

For Office Use Only

Permit # _____

Fee \$ _____

Map # _____ /Lot # _____

TOWN OF BETHLEHEM PERMIT APPLICATION
SINGLE FAMILY – ADDITIONS, ALTERATIONS, and/or OUTBUILDINGS

OWNER: _____ Email: _____

Address: _____

Phone: _____ Cell Phone: _____

LOCATION OF PROPERTY: Map # _____ Lot # _____

Physical Address: _____

Size of Lot: _____ Is the lot in Current Use? Yes _____ No _____

NEW CONSTRUCTION

DESCRIPTION OF NEW CONSTRUCTION (Addition, alteration, or outbuilding):

SQUARE FOOTAGE OF NEW CONSTRUCTION* (Attach sheet with calculations): _____

**If new construction is to be sited within 30 feet of setback, a professional survey is completed: Yes ___ No ___*

BEDROOMS: Are you creating any new sleeping areas and/or bathrooms? Yes ___ No ___

If **Yes**, does the number exceed your current septic design approval? Yes ___ No ___

If **Yes**, a new septic design approval to accommodate the additional bedrooms(s) is required.

Type of Heating: Oil** _____ Wood _____ Electric _____ Gas _____ Solar _____ Other _____

**A State permit for the installation of a new oil burner is required

TOWN DRIVEWAY PERMIT # (If applicable) _____ Date: _____

NH DOT ACCESS PERMIT # (If applicable) _____ Date: _____

ESTIMATED VALUE OF CONSTRUCTION _____ Completion Date: _____

CONTRATOR: _____ Phone: _____

Address: _____ Cell: _____

License # _____ Email _____

Licenses: All electrical and plumbing work must be done by those licensed in NH unless done by the owner. All renovations, repair and painting on buildings prior to 1978 require an APA-RRP License.

ELECTRICIAN: _____ Lic #: _____

Address: _____ Phone: _____

Email: _____

PLUMBER: _____ Lic #: _____

Address: _____ Phone: _____

Email: _____

EXISTING DWELLINGS(S)**SIZE OF BUILDINGS(S):** # Feet/Front _____ Side _____ Height _____ # Stories _____

Total Bedrooms _____ # Bedrooms _____ # Bathrooms _____ Basement: Yes ___ No ___

DISTANCE: From center of road _____ From Sidelines _____ and _____ From Back Line _____**GARAGE:** Yes ___ No ___ If Yes: Attached ___ Detached ___ Size _____

Zoning District: _____ Lot Coverage: Existing: _____ New: _____ Total: _____

OTHER EXISTING BUILDINGS: (Describe) __________
_____**WATER SUPPLY:** Town Water _____ Private Well _____ Other _____**NHWSPCC SEPTIC APPROVAL:** # _____ Date: _____ # Bedrooms Approved _____Is property in a **FLOOD HAZARD AREA** as shown on Town's Insurance Flood Maps? Yes ___ No ___

Are there any streams, drainage ditches, or wetland areas impacted by this construction? Yes ___ No ___

If **YES** was checked above, please submit your approval from the New Hampshire Wetlands Board.

PLANS & MAPS: All of the following MUST accompany this application or be explained in writing:

1. Map with scale, North arrow and the Name(s) of bordering road(s).
2. Lot lines and clear dimensions of lot.
3. Location of new building and all existing buildings and amenities.
4. Distances of new construction to center of roadway, lot lines and existing buildings.
5. Driveways, parking facilities and drainage control areas.
6. Wetlands, rivers, streams, drainage ditches, culverts, and seasonal runoff areas.
7. Septic systems, both proposed and/or existing, with dimensions to nearest water.
8. Annotated plans for any new construction and/or any changes that will affect the exterior dimensions of any existing structure. Show dimensions.

AS-BUILT PLANS: At the completion of construction, plans showing actual construction must be filed with the Board of Selectmen before any occupancy permit is issued. Any major change in construction plans must be approved by Selectmen before construction continues.

Time: A building permit will be void if:

1. Operations are not begun within twelve (12) months from the date of issuance of the permit.
2. At the termination of two (2) years from the date of the permit, the exterior of the building remains in an uncompleted condition. The Building Official shall order completion or removal at the expense of the owner of such uncompleted buildings, unless an extension of the permit is granted by the Building Official.

Please Note: RSA 676:7 provides that any individual failing to secure an approved building permit shall be subject to a civil penalty of \$255 to \$550 per day and may be guilty of misdemeanor or a felony.

SIGNATURE OF PROPERTY OWNER _____ **DATE:** _____

APPLICATION FEE RECEIVED \$ _____ **DATE:** _____

APPROVAL CONDITIONS _____

Approval Date: _____ **Current Use? Yes** ___ **No** ___ **Paid? Yes** ___ **No** ___

_____ **Date:** _____

Dave Wiley, Building Official