

**BETHLEHEM PLANNING BOARD
MEETING MINUTES
OCTOBER 22, 2014
BETHLEHEM TOWN HALL MEETING ROOM**

Present: Chris McGrath, Mike Bruno, Dave Wiley, Andrea Bryant, Sandy Laleme, Alecia Loveless and Jeanne Robillard

Excused: Peter Roy, Don Lavoie

Absent: Libby Staples

Dave calls the meeting to order at 6:00.

Dave invites Jeanne to say some things about some items that appear on the agenda as she will not be able to stay for the full meeting due to a class she is taking. She wished to share that she probably will not be here that night, but in any event she would not have recused herself. She doesn't think that "board members should be bullied from forces from outside to make these decisions." Jeanne suggests, that should the board fall short of members, that they consider appointing alternate board members from previous boards. She suggests past chairs such as John Seeley, Roland Shick and Kurt Hohmeister. She thinks they would be a viable alternatives should a full board not be available.

A brief discussion takes place regarding attendance. Dave feels some minimum standards should be set, and feels alternates should make an effort to attend so he/she is informed. The general feeling is that elected officials cannot be held to an "attendance policy," and can only be removed by the select board. It is decided that members should notify the Chair and the Clerk should they not be able to attend.

Jeanne brings up the concern regarding email addresses. Feels they should be private, and not work emails as most IT departments can read them.

A discussion regarding the 2015 budget it tabled upon some more research by Dawn in the area of Master Plan and Salary/Clerk Hours. Application fees will also be looked at. The budget will appear on the November 12th agenda.

The board reviews the minutes from 10/8/2014. Andrea points out the misspelling of the Menard's last name.

Motion by Dave Wiley, seconded by Andrea Bryant, to approve the minutes of the October 8, 2014 meeting as amended. All members in favor, motion carries.

Last item of business is the Rules of Procedure, which were supposedly adopted on 7/25/2011. Dawn was unable to locate within the minutes from 7/25/2011 where the Planning Board motioned to adopt, and so Dave is requesting the Planning Board do so now.

Motion by Sandy Laleme, seconded by Chris McGrath, to adopt the Bethlehem Planning Board Rules of Procedure. All members in favor, motion carries.

The board is asked, as a matter of courtesy that emails not be forwarded to non-board members. Board members are also reminded not to conduct Planning Board business via email.

Motion by Sandy Laleme to adjourn at 7:30, seconded by Mike Bruno. All in favor, motion carried.

Respectfully Submitted,

Dawn Ferringo
Planning and Zoning Clerk