

For Office Use Only

Permit # _____

Fee \$ _____

Map # _____ /Lot # _____

TOWN OF BETHLEHEM PERMIT APPLICATION

NEW COMMERCIAL & MULTI-UNIT CONSTRUCTION & COMMERCIAL RENOVATIONS/ADDITIONS

OWNER: _____ Email: _____

Address: _____

Phone: _____ Cell Phone: _____

LOCATION OF PROPERTY: Map # _____ Lot # _____

Physical Address: _____

Size of Lot: _____ Is the lot in Current Use? Yes _____ No _____

DESCRIPTION OF NEW CONSTRUCTION: _____

TYPE OF BUILDING(S) # Commercial Units _____ # Living Units _____

Describe Building and Amenities: _____

SQUARE FOOTAGE OF NEW CONSTRUCTION* (Attach sheet with calculations): _____

Zoning District: _____ Lot Coverage: Existing: _____ New: _____ Total: _____

TYPE OF HEATING: Oil** _____ Wood _____ Electric _____ Gas _____ Solar _____ Other _____

**A State permit for the installation of a new oil burner is required

ESTIMATED VALUE OF NEW CONSTRUCTION \$ _____ **Completion Date:** _____

ARCHITECT/ENGINEER: _____ Phone: _____

Address: _____ Cell: _____

License # _____ Email _____

CONTRATOR: _____ Phone: _____

Address: _____ Cell: _____

License # _____ Email _____

Licenses: All electrical and plumbing work must be done by those licensed in NH unless done by the owner. If an owner does the work it must meet current code. All renovations, repair and painting on buildings prior to 1978 require an APA-RRP License.

ELECTRICIAN: _____ Lic #: _____
Address: _____ Phone: _____
Email: _____

PLUMBER: _____ Lic #: _____
Address: _____ Phone: _____
Email: _____

WATER SUPPLY: Describe source and storage: _____

Is property in a **FLOOD HAZARD AREA** as shown on Town’s Insurance Flood Maps? Yes ___ No ___
Are there any streams, drainage ditches, or wetland areas impacted by this construction? Yes ___ No ___
If **YES** was checked above, please submit your approval from the New Hampshire Wetlands Board.

SITE PLAN REVIEW: Approval Signature _____ Date: _____

NHWSPCC APPROVAL FOR CONSTRUCTION: # _____ Date: _____

NH DOT ACCESS PERMIT # (If Applicable) _____ Date: _____

STATE FIRE MARSHALL: Approval Signature _____ Date: _____

BETHLEHEM FIRE DEPT: Approval Signature _____ Date: _____

OTHER: _____

PLANS &MAPS: All of the following MUST accompany this application or be explained in writing:

1. Map with scale, North arrow and the Name(s) of bordering road(s).
2. Lot lines and clear dimensions of lot.
3. Location of new building and all existing buildings and amenities.
4. Distances of new construction to center of roadway, lot lines and existing buildings.
5. Driveways, parking facilities and drainage control areas.
6. Wetlands, rivers, streams, drainage ditches, culverts, and seasonal runoff areas.
7. Septic systems, both proposed and/or existing, with dimensions to nearest water.
8. Annotated floor plans for each level, including basement.

FIRE SAFETY INSPECTION REPORTS: This report shall be filed with the Board of Selectmen upon completion. Please contact the Fire Department for this report.

CULVERTS: Any culverts and/or other erosion runoff controls are to be installed at owner’s expense if deemed necessary by the Selectmen

AS-BUILT PLANS: At the completion of construction, plans showing actual construction must be filed with the Code Officer before any occupancy permit is issued. Any major change in construction plans must be approved by the Code Officer before construction continues.

Time: A building permit will be void if:

- 1. Operations are not begun within twelve (12) months from the date of issuance of the permit.
- 2. At the termination of two (2) years from the date of the permit, the exterior of the building remains in an uncompleted condition. The Building Official shall order completion or removal at the expense of the owner of such uncompleted buildings, unless an extension of the permit is granted by the Building Official.

Please Note: RSA 676:7 provides that any individual failing to secure an approved building permit shall be subject to a civil penalty of \$255 to \$550 per day and may be guilty of misdemeanor or a felony.

SIGNATURE OF PROPERTY OWNER _____ **DATE:** _____

APPLICATION FEE RECEIVED \$ _____ **DATE:** _____

APPROVAL CONDITIONS _____

Approval Date: _____ **Current Use? Yes** ___ **No** ___ **Paid? Yes** ___ **No** ___

Date: _____

Dave Wiley, Building Official