

For Office Use Only

Permit # _____

Fee \$ _____

Map # _____ /Lot # _____

**TOWN OF BETHLEHEM PERMIT APPLICATION
NEW RESIDENTIAL SINGLE FAMILY CONSTRUCTION**

OWNER: _____ Email: _____

Address: _____

Phone: _____ Cell Phone: _____

LOCATION OF PROPERTY: Map # _____ Lot # _____

Physical Address: _____

Size of Lot: _____ Is the lot in Current Use? Yes _____ No _____

DISTANCE:

From center of road _____ From Sidelines* _____ From Back Line _____

Zoning District: _____ Lot Coverage: _____

Building Dimensions of new structure or addition: _____

Height _____ # Stories _____ Total # Rooms _____ # Bedrooms _____ # Bathrooms _____

Basement: Yes _____ No _____

Type of Heating: Oil** _____ Wood _____ Electric _____ Gas _____ Solar _____ Other _____

**A State permit for the installation of a new oil burner is required

Size of Electric Service _____

Snow Load: _____ Wind Load: _____ Frost Level: _____

*Required: Snow load 105 at 1800' elevation; Wind load 100 mph; Frost level 60 inches***Type of Construction:** New Building _____ Addition _____ Alteration _____ Repair _____

Moving (relocation) _____ Other _____

Specify change if remodeling or doing alterations _____

Foundation: Concrete _____ Piers _____ Slab _____ Other _____**Garage:** Yes _____ No _____ if Yes: Attached _____ Detached _____ Size _____

Barn _____ Shed _____ Deck _____ Patio _____ Swimming Pool _____

Other buildings on Property (Describe) _____**Estimated Value of new Construction:** \$ _____ Completion Date: _____

Contractor: _____ Phone: _____
 Address: _____ Cell: _____
 License # _____ Email _____

Licenses: All electrical and plumbing work must be done by those licensed in NH unless done by the owner. If an owner does the work it must meet current code. All renovations, repair and painting on buildings prior to 1978 require an APA-RRP License.

ELECTRICIAN: _____ Lic #: _____
 Address: _____ Phone: _____
 Email: _____

PLUMBER: _____ Lic #: _____
 Address: _____ Phone: _____
 Email: _____

Water Supply: Town Water _____ Private Well _____ Other _____

Well Radius: For any lot, the entire well radius to the extent possible shall be located on this lot. If the well radius cannot be located entirely on the lot, it shall be located to the extent possible within the well radius of any abutting lot or within land which is not-buildable under state and local regulation. The purpose of this requirement is to protect water quality on all lots. An applicant shall be expected to release the town in connection with protective well radii in the same manner as the State of New Hampshire under RSA 485 – A:30-b. This release shall be recorded at Grafton County Registry of Deeds.

NHWSPCC Septic Approval for Construction: # _____

Date _____ # Bedrooms Approved _____

PUC Energy Audit Permit # _____ , if applicable.

NH DOT Access Permit #: _____ Date: _____

Necessary if accessing a state maintained roadway. Please attach a copy of approved permit

Town Driveway Permit #: _____ Date: _____

Necessary for all town roads

Is property in a **FLOOD HAZARD AREA** as shown on Town's Insurance Flood Maps? Yes ___ No ___

Are there any streams, drainage ditches, or wetland areas impacted by this construction? Yes ___ No ___

If **YES** was checked above, please submit your approval from the New Hampshire Wetlands Board.

Plans & Maps: All of the following MUST accompany this application:

1. Map with scale, North arrow and the Name(s) of bordering road(s).
2. Lot lines and clear dimensions of lot.
3. Location of new building and all existing buildings and amenities.
4. Distances of new construction to center of roadway, lot lines and existing buildings.
5. Driveways, parking facilities and drainage control areas.
6. Wetlands, rivers, streams, drainage ditches, culverts, and seasonal runoff areas.
7. Septic systems, both proposed and/or existing, with dimensions to nearest water.
8. Dimensioned floor plans for all floor levels specifying each room with its intended use.
9. Dimensioned exterior elevation plans for new construction or work that will change the roofline. See the Zoning Ordinance for height requirements.

Fire Safety Heating Permit: This permit shall be filed with the Board of Selectmen upon completion. Please contact the Fire Department for this report.

Culverts: Any culverts and/or other erosion runoff controls are to be installed at owner's expense if deemed necessary by the Selectmen.

Occupancy Permit: Required Town of Bethlehem Inspections at the appropriate point in the construction process and at the completion of construction, a physical inspection by the Building Official and Chief Jack Anderson of the Bethlehem Fire Department, is required before an occupancy permit is issued.

Time: A building permit will be void if:

1. Operations are not begun within twelve (12) months from the date of issuance of the permit.
2. At the termination of two (2) years from the date of the permit, the exterior of the building remains in an uncompleted condition. The Building Official shall order completion or removal at the expense of the owner of such uncompleted buildings, unless an extension of the permit is granted by the Building Official.

Please Note: RSA 676:7 provides that any individual failing to secure an approved building permit shall be subject to a civil penalty of \$255 to \$550 per day and may be guilty of misdemeanor or a felony.

I understand and accept that approval granted by the Town of Bethlehem, bases upon information supplied herein does not relieve me from having to comply with any Local Ordinances, State or Federal Laws.

I hereby certify that the information herein is true and the above project will be accomplished in accordance with the information submitted. I have read and understand the Town of Bethlehem Zoning Ordinance as it applies to this project and I understand the Board of Selectmen will act to enforce both the Zoning Ordinance and the State of New Hampshire Building Code.

Signature of Property Owner _____ **Date:** _____

Application Fee Received \$ _____ **Date:** _____

Approval Conditions: _____

Approval Date: _____ **Current Use? Yes** ___ **No** ___ **Paid? Yes** ___ **No** ___

Dave Wiley, Building Official