

BETHLEHEM PLANNING BOARD

MEETING MINUTES

BETHLEHEM TOWN HALL MEETING ROOM

SEPTEMBER 10, 2011

Present: Dave Wiley, Peter Roy, Mike Bruno, Chris McGrath, Sandy Laleme, Andrea Bryant, Libby Staples, Jeanne Robillard (alternate).

Absent: Alecia Loveless, Don Lavoie and Neil Brody.

Dave Wiley opened the meeting at 6:00pm and appointed Libby Staples as full member for Alecia Loveless.

The Board reviewed the minutes from 08/26/14. Peter Roy moved to approve the minutes. Andrea Bryant seconded. Motion carried 7-0.

Sandy Laleme updated the other Board members that the Select Board did not receive a response from Mr. Ingerson on the letter that was sent asking him to come in for Site Plan Review for Douglas Drive. Mrs. Laleme said the Select Board voted to not engage in any further action at this time. Andrea said if it relates to the Planning Board then the Planning Board should be notified that the Select Board would be discussing it. Sandy Laleme said it was on the agenda to be discussed. Jeanne Robillard said it was a follow up to a Planning Board and Select Board discussion so the Planning Board should have been notified. Sandy Laleme said it was a follow up to a letter the Select Board sent. It was decided the Planning Board would review the minutes from the Select Board meeting.

Sandy Laleme suggested in the future having public hearings at 6:00 and then do the minutes and discussion after the hearing.

The Board discussed Kevin Roy's resignation as an alternate and discussed whether or not to advertise the opening. It was determined there are enough alternates at this time.

There was discussion about one alternate who rarely attends the meetings. This raised a concern about alternates who do not participate having access to attorney/client privileged documents. Dawn Ferringo will research if there is a minimum attendance requirement and if alternates should be privy to attorney/client privileged information if not a full member for that "topic/subject".

The Board discussed possible ordinance changes including permits for temporary housing/campers and manufactured housing zoning.

At 6:15 Dave opened the public hearing and read the notice *6:15pm, The Bethlehem Planning Board will consider an application for a Site Plan Review for the addition of an apartment building at Lahout Glen, located on Situ Road, Map 201 Lot 61-001.* Heidi Hurley, property manager, and Dave Cryans, builder, discussed the new proposed building with the Board. Ms. Hurley explained the new building will be a 6 unit building consisting of 2 bedroom apartments. The Board went over the checklist. It was pointed out that the plan needs to be 1/40 scale and the town needs 6 copies. Ms. Hurley said she would get those to us. There was discussion about the drainage going to the existing culvert. Dave Wiley asked that the vegetation be shown on the new plans. Dave Wiley moved to approve with understanding 6 copies of plan with 1/40 scale, line of vegetation, and dimension of property lines show on plan. Mike Bruno seconded. Carried 7-0. Dave Wiley closed the hearing at 6:33.

June Garneau came before the Board to discuss the ice cream social and the Master Plan. Ms. Garneau said old home day was successful in announcing of the Master Plan. She said she met with Darren about the ice cream social and they discussed doing make your own sundaes. Ms. Garneau said the *friends of the Bethlehem Library* will volunteer to scoop the ice cream. There was discussion about advertising. Ms. Garneau discussed the different "stations" that will be set up at the social and asked for volunteers to man the stations.

Ms. Garneau said she is still looking for map data that she needs. The assessing files will be checked to see if we have what is needed. Ms. Garneau explained that there will be public meetings with the public to review the plan and compare it to the old plan.

There was discussion about how to encourage people to take part in the survey and discussed the option of mailing them with the tax bills.

There was discussion about when to have the next meeting and talked about Oct. 9th or the 16th at the library. Ms. Garneau will email the Board with which date it will be. Mike Bruno suggested having an easel that explains what the Master Plan is...*10 year vision for Town of Bethlehem.*

The current Master Plan will be put on the website.

At 7:15 Sandy Laleme moved to adjourn. Peter Roy seconded. Motion carried 7-0.

Respectfully submitted,

April Hibberd