

Bethlehem Board of Selectmen
 Meeting Minutes
 Bethlehem Selectmen Office
 March 21, 2016

Present: Selectman Blanchard, Selectman Laleme, Selectman Staples, Selectman Glavac, Selectman Ubaldo.

Selectman Glavac opened the meeting at 6:00pm.

Selectman Blanchard moved to elect Selectman Glavac as Chairman and Selectman Staples as Vice-Chair. Selectman Laleme seconded. Carried 3-0 (Selectmen Staples and Glavac abstained).

The Board discussed the liaison list and the following is the list the Board agreed on:

Department/Function	Primary Liaison	Secondary Liaison
Executive	Martin	Libby
Town Clerk	Jerry	Richard
Tax Collector	Jerry	Richard
Assessing/Wood Assessing	Richard	Jerry
Legal	Martin	Libby
Planning & Zoning	Sandy	Richard
Government Buildings	Jerry	Martin
Visitor Center	Jerry	Libby
Direct Assistance	Jerry	Sandy
Police/Animal Control	Martin	Jerry
Fire/ Ambulance	Richard	Jerry
Building Inspection	Richard	Jerry
Highway/Street lights	Jerry	Richard
Recreation	Martin	Libby
Library	Libby	Sandy
Conservation Comm./Bretzfelder	Libby	Jerry
Dept. Serv./TAN/Treasurer	Board	
Safety Committee	Jerry	Richard
Bethlehem Country Club	Jerry	Libby
Bethlehem Village District	Libby	Jerry
North Country Council	Libby	Martin

Cheryl Jensen discussed with the Board the Conservation Commission appointments she was requesting for full members and for alternates. Chairman Glavac moved to approve the appointment of Marilyn Johnson as an alternate and Nicole McGrath and Jeanne Robillard as full members. Selectman Staples seconded. Carried 5-0.

Cheryl Jensen discussed the Northern Pass with the Board and said the Select Board, Planning Board, and Conservation Commission all received intervener status but they were grouped with multiple other towns. She said that meant everyone that was grouped together would have to pick one spokesperson to represent the entire group. Mrs. Jensen said she sent a letter to SEC asking to change the rule on that and she said other towns sent a similar request.

Selectman Laleme said she drafted a letter to send to SEC about grouping. Selectman Laleme moved to add Dalton and Littleton to the list of towns in her letter and moved to send the letter to Pam Monroe and SEC and all other email addresses. Chairman Glavac seconded. Carried 5-0.

Lesley Washburn said he lives in the hollow in that a registered sex offender lives in his neighborhood and he would like to know why he wasn't notified. Chief Ho-Sing-Loy said they do not notify people but anyone can check the website that shows who is a registered sex offender. Mr. Washburn asked if there was anything that can be done about the sex offender living in his neighborhood and was told no.

Recreation Director, Rhienna Miscio, came before the Board to discuss a quote for the basketball court to be resurfaced for \$5,985.00. She explained it is the same company that did the tennis courts and also said she would be asking to purchase swing sets at some point as well. Selectman Laleme moved to approve the quote and to take the money out of the rec revolving fund surplus. Selectman Blanchard seconded. Carried 5-0.

Tax Collector, Mary Jackson, came before the Board to discuss accepting credit card payments at the window. She said it has been going well accepting them online and people still ask at the window if they take credit cards. Mrs. Jackson said she talked with Randy at Profile Technologies about the PCI compliance and Randy has verified that we meet PCI compliance because of having the server in a locked box. She said Profile Technologies will have to complete the majority of the PCI checklist. Mrs. Jackson said she will check with Interware to see if there is updated information but said she would like permission from the Board to look further into it. Selectman Blanchard moved to give Mrs. Jackson authority to research further. Selectman Laleme seconded. Carried 5-0.

Chairman Glavac read a letter from the Supervisors of the Checklist about appointing John Miller as a Supervisor of the Checklist. Selectman Laleme moved to approve the appointment. Selectman Staples seconded. Carried 5-0. Chairman Glavac noted that Barbara Waites resigned as Supervisor of the Checklist.

Chairman Glavac read a request from the Eagles requesting permission to hold raffles. Selectman Blanchard moved to approve. Selectman Laleme seconded. Carried 5-0.

The Board discussed a possible donation of a golf package to the Littleton Rotary and that the information was sent to Country Club manager and he was directed to get Board approval if he wanted to give the golf package away.

The Board discussed some trees on town owned property on Prospect Street and Elm Street that Asplundh is requesting to take down because they are hazardous to the power lines. Chairman Glavac moved to approve the removal of the trees. Selectman Staples seconded. Carried 5-0.

The Board reviewed an abatement for \$1,319.66. Chairman Glavac moved to approve the abatement. Selectman Staples seconded. Carried 5-0.

Selectman Blanchard said he met with the Littleton Chamber and he said they are interested in bringing in Franconia, Eason and Bethlehem under their umbrella. He said it will have to be determined what the benefit to Bethlehem is.

Rita Farrell said she cannot hear the Board members and wants to be able to hear and said per 91A the meetings have to be audible to the public. Kay Allen said when people leave the meetings but remain outside the door talking it makes it hard to hear as well.

At 7:00 Chairman Glavac moved to go into non-public session per 91 A for matters of personnel. Selectman Blanchard seconded. Chairman Glavac did roll call with all members agreeing to go into non-public session.

At 8:25 Chairman Glavac moved to come out of non-public session. Selectman Blanchard seconded. Chairman Glavac did roll call with all members agreeing to come out of non-public session.

Chairman Glavac moved to seal the non-public minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Selectman Blanchard seconded. Chairman Glavac did roll call with all members agreeing to seal the minutes.

The Board discussed the committee that will be formed to discuss the country club and determined people interested in being on the committee need to submit a letter of interest to the Select Board and 5 people would be appointed to be on the committee.

At 8:45 Selectman Blanchard moved to adjourn. Selectman Staples seconded. Carried 5-0.

Respectfully submitted,
April Hibberd