

Bethlehem Board of Selectmen  
Meeting Minutes  
Bethlehem Selectmen Office  
February 29, 2016

Present: Chairman Culver, Selectman Blanchard, Selectman Laleme, Selectman Glavac, Selectman Staples.

Chairman Culver opened the meeting at 6:01 pm.

Road Agent, Brett Jackson came before the Board to discuss the weather policy he created. The Board reviewed the policy and decided to have it sent to Primex and LGC to get their input.

The Cemetery Committee, Clare Brown, Paul Hudson, and Rick Robie, came before the Board to discuss the Sexton position and duties of the position. There was discussion about whether or not the Sexton should also mow the cemeteries or if the groundskeeper should do that. There was also discussion about how to pay the sexton, whether it should be stipend with a % of fees for burials and if they did the mowing an hourly rate for that. It was determined that some job descriptions with the different options would be created so they can be reviewed. The amount of hours needed for mowing all the properties would need to be determined and will be looked into. Brett estimated that it would take approx. 40 hours a week to mow all town grounds including the ball fields.

The Board discussed the old computers and said the elementary school would like them. Chairman Culver moved to give the old computers to school once all data is removed from them (if there is a cost for that will have to be incurred by school). Selectman Staples seconded. Carried 5-0.

The Board announced that employee Dawn Ferringo has resigned from her Planning/Zoning and welfare administrator positions and March 11<sup>th</sup> will be her last day.

The Board reviewed the minutes from 02/22/16. Selectman Glavac moved to approve the minutes as written. Selectman Blanchard seconded. Carried 5-0.

Chairman Culver said there was a question about not disclosing people's names when discussing abatements. He said they obtained advice on this and the Board does not have to divulge names at the meeting and that a 91 a request can be made to get that info. Chairman Culver pointed out that it doesn't even have to be a 91 a request, anyone can call the office or approach the Board after the meeting for that info.

Chairman Culver asked the Board when they thought the educational mailing should be mailed out. Selectman Blanchard said the sooner the better and suggested they go out tomorrow. The Board agreed it would be mailed out on Tuesday.

Chairman Culver thanked everyone for the past 6 years of his serving on the Board. Rita Farrell thanked Chairman Culver for his hard work. Selectman Blanchard said it was a privilege to serve with him and that he is a strong leader and that he keeps everything transparent. Selectmen Laleme, Staples, and Glavac also thanked Chairman Culver.

Mrs. Farrell said there was an issue with the agenda on the website. Chairman Culver said it was on there just not on the current agenda link and also was posted in the Town Office and the Post Office.

Mrs. Farrell asked about campaign signs on the highway and state said they are not allowed and RSA says chief of police, highway guys or Dave Wiley as Code Officer can take them down. Chairman Culver said he had nothing to do with the signs that have his name on them. Selectman Glavac said the signs have his name spelled wrong and pointed out he didn't have anything to do with them either.

Mrs. Farrell asked the Board why they didn't include all the warrant articles in the mailer and was told the Board only included the ones they proposed/created.

Selectman Blanchard said he was invited to the Littleton Area Chamber meeting on March 9<sup>th</sup> and said he will be attending.

At 7:08 Chairman Culver moved to go into non-public session per 91 A for matters of personnel and reputation. Selectman Staples seconded. Chairman Culver did roll call with all members agreeing to go into non-public session.

Chairman Culver moved to seal the non-public minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Selectman Laleme seconded. Chairman Culver did roll call with all members agreeing to seal the minutes.

Chairman Culver said an ad for the Planning/Zoning position will be posted ASAP.

At 8:30pm Chairman Culver moved to adjourn. Selectman Staples seconded. Carried 5-0.

Respectfully submitted,  
April Hibberd