015. I promise you'll be happily surprised. Most of the credit goes to Cindy, whose insight and hard work made the difference. She could not have done it alone. Many thanks go to Adrian, Heidi, John G. and Anastasia. The restaurant will reopen around May 1st, we could really use everyone's support.

Last, but definitely not least, our Pro Shop staff provided outstanding customer service to all who came to visit. Our number of rounds played was up, most of our merchandise was sold, and we had a significant number of golfers looking to become new members in 2015. I'd like to thank all of the volunteers for our free Junior Golf Clinics held on the 6 consecutive Tuesdays following July 4th and the Friday Back Six Club that takes place each Friday of those weeks. Last year saw an increase in participation and we look forward to welcoming even more juniors this year. More information on these and other programs can be found on our website www.bethlehemccnhgolf.com.

We spent about \$8,000 in our first year of our electrical upgrades. We should thank James Mason for his hard work and keeping costs as low as possible.

We have some very attainable goals for improving Bethlehem Country Club in 2015. We will continue with the electrical renovations. We will continue to improve playing conditions and improve the health of our greens. We will enlarge and level several of our tees and work on course drainage. The Clubhouse will be spruced up with a new paint job, new gutters, and a new shed for the golf cart drop-off.

Thank you to the Benefactors, the 300 Club, and all the members who work all year long to make BCC a great place to visit.

Sincerely,

Darren Perkins,
BCC General Manager

REVOLVING LOAN FUNDS REPORT

Unfortunately, 2014 was a year of no new loan activity. There are currently 7 active loans which have a collective principal balance of \$135,815.58. All loans are current. We have \$95,256.63 available in monies to lend.

The Bethlehem Revolving Loan Fund works under guidelines which were approved by the Board of Selectmen and each loan application is approved by the Selectmen after a review by the advisory board. Funding is handled by our Town Treasurer.

Business owners or those wishing to establish a business along the Main Street of Bethlehem should contract our fund administrator at NCIC in St. Johnsbury, VT. Their telephone number is 1-802-745-5101.

Sincerely,

BRLF Advisory Board,
Carol Boucher
Ellen Leavitt
Ronney Lyster

BRETZFELDER MEMORIAL PARK COMMITTEE REPORT

Bretzfelder Memorial Park, on Prospect Street, is a property of the Society for the Protection of New Hampshire Forests and as such makes a payment in lieu of taxes to the Town each year. The Park land was donated to the Forest Society in memory of Charles B. Bretzfelder, by his daughter, Helen Bretzfelder. In her will she stipulated that she wished a Town Committee be established “to represent the conservation, recreation and nature education interests of the Town.” Since its creation in 1982 the Bretzfelder Memorial Park Committee has met several times a year to plan for maintenance and the free programs that are offered to the public thanks to the Park’s endowment. The Committee members host these programs.

Free Wednesday evening programs are held at 7 p.m. in February in the classroom and in August in the pavilion. Calling all parents and grandparents – the August programs are especially designed for children (of all ages). Put the Wednesday night programs in August on your calendar right now: August 5th, the Strawberry Farm Band; August 12th Squam Lakes Science Center, *Creatures of the Night*; August 19th Kyle Lombard on Tree Insect Invaders and August 26th The AMC gives a family class on map reading. Each fall the 3rd grade at BES enjoys a free program, *Why Trees lose Their Leaves*, given by Nancy Czarny and other volunteers.

The Park is open during daylight hours for everyone to enjoy year round. The Park’s resident caretaker is Robert Blechl. There are picnic facilities behind the building, in the pavilion and around the pond. Restrooms are available in the classroom building. To schedule a special event at the Park, phone the Rocks Estate at 444-6228. Each year in May a group of students and teachers from The White Mountain School comes to the Park for their day of Community Service to help us trim trees, cut brush, rake leaves and pine needles and get the Park ready for visitors.

Enjoy this free resource in the Town during winter, spring, summer and fall. Park in the upper parking lot and have a picnic or follow the Tree ID trail. Visit the wonderfully massive Memorial White Pine tree, so loved by Charles Bretzfelder that his ashes were buried nearby. Take the Nature Trail and wander down by Barrett Brook, noticing especially the old Yellow Birches and Hemlocks that line the brook. Park in the lower parking lot and visit the pond and take a longer hike on the Animal Habitat Trail looking for the interactive trail signs that explain features along the trail. Bring your dog along for the hike. In winter bring your skis or snowshoes and look for the tracks of other animals and listen to winter resident birds like Blue Jays and Chickadees. In the spring watch for early spring migrants, listen for the “quacking” of Wood Frogs and the “sleigh bells” of Spring Peepers calling at dusk and look for the pink Lady’s Slippers in the woods between the brook and the pond. In the summer look for critters in the pond – perhaps you will find a turtle sunning on a log. In the fall enjoy the colors of the hardwood trees silhouetted against the pines, firs and hemlocks. This is our Park.

Tanya Tellman - Chair
Nancy Czarny - Vice-chair
Ann Gruczka - Secretary
Marilyn Johnson - BCC representative

Elizabeth Carter
Nigel Manley
Julie Yates

BETHLEHEM HERITAGE SOCIETY REPORT

The Bethlehem Heritage Society would like to urge community members to take an interest in your town's history. It is one of those things that will be lost if we fail to retain interest in it for future generations. Remember, history isn't just in the past; it is made every day in our little town. However small, that bit of history may be, if we don't collect and document that history, it will be lost for future generations. The Heritage Society would like to invite more community members to take an active interest in preserving our history for future generations.

Florence Houghton, who has been the treasurer of The Heritage Society for the past 15 years, has resigned that position. Her service has been greatly appreciated and she will be missed.

- BES 3rd grade annual visit to museum for town history.
- Children's Program by Barbara Desroches
- Tag Sale in the summer was very successful and we thank all who donated items.
- Attended the area Historical meeting at the Dalton Historical Society and Littleton Historical Society.
- Placed displays of Maplehurst Hotel artifacts and Arthur E. Jobin memorabilia at the Bethlehem Library.
- 50/50 raffle at Sunday night concerts. A big Thank you goes to heritage volunteers Thelma Burlock, Wilbur Calendar, Estalea Fernald, Carole Hammarberg, Roger Hammarberg, Linda Herrman, Joan Lund, Fay Lloyd, Herb Lloyd, and Nancy Stevenson for their hard work every Sunday night running the raffle.
- Organizing the Frances Glessner Lee Nutshell miniature for shipment to London, England to the Wellcome Museum for exhibition in their Forensic exhibition, "The Anatomy of Crime" which will begin in March of 2015.
- Profile High School English classes with teacher Erin Sweeney visited and did research at the museum.
- Paul Hudson, our historian has done an enormous amount of research for people who are interested in their family background in Bethlehem.
- We now have nearly 100% of our paper artifacts in books and categorized. This was a monumental task and will make finding our history so much easier in the museum itself!
- Forensic Follies was held at the town building in November.
- The Dawn Cottage, owned by the Donna Devlin-Young family held its 2nd Annual Open House at Christmas and presented the Heritage Society with the donated proceeds of the event.
- Santa made his yearly visit to the Heritage Center on Dec. 6th. More than 50 children visited.
Thanks to Bob Moran for helping out Santa again this year.
- Memory Tree and Veterans Tree reading on Dec. 6th, 2014.

We would like to thank the town of Bethlehem for its support of the Bethlehem Heritage Society.

Bethlehem Heritage Society Board of Directors

BETHLEHEM CONSERVATION COMMISSION REPORT

Conservation Commissions are specifically charged with the proper utilization and protection of the natural resources and watershed resources of a town. Conservation Commissions review Fill and Dredge in Wetlands applications and are the only municipal body with the authority to intervene and request time to investigate an application. Conservation Commissions also manage Town Forests.

The Commission interacts with state and county agencies such as the Department of Environmental Services, Department of Resources and Economic Development, Fish and Game Department, Fish and Wildlife Service and the Grafton County Forester's office to protect and conserve natural resources. One Commission member serves on the Ammonoosuc River Local Advisory Committee.

In 2014, the Conservation Commission concentrated on several projects.

Annual Roadside Clean-up: The Conservation Commission held two rounds of roadside clean-up. On May 2nd, the Conservation Commission partnered with 150 Bethlehem Elementary School students for an in-town clean-up. And on May 3rd more than 60 volunteers conducted a town-wide clean-up. As a result of the two days of work, volunteers picked up 94 bags of litter, 32 bags of recyclables, and 800 pounds of scrap metal. Volunteers had hot dogs and ice cream at Bretzfelder Park. Thanks to Brett and Mary Jackson for volunteering their time to pick up the litter around town.

Bethlehem Elementary School conservation-related field trip: The Conservation Commission contributed \$500 to the Bethlehem Elementary School to help defray expenses for 4th, 5th and 6th grade students to attend a conservation-related field trip to the New England Aquarium in Boston. The following are excerpts from some of the thank-you notes we received from students:

Thank you so much for your donation to B.E.S. Not everyone would've been able to go if it wasn't for you. The Boston Aquarium was very important to me because when I grow up I want to work at an Aquarium and I want to help marine animals from pollution. And it's all thanks to you.

Thank you for your kindness and dedication to protecting our earth and its environment. You all have taken your time from your family just for the animals and people like me and my class to learn about the animals we all should protect.

Thanks to you I got to see my favorite sea creature in real life! The Sting Ray! I'm so grateful and thanks to you I got to learn so much! ...P.S. Conservation Committee, I bet if you went there you would have a blast!

Thanks to you I know about sea dragons when I never knew they existed before then. Also I now know that Great White sharks are endangered and how I can help.

Conservation is so important especially in the ocean. Pollution makes the water dirty and makes marine animals sick. Thank you for helping and taking care of the environment.

One student included a joke: *Q: What did the sea lion do to the letter? A: Seal it shut!*

Town Forest: The Conservation Commission had boundaries in the area of the Evergreen Avenue entrance to the Town Forest resurveyed at the suggestion of Grafton County Forester Dave Falkenham. We have started to blaze and paint those resurveyed boundaries and affixed Town Forest medallions.

Cheryl Jensen,
Chair

AMMONOOSUC COMMUNITY HEALTH SERVICES REPORT

ACHS has been a vital part of the community since 1975 and **provides comprehensive primary preventive health care to anyone, regardless of their ability to pay.** Support from the Town of Bethlehem is extremely important in our continued effort to provide affordable health care services to the 26 rural towns in our service area. Our sliding fee scale for payment of services provides a vehicle for uninsured and underinsured patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or, worse yet, hospitalization because they could not afford to go to the doctor prior to the emergent episode. Keeping just one patient out of the ER could save taxpayers \$1,000-\$1,500 (average cost of an ER visit).

Access to affordable oral health care is difficult for many in the North Country who lack the means to pay for these services. Poor oral health can lead to many other serious health issues and often leads to costly hospital ER visits where the actual causes of the problem cannot be addressed. ACHS has been working diligently over the past several years to address this problem and we are very happy to report that we have opened the ACHS Dental & Oral Health Center – the first community oral health program in northern New Hampshire on the ACHS-Littleton campus. This program is available to all and we offer a sliding fee scale for payment to those who qualify. For more information about this program, please visit our website: www.ammonoosuc.org/services/dental.

Services Provided

- Comprehensive Primary Preventive Medical Care - Wellness Screening, Pediatrics, Chronic Disease Management, Geriatrics, Acute Illness Care
- Prenatal Care - Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Health - Counseling
- Oral Health Referrals and Voucher Program (**The ACHS Dental & Oral Health Center in now open**)
- Pharmacy Services - In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services - Sliding Fee Scale for eligible patients

ACHS Statistics

- Number of Unduplicated Medical Clients Served: 9,670
- Number of Medical Visits: 35,978
- Client/Payor Mix: 15.9 % Medicaid, 20.9% Medicare, 14.4% Uninsured, 48.87% Insured
- Value of free medications provided to our patients: \$731,148
- Value of discounted health care services provided to our patients: \$1,679,505 (Sliding Fee Scale)

Town of Bethlehem Statistics

- Total # of Patients – 913 Bethlehem
- Total # of Medicaid Patients – 93
- Total # of Medicare Patients – 175
- Total # of Self-Paying Patients – 48
- Total # of Sliding Fee Scale Patients – 106

Respectfully Submitted,
Edward D. Shanshala II, MSHSA, MSED
Chief Executive Officer

NORTH COUNTRY COUNCIL REPORT

There were many changes at North Country Council this past year. In March a new Executive Director was hired. Shortly thereafter an administrative assistant was hired in order to ensure the efficient use of public dollars by organizing the office. There have been numerous administrative changes to reduce costs including small contracts that produced an \$800 per month reduction for the photocopier lease, new strategy for health insurance which will save almost \$20,000 a year and investments in information technology that will enable staff to provide better service to the region. Four new part-time employees were hired in order to increase the organization's capacity to serve member communities and new foundation and private funding sources were obtained to provide match for federal dollars; this allows more of the member dues to be used for direct services back to communities.

Governance of North Country Council also has seen some changes. The Representatives, that your community appoints, met to discuss and approve the budget and workplan that is carried out over the year. They asked many great questions and appreciated the meeting separated from the traditional Annual Meeting. As we move forward the Representatives will play a key role in assisting with defining the methodology used for.

Beginning in February/March the staff of North Country Council will be holding remote office hours once a month in Plymouth, Colebrook, Albany and Berlin. Questions about Board roles, services of the NCC, land use issues, transportation process and other issues will be addressed by staff in more convenient locations.

The workplan can be viewed at www.ncccouncil.org. Additionally you at this site you can find numerous work products and a list of services and Board and Representative information.

The North Country Council Board meets regularly on the Second Wednesday of each month at 9:30. Please check the website or call 603-444-6303 for changes or weather related cancellations.

Respectfully submitted,

Christine Frost,
Executive Director

NORTHERN HUMAN SERVICES DIRECTOR'S REPORT

White Mountain Mental Health

This year has been marked by several nationally reported tragedies, including an escalation in school shootings and the very high profile suicide death of Robin Williams. These events are in the news, but there are also many local, private tragedies that result from unidentified or untreated mental illness. Access to treatment for all community residents, especially those who are in crisis and do not have the means to pay for private treatment, helps assure that all community members stay safe.

Some of the highlights of 2014:

- In partnership with all seven hospitals in the NHS service area, we continue to provide emergency mental health evaluations via video. Hours of wait time and costly and dangerous travel will be eliminated by this service.
- Children in need of expert evaluation by a child psychiatrist continue to be seen by a Dartmouth Child Psychiatrist, via video, from our Littleton office. Feedback from children and their families has been very positive.
- Mental Health Court is thriving in Grafton County. People who commit non-violent crimes as the result of mental illness are offered support, resources and treatment, rather than costly incarceration.
- In this tough economy, employment is a huge challenge for many of our clients. To respond to this need, we now employ a supported employment specialist who is specially trained in assisting persons with mental illness to seek, obtain and keep jobs. This is one of the “evidence-based practices” we have implemented, using methods that have been proven to be effective in studies across the country.
- We have implemented training via the internet for our staff, saving substantial money and time and offering our employees a huge array of educational options.
- We now provide services in the school building and during the school day in three school districts. Families who might not have otherwise been able come to our offices now have easy access to care in school with home-based services also available after school.

All of these varied activities depend on the support of our towns. This year our mental health offices served **77** people from the Town of Bethlehem, providing **218.08** hours of counseling.

Thank you for your continued support of our services. We want to be here when you need us.

Respectfully submitted,

Jane C. MacKay, LICSW
Area Director

NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY REPORT

North Country Home Health & Hospice Agency, Inc. has been in the business of providing quality home care since 1971. Services include visiting nurse, hospice, rehabilitation, maternal child health, and supportive care programs. Daily Tele-health monitoring is also included in our services. Our geographic service area currently covers 22 towns in Grafton and Coos Counties. During FY 2014 NCHHA performed 48,993 visits to residents in our service area. Our home health team includes nurses, physical therapist, occupational therapist, speech therapist, social services, and home health aides. In the town of Bethlehem we provided services to 68 clients, and 3,220 visits, some of which included free and uncompensated care.

NCHHA provides many programs in addition to the traditional visiting nurse service such as homemaker, companion, and respite care through the Bureau of Elderly and Adult Service's grants as well as through other community and private pay programs. Our Hospice program provides a comprehensive and holistic approach to end of life care that includes a skilled, multidisciplinary team of caregivers and volunteers. In addition NCHHA is committed to our community in that we provide many community health clinics and screenings such as free blood pressure, blood sugar, and health education programs as well as immunization, foot care, and wound care clinics. In 2014 NCHHA held 60 community service clinics in which 18 residents of Bethlehem participated.

Home health care is critical to serving the growing health care needs of this community. Our skilled clinical team is able to monitor health problems and provide disease management within the home setting and have experienced first hand the day to day health challenges that our clients face. Our agency has been placed in the "High Honors" status for showing consistently high patient satisfaction surveys. Our clinical outcomes are very strong compared to our state average in the publically reported Medicare quality data in: improvement in understanding of signs and symptoms of disease; improved understanding on when to call the nurse; improvement in functional abilities and activities of daily living; improvement in medication management; and reduction in hospitalization. Our clients and families are supported through the competent and comprehensive care provided by our clinical team.

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. REPORT

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton Country ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2013-2014, 110 older residents of Bethlehem were served by one or more of the Council's programs offered through the Littleton Area Senior Center or RSVP. Eighty Bethlehem residents were served by ServiceLink:

- Older adults from Bethlehem enjoyed 1,185 balanced meals in the company of friends in the Littleton center's dining room.
- They received 2,537 hot, nourishing meals delivered to their homes by caring volunteers.
- Bethlehem residents were transported to the health care providers or other community resources on 1,133 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 81 visits with a trained outreach worker and 202 contacts with ServiceLink.
- Bethlehem's citizens also volunteered to put their talents and skills to work for a better community through 1,071 hours of volunteer service.

The cost to provide Council services for the Bethlehem residents in 2013-2014 was \$56,176.27.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical. *Bethlehem's population over age 60 increased by 102.7% over the past 20 years according to U.S. Census data from 1990 through 2010.*

Grafton County Senior Citizens Council very much appreciates Bethlehem's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner,
Executive Director

TRI-COUNTY COMMUNITY ACTION PROGRAM REPORT

Tri-County Community Action Program, a private, non-profit agency, is requesting \$7,200 in funding from the Town of Bethlehem. The funds requested are used in two very important ways. We receive matching grants to continue providing direct assistance to your citizens. Secondly, your local Community Contact Office is only funded by the Fuel Assistance programs from December through April. We start taking applications in July so applications can be processed by the time the program opens, saving towns substantial money in their Town Welfare budget for emergency heating assistance.

THROUGH THE EFFORTS OF TRI-COUNTY COMMUNITY ACTION, THE CITIZENS OF BETHLEHEM HAVE RECEIVED A TOTAL OF \$164,462. IN ASSISTANCE.

The following is a report of services provided in fiscal year July 2013 - June 2014:

Services Provided	# of HH	Dollar Amount
Fuel Assistance	151	\$110,823
Electrical Assistance	57	\$20,258
Security Loans	7	\$4,165
Weatherization/Furnace Repairs	4	\$15,412
Matching Homeless Funds (McKinny/FEMA)	6	\$1,459
Energy Assistance Programs (Citizens Energy/KYNWF/Seas etc.)	5	\$2,035
Salvation Army Assistance	9	\$1,096
Distribution of USDA Foods (Bethlehem Pantry, Burch House, Friendship House)		\$7,667
		\$164,462

Tri-County CAP provides the above and other critical services for the less fortunate citizens in your town and surrounding communities, thus easing the increasing burden on town welfare budgets, **year round.**

We sincerely appreciate Bethlehem's past support and look forward to continuing our partnership with your town.

Sincerely,

Karen Hoyt,
Littleton Community Contact Manager

THE BOYS & GIRLS CLUB REPORT

Today, we respectfully request your support of our petitioned Warrant Article to benefit the local Boys & Girls Club. While BGCNC is located in a neighboring community, and not in your town itself, The Club is a vital part of the region's greater community serving over 200 members of the areas most in-need residents. These young participants will become the region's future adults - perhaps someday working and living in your town and neighborhood. Bethlehem's support of the BGCNC now will help ensure future success for these kids, and the North Country as a whole.

Did you know? In a NH statewide survey, of Boys & Girls Club alumni...

- ◆ 66% said the Club saved their life.
- ◆ 95% said their participation helped develop a sense of responsibility to give back
- ◆ 95% believe the Club helped them gain self-confidence
- ◆ 96% said helping others is a priority

Giving back...Confidence...Helping others...these are traits we all want in our youth. Your local BGCNC is open to all and offers three successful programs with curriculum to help instill these important values. Our affordable services include: a daily afterschool program serving an average of 60 students daily, school-break vacation camps, and our complete summer program.

Currently, with no bus to shuttle students to our Littleton-area location, we serve only a handful of Bethlehem children in our afterschool program. Yet, this number more than triples in our vacation break and summer programs. These popular programs are open 11.5 hours each day during winter, spring and summer vacations, and are of real value to Bethlehem residents, especially to those who work in the Littleton/Lisbon area.

Working families in our area rely on BGCNC for quality care for their children (40% of our summer camp students receive financial aid). Because it is our policy to remain affordable, BGCNC remains an invaluable after-school option for low-income families in our communities. Our capacity to provide care regardless of ability to pay rests on effective community support. In fact, it's a vital part in ensuring our services will be there today and in the future.

We hope you'll agree that BGCNC programs strengthen the greater community, are of value to every town in the North Country and worthy of your town's support.

Thank you for your consideration, and ongoing support of our efforts.

Sincerely,
BGCNC Board of Directors

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to the pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report*

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots](#)

NORTH COUNTRY SENATOR'S REPORT

JEFF WOODBURN

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 27 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages.

We've made important bipartisan investments that disproportionately benefited our region in the previous session and I will fight efforts to repeal them. I will support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work; in the tradition of my mentor, the late Executive Councilor Ray Burton, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried when possible and appropriate to bend state government to meet the needs of rural people and rural communities.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,
Jeff Woodburn,
North Country Senator

524 Faraway Road, Dalton, NH 03598
Jeff.Woodburn@leg.state.nh.us
603.271.3207

DISTRICT ONE EXECUTIVE COUNCILOR'S REPORT

JOSEPH KENNEY

As I start my 2nd year of service to you and the State of New Hampshire in Council District 1, I am reminded of the wonderful 35 years of service that the previous Councilor Raymond S. Burton gave to the people of New Hampshire. He will be deeply missed but not forgotten.

Governor Maggie Hassan has just been re-elected and I will work with her and the NH Legislature to solve problems, large or small, for the people of New Hampshire. Economic development is my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. County and regional economic development councils coupled with community action agencies will be putting forth new initiatives to carry out this work and I look forward to working with them.

The NH Congressional Delegation- Senator Jeanne Shaheen, Senator Kelly Ayotte, Congresswoman Annie Kuster and Congressman Frank Guinta in joining with other New England states and Canadian officials can cause new resources and partnerships to be created to support job growth.

2015 will start another year of the 10-year NH Highway Transportation planning process working through the Regional Planning Commissions. National Infrastructure Investments (also known as TIGER Discretionary Grants), provide a unique opportunity to invest in road, rail, transit and port projects. The Transportation Alternative Program (TAP) grants replace the Transportation Enhancement (TE) for Recreational Trails, and Safe Routes to School. Contact William Watson at NH DOT for details at 271-3344 or bwatson@dot.state.nh.us.

The 2015 session of the NH House and Senate will be a trying time with proposed cutbacks yet still providing and meeting constitutional and statutory needs. Be watchful of proposed legislation passing cost on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested please send your resume to Governor Maggie Hassan, State House, 107 North Main Street, Concord, NH 03301 attention Jennifer Kuzma Director of Appointments/Liaison or at (603)271-2121. A complete list is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm.

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at Joseph.Kenney@nh.gov.

Contact my office any time I can be of assistance to you.

Joe

**BIRTHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2014**

Date & Place of Birth	Name of Child	Name of Father & Name of Mother
January 16, 2014 Littleton, NH	Duncan, Jerry Wade	Duncan, Russell Duncan, Angel
January 25, 2014 Littleton, NH	Torres, Mary Ariana	Torres III, Luis Torres, Susan
April 2, 2014 Littleton, NH	Fisher, Mykiah Mae Rose	Fisher, Tegan Higgins, Angelina
April 10, 2014 Littleton, NH	Blodgett, Holden Durrant	Blodgett, Matthew Alfieri, Samantha
June 4, 2014 Bethlehem, NH	Duguay, Hayden Chambers	Duguay, Peter Duguay, Rebecca
June 6, 2014 Littleton, NH	Kenison, Deacon Jeremie	Kenison, Jeremie Hicks, Candra
July 16, 2014 Littleton, NH	Cramer, Azaylah Elizabeth	Cramer, Seth Cramer, Jillian
July 17, 2014 Littleton, NH	Beaulieu, Fiona Basil	Beaulieu, Nicholas Beaulieu, Angela
July 25, 2014 Lebanon, NH	Jackson, Cadence Brielle	Jackson, Paul Jackson, Alyssa
September 5, 2014 Littleton, NH	Millette, Cameron Lee	Millette, Michael Williams, Heather
September 22, 2014 Littleton, NH	Mackay, Paislie Alexis	Mackay, Kimberly
September 23, 2014 Littleton, NH	Mooney, Falyn Teresa	Mooney, Jason Gilman, Crystal
September 28, 2014 Littleton, NH	Budhiraja, Sumarra	Budhiraja, Sumeer Gill, Amandeep

October 4, 2014
Littleton, NH

Noyes, William Robert

Noyes, James
Noyes, Christina

November 18, 2014
Littleton NH

Ruccio, Debra-Lee Marie

Ruccio, Christopher
Ruccio, Amy

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson,
Town Clerk

**MARRIAGES REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2014**

Date & Place Of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
February 23, 2014 Bethlehem, NH	Guida Jr, Jeffrey A McCarthy, Breanna M	Bethlehem, NH Bethlehem, NH
April 8, 2014 Bethlehem, NH	Willcox, Jeffrey G Dworkin, June F	Bethlehem, NH Bethlehem, NH
April 12, 2014 Littleton, NH	Carberry, Shamus P Howland, Laura D	Bethlehem, NH Sugar Hill, NH
June 7, 2014 Bethlehem, NH	Conner, Michael T Coote, Lisa L	Bethlehem, NH Bethlehem, NH
July 4, 2014 Lancaster, NH	Hart Jr, Charles J Thompson, Lynn M	Bethlehem, NH Bethlehem, NH
July 11, 2014 Easton, NH	Brooks, Caleb A Tupaj, Danuta	Bethlehem, NH Bethlehem, NH
September 27, 2014 Bath, NH	Dockham, Randall A Fenoff, Marilyn M	Bethlehem, NH Bethlehem, NH
October 14, 2014 Bethlehem, NH	Powell, Stephen E O'Hare, Ellen L	Bethlehem, NH Bethlehem, NH
November 6, 2014 Bethlehem, NH	Raymond Jr, Glenn D Zheng, Huiying	Bethlehem, NH Bethlehem, NH

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson,
Town Clerk

**DEATHS REGISTERED
IN THE TOWN OF BETHLEHEM
For the Year Ending December 31, 2014**

Date & Place Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
March 8, 2014 Lancaster, NH	Jensen, Phoebe	Carlson, Frederick	Laudergren, Hilda
March 23, 2014 Littleton, NH	Bahrakis, Steven	Bahrakis, Gary	Provost, Susan
April 24, 2014 Bethlehem, NH	Woodbury, Barbara	Mardin, Lawrence	Wilkins, Barbara
June 8, 2014 Bethlehem, NH	Grenier, Antonio	Grenier, H	Crawshaw, Eleanor
June 21, 2014 Bethlehem, NH	Charland, Bruce	Charland, Arnold	Lang, Lois
June 30, 2014 Bethlehem, NH	Schulz, Karla	Schulz, Fredrick	Anderson, Rebecca
September 14, 2014 Littleton, NH	Manupelli, George	Manupelli, Michael	Lahey, Margaret
September 29, 2014 Littleton, NH	Dickson, Genevieve	Stiles, Charles	Brady, Alice
November 6, 2014 Bethlehem, NH	Emery, Sherry	Gordon, John	Dow, Edna
November 17, 2014 Bethlehem, NH	Robitaille, Teresa	Jerry, George	Duffany, Josephine
November 30, 2014 Littleton, NH	Newton, Kenneth	Newton, Elmer	Gardner, Shirley
December 28, 2014 Franconia, NH	Hunt, Dorothy	Perkins, Nathan	Jones, Mary

I hereby certify the above information is correct, according to the best of my knowledge and belief.

Mary Jackson,
Town Clerk

NOTES

**ANNUAL REPORT FOR
BETHLEHEM VILLAGE DISTRICT**

BETHLEHEM VILLAGE DISTRICT

Box 667, Austin Road

Bethlehem, NH 03574

Annual Meeting Minutes for March 14, 2014

OFFICERS

BOARD OF COMMISSIONERS:

Term Expires 2014

Richard E. Robie, Sr.

Term Expires 2015

Russell P. Mardin, Jr.

Term Expires 2016

Bruce S. Brown

MODERATOR:

Term Expires 2014

Wayne Derby

VILLAGE DISTRICT CLERK:

Term Expires 2014

Lana J. Tibbetts

TREASURER:

Term Expires 2014

Christopher Whiton

AUDITOR:

Term Expires 2014

Nora Clark

WATER & SEWER RENT COLLECTOR:

Suzanne MacDonald

Moderator Wayne Derby called the Annual Meeting of the Bethlehem Village District to order at 7:00 PM on Friday, March 14, 2014 at the Bethlehem Elementary School. Present were Commissioners Bruce Brown, Richard Robie, Sr. and Russell Mardin, Jr.

ARTICLE 1. Moderator Derby read the Article: Commissioner Brown moved to nominate Wayne Derby as Moderator for the ensuing year. Seconded by Commissioner Robie. The motion passed unanimously by a hand vote.

ARTICLE 2. Moderator Derby read the Article: Commissioner Brown moved to nominate Lana Tibbetts as District Clerk for the ensuing year. Seconded by Paul Hudson. The motion passed unanimously by a hand vote.

ARTICLE 3. Moderator Derby read the Article: Commissioner Mardin moved to nominate Richard Robie as Commissioner for a three-year term. Seconded by Gus Sanborn. The motion passed unanimously by a hand vote.

ARTICLE 4. Moderator Derby read the Article: Commissioner Brown moved to nominate Christopher Whiton as District Treasurer for the ensuing year. Seconded by Commissioner Robie. The motion passed unanimously by a hand vote.

ARTICLE 5. Moderator Derby read the Article: To choose an Auditor in accordance with RSA 41:31-b for the term of one year. Commissioner Robie moved to nominate Nora Clark as District Auditor for the ensuing year. Seconded by Commissioner Brown. The motion passed unanimously by a hand vote.

ARTICLE 6. Moderator Derby read the Article: To hear reports of Officers and take any action relating thereto. Commissioner Brown moved to approve the reports of the Officers and take any action relating thereto. Seconded by Commissioner Robie. There being no discussion, the motion carried by hand vote. Said reports are available for review at the Bethlehem Village District office on Maple Street.

ARTICLE 7. Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Eight Hundred Eighty Thousand Eight Hundred Sixty Two Dollars (\$880,862.00) for the District's operating budget as specified in the posted budget with \$75,000 to come from general fund balance. This appropriation is exclusive of all other warrant articles. Motion made by Commissioner Brown and seconded by Commissioner Robie. Commissioner Brown explained the changes from last year's budget. Article 7 passed by hand vote.

ARTICLE 8. Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Pick-Up Fund. Motion made by Commissioner Robie and seconded by Commissioner Brown. Article 8 passed by hand vote.

ARTICLE 9. Moderator Derby read the Article: To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to add to the Capital Reserve Fund established under provisions of RSA 35:1, known as the Water Intake Repairs and Upgrades. Motion made by Commissioner Brown and seconded by Commissioner Robie. Article 9 passed by hand vote.

ARTICLE 10: Moderator Derby read the Article: To transact any other business that may legally come before this Meeting.

- Commissioner Brown introduced engineers Joe Ducharme, CMA and Rick Gell, Obrien & Gear, who gave an overview of the projected Water Treatment Plant project.

There being no further discussion, Commissioner Brown moved to adjourn the meeting. Seconded by Paul Hudson, the motion passed by a voice vote.

Meeting adjourned at 7:40 PM.

Respectfully submitted,
Lana J. Tibbetts
District Clerk

BETHLEHEM VILLAGE DISTRICT PROPOSED ANNUAL MEETING WARRANT

To the inhabitants of the Bethlehem Village District, in the Town of Bethlehem, County of Grafton, and the State of New Hampshire, qualified to vote in the District affairs:

You are hereby notified to meet at the Bethlehem Elementary School in said Bethlehem on Friday, the Thirteenth day of March, in the year Two Thousand and Fifteen, next at 7:00 o'clock in the evening to act upon the following subjects:

ARTICLE 1. To choose a Moderator for the ensuing year

ARTICLE 2. To choose a Clerk for the ensuing year.

ARTICLE 3. To choose a Commissioner for the term of three years.

ARTICLE 4. To choose a Treasurer for the ensuing year.

ARTICLE 5. To choose an auditor in accordance with RSA 41:31-b for the term of one year.

ARTICLE 6. To hear reports of Officers and take any action relating thereto.

ARTICLE 7. To see if the District will vote to raise and appropriate the sum of Three Million Eight Hundred Seventy Two Thousand One Hundred Fourteen dollars (\$3,872,114) for the purpose of making improvements to the Bethlehem Village District water system and related infrastructure; up to Three Million Seven Hundred Sixty Five Thousand One Hundred Fourteen dollars (\$3,765,114) of such sum to be raised through the issuance of bonds or notes under the compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; with the amount of such bonds to be reduced by any grants coming from the United States Department of Agriculture (the size of which is currently estimated to be \$1,265,114), Community Development Block Grants (the estimated size of which is currently estimated to be \$500,000) and any other granting sources that may become available; with the remaining \$107,000 to come from district funds; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Commissioners to take any other action or to pass any other vote relative thereto. (Voted on by written ballot after discussion – 2/3rds ballot vote required.) The Commissioners recommend this article.

ARTICLE 8. To see if the District will vote to raise and appropriate the sum of Seven Hundred Sixty One Thousand Six Hundred Nine Dollars (\$761,609.00) for the district's operating budget as specified in the posted budget. This appropriation is exclusive of all other warrant articles.

ARTICLE 9. To see if the District will vote to raise and appropriate the sum of Fifty Five Thousand Dollars (\$55,000.00) for the purchase of a new district truck. Said funds to come from the trade in of the current truck with the balance, up to Thirty Thousand Five Hundred Dollars (\$30,500.00), to come from the Village District Pick-up Truck Capital Reserve Fund created for this purpose.

ARTICLE 10. To see if the District will vote to raise and appropriate the sum of Seven Thousand Five Hundred Dollars (\$7,500) to add to the Capital Reserve Fund established under the provisions of RSA 35:1, known as the Water Intake Repairs and Upgrades.

ARTICLE 11. To transact any other business that may legally come before this Meeting.

Commissioners: Russell P Mardin Jr, Bruce S Brown, Richard E Robie Sr

**BUDGET OF THE BETHLEHEM VILLAGE DISTRICT
REVENUE**

SOURCES OF REVENUE	Estimated 2014	Actual 2014	Estimated 2015
From State & Federal Governments:			
Shared Revenue	\$ 0.00	\$ 0.00	\$ 0.00
USDA Rural Development Grant	0.00	0.00	1,265,114.00
CDBG Funds	0.00	0.00	500,000.00
Water Pollution Grants	18,595.00	18,595.00	18,595.00
Charges For Services:			
Income from Departments	722,318.00	602,022.00	854,676.00
Miscellaneous Revenues:			
Insurance Claims	0.00	0.00	0.00
Interest on Accounts	325.00	329.00	325.00
Sale of District Property	0.00	0.00	24,500.00
Misc Income	1,345.00	11,595.00	2,513.00
Proceeds Long-Term Notes/Bonds	0.00	0.00	0.00
Interfund Operating Transfers In:			
From H2O Maint. Fund	0.00	0.00	0.00
Village Dist. Pick-Up Truck Fund	0.00	0.00	30,500.00
Proceeds from Long-term Debt	0.00	0.00	2,000,000.00
Fund Balance to Reduce Taxes	0.00	0.00	0.00
Voted from Fund Balance	<u>75,000.00</u>	<u>75,000.00</u>	<u>0.00</u>
Total Revenues	\$817,583.00	\$707,540.00	\$4,696,223.00

**PROPOSED BUDGET OF THE
BETHLEHEM VILLAGE DISTRICT
EXPENDITURES**

Purposes Of Expenditures	Warrant Article Number	Appro. 2014	Expend. 2014	Appro. 2015
General Government:				
Executive	8	\$ 7,458.00	\$ 7,508.00	\$ 7,508.00
Financial Administration	8	19,169.00	19,108.00	19,560.00
Legal Expenses	8	667.00	0.00	667.00
Insurance-PLT	8	1,517.00	1,479.00	374.00
Audit	8	3,400.00	3,400.00	3,500.00
Highways and Streets:				
Streets & Sidewalks	8	43,768.00	40,249.00	43,768.00
Sanitation:				
Sewerage Treatment	8	156,256.00	138,990.00	154,762.00
Sewerage Services	8	67,513.00	60,679.00	71,127.00
Sewer New Construction	8	50,000.00	34,056.00	50,000.00
Water Distribution & Treatment:				
Water Services	8	208,077.00	163,862.00	189,005.00
Water Treatment	8	136,055.00	142,830.00	109,356.00
Water New Construction	8	125,000.00	127,650.00	50,000.00
Debt Service:				
Principal Long-Term Bonds & Notes	8	45,209.00	45,212.00	46,897.00
Interest Long-Term Bonds & Notes	8	16,773.00	16,770.00	15,085.00
Capital Project	7	0.00	0.00	3,872,114.00
Vehicle Purchase	9	0.00	0.00	55,000.00
Operating Transfers Out:				
To Capital Reserve Fund				
- Pick-Up		5,000.00	5,000.00	0.00
- Water Intake	10	<u>7,500.00</u>	<u>7,500.00</u>	<u>7,500.00</u>
Total Appropriations Recommended		\$893,362.00	\$ 814,293.00	\$4,696,223.00

APPROPRIATIONS AND EXPENDITURES

	Approp.	Expend.	Balance & Overdraft*
General Fund:			
Executive	\$ 7,458.00	\$ 7,508.00	\$ (50.00)
Financial Administration	19,169.00	19,108.00	61.00
Legal Expenses	667.00	0.00	667.00
Insurance-PLT	1,517.00	1,479.00	38.00
Audit	3,400.00	3,400.00	0.00
Streets & Sidewalks	<u>43,768.00</u>	<u>40,249.00</u>	<u>3,519.00</u>
 Total General Fund	 75,979.00	 71,744.00	 4,235.00
Sewer Fund:			
Sewerage Treatment Plant	156,256.00	138,990.00	17,266.00
Sewerage Department Expenses	67,513.00	60,679.00	6,834.00
New Construction	50,000.00	34,056.00	15,944.00
Principal-Long Term Debt	0.00	0.00	0.00
Interest-Long Term Debt	0.00	0.00	0.00
Capital Reserve Fund (Pick-Up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
 Total Sewer Fund	 276,269.00	 236,225.00	 40,044.00
Water Fund:			
Water Treatment Plant	166,138.00	137,951.00	28,187.00
Water Department Expenses	212,994.00	168,739.00	44,255.00
New Construction	125,000.00	127,650.00	(2,650.00)
Principal-Long Term Debt	45,209.00	44,390.00	819.00
Interest-Long Term Debt	16,773.00	17,592.00	(819.00)
Capital Reserve Fund (Water Intake)	7,500.00	7,500.00	0.00
Capital Reserve Fund (Pick-Up)	<u>2,500.00</u>	<u>2,500.00</u>	<u>0.00</u>
 Total Water Fund	 576,114.00	 506,322.00	 69,792.00
 Total All Funds	 \$928,362.00	 \$814,291.00	 \$114,071.00

STATEMENT OF RECEIPTS

Current Revenue:	
Property Taxes	\$76,108.00
Interest on Accounts (less bank charges & fees)	329.00
Insurance Claims and Refunds	0.00
Sale of District Property	0.00
Miscellaneous	0.00
Income from Dept	0.00
FEMA	0.00
State of NH Filtration Grant	18,595.00
Water Supply System Charges	378,450.00
Water Charges Interest and Fees	3,312.00
Water Connect Fees	0.00
Water Miscellaneous	11,595.00
Sewer Users Charges	214,620.00
Sewer Rent Interest and Fees	5,639.00
Sewer Connect Fees	0.00
Sewer Miscellaneous	0.00
Transfer from Pick Up Fund	<u>0.00</u>
Total Current Revenue	\$708,648.00

DETAILED STATEMENT OF PAYMENTS

GENERAL FUND

1.	Executive		
	Appropriations		\$ 7,458.00
	Expenditures		
	Salaries	\$ 6,978.00	
	FICA/MEDI	<u>530.00</u>	<u>7,508.00</u>
	Balance		(50.00)
2.	Financial Administration		
	Appropriations		19,169.00
	Expenditures		
	Bank Fees	10.00	
	Office Equipment	0.00	
	Officers' Expenses	6,511.00	
	Office Supplies	1,937.00	
	Telephone	70.00	
	Education & Travel	281.00	
	Dues, Subscriptions, Ads and Notices	789.00	
	Misc	60.00	
	Salary	8,407.00	
	Health Insurance	.00	
	FICA/MEDI	643.00	
	Unemployment	204.00	
	Workers Comp	196.00	<u>19,108.00</u>
	Balance		61.00
3.	Legal Expenses		
	Appropriations		667.00
	Expenditures		<u>.00</u>
	Balance		667.00
4.	Insurance-PLT		
	Appropriation		1,517.00
	Expenditures		<u>1,479.00</u>
	Balance		38.00
5.	CPA Audit		
	Appropriations		3,400.00
	Expenditures		<u>3,400.00</u>
	No Balance		0.00

6. Streets & Sidewalks		
Appropriations		43,768.00
Expenditures		
Sidewalk Maintenance	36,279.00	
Sidewalk Salary	3,688.00	
Sidewalk FICA/MEDI	<u>282.00</u>	<u>40,249.00</u>
Balance		3,519.00
Total General Fund		
Appropriations		\$75,979.00
Expenditures		<u>71,744.00</u>
Balance		\$4,235.00

SEWER FUND

1. Wastewater Treatment Plant		
Appropriations		\$156,256.00
Expenditures		
Lab Supplies	\$3,988.00	
Operational Contract	44,112.00	
Waste Management	394.00	
Electricity	24,180.00	
Fuel Oil & Maintenance	8,604.00	
Boiler Inspection	50.00	
Cleaning Supplies	480.00	
Alarm System Test/Calibration	0.00	
Scott Air/Fire Extinguishing	503.00	
General Maintenance	15,596.00	
Lagoon/Sewer Upgrade	13,466.00	
Chlorine	3,809.00	
Dam Registration	750.00	
Ground Water Permitting	4,717.00	
Operator Expenses	511.00	
Sludge Removal	7,423.00	
Outside Testing	1,939.00	
Access Road	4,915.00	
Rental/Expenses	<u>3,553.00</u>	<u>138,990.00</u>
Balance		17,266.00
2. Sewer Department Expenses		
Appropriations		67,513.00
Expenditures		
Salaries	19,743.00	
FICA/MEDI	1,510.00	
Education & Travel	76.00	
Workers Compensation	372.00	

Health Insurance	6,500.00	
Unemployment Compensation	262.00	
Legal	28.00	
Audit	3,400.00	
Property Liability	1,479.00	
Sewer Line Install, Maintenance & Repair	0.00	
Vehicle Maintenance & Repair	291.00	
Equipment Rental	0.00	
Gasoline	1,167.00	
Engineering	0.00	
Supplies	1,120.00	
Machinery & Equipment Repair	16.00	
Refunds & Reimbursements	0.00	
Sewer Maintenance	22,450.00	
Safety Clothing & Equipment	250.00	
Miscellaneous Expenses	872.00	
Electricity Pump Station	242.00	
Communications Expenses	<u>901.00</u>	<u>60,679.00</u>
Balance		6,834.00
3. New Construction		
Appropriations		50,000.00
Expenditures		<u>34,056.00</u>
Balance		15,944.00
4. Principal - Long Term Debt		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00
5. Interest - Long Term Debt		
Appropriations		0.00
Expenditures		0.00
No Balance		<u>0.00</u>
6. Capital Reserve Fund - Pick-Up		
Appropriations		2,500.00
Expenditures		<u>2,500.00</u>
Balance		0.00
7. Expendable Trust Fund		
Appropriations		0.00
Expenditures		<u>0.00</u>
No Balance		0.00

Total Sewer Fund	
Appropriations	\$276,269.00
Expenditures	<u>236,225.00</u>
Balance	\$ 40,044.00

WATER FUND

1. Water Department Expenses		
Appropriations		\$212,994.00
Expenditures		
Salaries	\$53,701.00	
FICA/MEDI	4,108.00	
Workers Compensation	586.00	
Unemployment Compensation	652.00	
Health Insurance	19,502.00	
Auditing	3,400.00	
Insurance PLT	1,479.00	
Legal	83.00	
Engineering Services	0.00	
Waterline Install/Main/Repair	0.00	
Vehicle Maintenance & Repair	874.00	
Gasoline	4,205.00	
Communications Expense	2,502.00	
Supplies	5,482.00	
Water Testing	0.00	
Machinery & Equipment Repair	252.00	
Water Stock On Hand	72.00	
Refunds & Reimbursements	0.00	
General Maintenance	63,427.00	
Education & Travel	175.00	
Safety Clothing & Equipment	668.00	
Rental	0.00	
Miller's Run Problem	0.00	
Gale River Line Maint	6,073.00	
Miscellaneous Expense	<u>1,498.00</u>	<u>168,739.00</u>
Balance		44,255.00
2. Water Treatment Plant		
Appropriations		166,138.00
Expenditures		
Equipment Repair	2,655.00	
Electricity	4,061.00	
Fuel (Propane)	10,509.00	
Chemicals	7,064.00	
Supplies	540.00	
Water Testing	7,074.00	
Telephone	1,185.00	

General Maintenance	7,385.00	
Engineering	75,540.00	
Operator Expenses	0.00	
Operator Contract	21,938.00	
Sand at Filter Plant	0.00	
Outside Labor	<u>0.00</u>	<u>137,951.00</u>
Balance		28,187.00
3. New Construction		
Appropriations		125,000.00
Expenditures		<u>127,650.00</u>
Balance		(2,650.00)
4. Principal - Long Term Debt		
Appropriations		45,209.00
Expenditures		<u>44,390.00</u>
Balance		819.00
5. Interest - Long Term Debt		
Appropriations		16,773.00
Expenditures		<u>17,592.00</u>
Overdraft		(819.00)
6. Capital Reserve Fund - Pick-Up		
Appropriations		2,500.00
Expenditures		<u>2,500.00</u>
Balance		0.00
7. Capital Reserve Intake		
Appropriations		7,500.00
Expenditures		<u>7,500.00</u>
No Balance		0.00
Total Water Fund		
Appropriations		\$576,114.00
Expenditures		<u>506,322.00</u>
Balance		\$ 69,792.00
GRAND TOTAL ALL FUNDS		
Appropriations		\$928,362.00
Expenditures		<u>814,291.00</u>
Balance		\$114,071.00

WATER PROJECT – STATEMENT OF INDEBTEDNESS

Union Bank

01/01/2014 Loan Balance	Principal Payment	Interest Payment	Total Payment	12/31/2014 Loan Balance
\$464,452.25	\$45,211.64	\$16,770.36	\$61,982.00	\$419,240.61

SEWER PROJECT – PHASE III

January 1, 2014 Balance	\$67,492.27
Withdrawals	\$0.00
Income Earned and Reinvested	<u>\$135.11</u>
December 31, 2014 Balance	\$67,627.38

BETHLEHEM VILLAGE DISTRICT

Water Treatment System Improvements

Water System Description

The Bethlehem Village District (District) water system consists of two surface water sources, a filtration plant, and a storage tank that feeds water to a piped distribution system. At the filtration plant raw water from the two surface water sources flows by gravity through one or more slow sand filters (there are three total) for bacteria reduction and filtration of organic material and sediments. Sodium hypochlorite is added to the filtered water for disinfection. The disinfected water is stored in a concrete “reservoir” from which water flows into the piped distribution system

District Activities

The District authorized a comprehensive study of the water system in 2012-2013 knowing that lower regulatory limits for disinfection byproducts (DBPs) would be implemented for all water systems at the end of 2014. The District selected CMA Engineers, teamed with O’Brien & Gere Engineers, to study the existing water treatment system, model the distribution system, and make recommendations for improvements. The study found that the periodically high organic matter and sediments in the surface water sources were diminishing the performance of the slow sand filters. The study concluded that only a portion of the organics were treated or retained in the slow sand filters while the balance passed through to the disinfection process where it reacts with the disinfectant to form DBPs in the filtered water. The DBP formation levels often exceed regulatory limits. Phased implementation of process improvements were outlined in the study.

As part of the study O’Brien & Gere developed a water system model that was used to develop a distribution system flushing program aimed at limiting sediment accumulation in the pipes. The model revealed that the daily volume of water entering the piped distribution system significantly exceeds the volume estimated for consumption by the District’s 635 water service connections, indicating that leakage from the system is occurring. Several recommendations were made to improve slow sand filter performance, improve the disinfection process, and reduce the formation of DBPs in the water system. The District authorized further study of the slow sand filter treatment process in 2014 to more clearly define the range of improvements to be implemented at the water treatment plant to comply with the new regulatory limits.

Need for Project

The District water treatment system is not meeting regulatory limits for DBPs. The DBPs form when organic matter reacts with the disinfectant used to eliminate bacteria from the filtered water. The District has been notified by the NH Department of Environmental Services (DES) that an Administrative Order will be issued by the US Environmental Protection Agency (EPA) and the DES obligating the District to implement process improvements to meet the new DBP regulatory limits.

Recommended Improvements / Project Description

The Bethlehem Village District (District) water treatment system will undergo upgrades to improve the filtration and disinfection processes at the water treatment plant as well as install new water meters at each building water service connection. Improvements at the treatment plant will include the addition of a pre-filter screening process to retain and remove from the raw water a portion of the organics and sediment prior to filtration. The slow sand filters will be retrofitted for more efficient cleaning and the sand replaced with new filter media. The disinfection process will be relocated from pre-storage to post-storage to reduce disinfectant chemical consumption. Corrosion control will be added to stabilize the pH of the filtered water. The storage tank will be inspected, repaired, and retrofitted with baffles to eliminate stagnant zones in the large rectangular tank. Provisions will be made to add an ultraviolet light disinfection process to improve bacteria inactivation allowing the disinfectant chemical usage to be used for maintaining a residual in the distribution system.

Project Cost / Project Funding

The District has maintained an open dialogue with the DES and the USDA Rural Utilities program about the impending water system improvements project. The DES and USDA have instructed the District to seek authorization for two phases of the project and to add the purchase and installation of new water meters to the project. Water meters were installed on building water services approximately 20-years ago but have not been read by consensus of the District customers.

The total project cost is estimated at \$3.87 million.

The District has already received a loan/grant offer from the USDA Rural Utilities Program and a low-interest loan offer from the DES. In January 2015 the District will apply for a Community Development Block Grant (CDBG) in the amount of \$500,000. If CDBG funds are not available the USDA will supplement the difference with grant and loan funds.

The project funding sources and impacts are estimated as follows:

Sources	Impacts
USDA Loan \$2.0 million	30-year payback
USDA Grant \$1.2 million	2.375% interest rate
CDBG Grant \$0.5 million	\$440/yr estimated average user cost
District Funds \$107,000	\$94,000/yr debt repayment

Project funding commitments from USDA, DES, and CDBG are contingent upon a positive vote from the District customers at the March 2015 annual meeting.

Next Steps / Project Schedule

The District is proceeding with the next steps to advance the improvement projects including scheduling a bond hearing in January, preparing a warrant article for the annual meeting in March, making public notifications and scheduling public informational meetings in January and February, and presenting the project for a vote at the annual meeting in March.

If approved in March project design would be completed in 2015 with bidding and construction in 2016.

NOTES