

Bethlehem Board of Selectmen

Meeting Minutes

Bethlehem Town Building Meeting Room

March 04, 2013

Present: Chairman Blanchard, Selectman Culver, Selectman Laleme, Selectman Fiorentino, Selectman Glavac

At 6:16 Chairman Blanchard opened the meeting.

Chairman Blanchard moved to go into non-public session per 91a for matters of personnel. Selectman Fiorentino seconded. Chairman Blanchard did roll call with all members agreeing to go into non-public session.

The Board discussed personnel. Selectman Culver moved that the Planning/Zoning and Assessing Clerk is a PT position and is not to exceed 25 hours a week and reports to the Administrative Assistant. Chairman Blanchard seconded. Carried 5-0.

At 6:30 Chairman Blanchard moved to come out of non-public session. Selectman Fiorentino seconded. Carried 5-0.

The Board reviewed the quotes for electricity suppliers. Selectman Culver moved to go with North American Power at 7.29 cents /kWh for 6 months. Selectman Fiorentino seconded. Carried 5-0.

The Board reviewed the Rec Dept. job application that Rhienna is asking them to approve. She updated the form to fit for each position that she hires for. Chairman Blanchard moved to approve the application. Selectman Laleme seconded. Carried 5-0.

The Board discussed the donation check from Casella for Firearm targets for the police dept. Chairman Blanchard moved to accept and expend the \$200.00 donation. Selectman Culver seconded. Carried 5-0.

Chairman Blanchard read the retirement audit letter which states the Town is in compliance.

The Board signed the KRT bill, an abatement, and the equalization assessment form.

The Board reviewed the minutes from 02/18/13 and 02/25/13.

Chairman Blanchard moved to approve the minutes from 02/18/13. Selectman Laleme seconded. Carried 3-0 (Selectman Fiorentino and Selectman Glavac abstained).

The minutes from 02/25/13 will be tabled until the next meeting.

The Board discussed the community calendar. The Board said any Town event is ok to put on the calendar.

Selectman Culver asked the Board what they want to do about write-ups about the warrant articles. The Board split them up and will each write up some and will meet again on Thursday March 7, 2013 at 11:30 to discuss them and approve.

Chairman Blanchard asked if there was any public input.

Kevin Roy said the residents received a postcard with the holiday schedule and explained if there is a Holiday in a week it delays pick-up by one day for everyone. Kevin also said the free household hazardous waste disposal date is June 8th from 9:00am to 1:00pm. Selectman Laleme said NCEC won a national award for making heated driveway and said it was Kevin's idea. Kevin said the town is averaging 50% recycling which he said is great. Kevin also told the Board that his type B modification application was approved.

Julian Czarny asked for clarification if the Board went right into non-public after opening the meeting at 6:15. Chairman Blanchard told him that was correct.

At 7:04 Chairman Blanchard moved to go into non-public session per 91a for matters of personnel. Selectman Laleme seconded. Chairman Blanchard did roll call with all members agreeing to go into non-public session.

The Board discussed personnel issues concerning liability. Selectman Culver moved that due to insurance liability the highway personnel must use the time clock for all times when arriving and leaving work. Chairman Blanchard seconded. Carried 5-0.

Chairman Blanchard moved to send a memo to employee based on conversation with LGC about time sheet. Selectman Culver seconded. Carried 5-0.

The Board discussed additional employee matters.

At 7:45 Chairman Blanchard moved to come out of non-public session. Selectman Fiorentino seconded. Carried 5-0.

The Board discussed the need to communicate with the Planning Board about when fees are collected for applications and permits. Selectman Fiorentino will discuss it with the Planning Board.

The Board discussed doing the inspections on the Cedarcroft and Cruft buildings and need to research the RSA's further.

At 8:00 Chairman Blanchard moved to adjourn. Selectman Laleme seconded. Carried 5-0.

Respectfully submitted,

April Hibberd

Administrative Assistant