

Bethlehem Board of Selectmen
Meeting Minutes
Bethlehem Selectmen Office
March 23, 2015

Present: Chairperson Laleme, Selectman Culver, Selectman Blanchard, Selectman Glavac, Selectman Staples.

At 6:00pm Chairperson Laleme opened the meeting and welcomed Selectman Staples to the Select Board.

Brett Jackson came before the Board to discuss purchasing a loader. He explained the warrant article passed and said he asked three different companies for quotes. One company chose not to so he received two quotes, one for a CAT and one for a John Deere. Mr. Jackson explained the trade allowance is higher for the CAT lease and also pointed out the financing is more on the John Deere. Mr. Jackson said he would like the CAT. Selectman Blanchard moved to approve the lease for the CAT Loader. Selectman Glavac seconded. Carried 5-0.

Kevin Roy and John Gay came before the Board to discuss the scope of work for the condition for stage 5. They came to explain to the Board to make sure the Board understands what they need to do and explained it was a condition of expansion to better control odors. They said they submitted a scope of work for this and DES reviewed and responded and the packet they handed out tonight was the response to DES' response so it is now in the hands of DES. They said as soon as DES gives the ok they will start the work and said it will take 6 months. They were required by DES to hire a 3rd party independent company to do the study and prepare the scope of work. All permits and regulatory requirements from the state on odors will be evaluated, there will be site visits, and the harnessing of gas as adequate gas collection system will be evaluated. Chairperson Laleme said all systems have already been approved by DES and asked if this will be checked by someone else at DES. Mr. Gay said yes and said DES knows they are doing what is required but wants to see if it can be made better (to control odors). Chairperson Laleme asked if this is just an FYI for us or does the town have a role. She was told it is an FYI. Selectman Glavac asked how many site visits will be made and was told 8 to 12. Selectman Blanchard asked if they will be random visits and Mr. Gay said some will be random but when they come to review the receipts of the waste log those visits will be scheduled. Rita Farrell asked who will do the inspections and asked who pays them. She was told Civil & Environmental Consultants, Inc. out of Raymond MA and that NCES pays them. Mrs. Farrell said there is a rule (1104) that says they must be able to control noise and odor and because of the number of complaints DES is saying they haven't met requirement. Mrs. Farrell asked if Mr. Gay could answer to that. Chairperson Laleme said she is not going to ask him to answer that.

Julian Czarny said this is under the guidance of DES but the party is paying the examiner and said the Town does have a role because the people in town are the people and people's odor complaints are the Towns problem.

The Board reviewed a letter from the Police Chief to purchase seven Wolfcam Body Cameras to assist with documenting the officer's interactions with the public. The cost would be \$4,156.00 and would be taken out of the Police Equipment Capital Reserve Fund. Selectman Blanchard moved to accept the recommendation to purchase the body cameras for \$4,156.00 and to take the funds from the Police Equipment Capital Reserve Fund. Selectman Staples seconded. Selectman Glavac asked where the videos would be stored and Selectman Culver said the Chief has the storage for it and will only be keeping the ones for active investigations and said they are all digital. Carried 5-0.

Chairperson Laleme read a letter from the Bethlehem Hebrew Congregation that says the congregation voted to award, on an annual basis, a sum total of \$250 towards the maintenance of the Jewish section of the town cemetery. The Board discussed how to account for this and decided it would be best to offset the expenditure. Chairperson Laleme moved to accept the \$250 with sincere thank you and to offset the expenditure of Cemetery Maintenance. Selectman Blanchard seconded. Carried 5-0.

The Board reviewed and signed the closing paperwork for the former Cruft Building lot.

The Board discussed the pigeon problem at the Visitor Center. April will call the guy who helped with the problem the last time to see if he has suggestions.

Chairperson Laleme read a request from the Littleton Lodge #1831 requesting the Board's permission to hold raffles at the Lodge for the purpose of raising funds to support their charitable donations. Chairperson Laleme moved to approve the request. Selectman Culver seconded. Carried 5-0.

Chairperson Laleme read an email from Annette Marquis saying that NCES sponsors (\$200.00 donation) the maintenance of the flower beds at the top of Long Hill and because of new accounting rules they need to have a written request from the Board before they will cut a check. Chairperson Laleme said Jim Baker has been maintaining it for a few years and indicated last year that he wanted to do it for one more year. Selectman Culver moved to send the email to NCES that we accept the donation. Selectman Blanchard seconded. Carried 5-0.

Chairperson Laleme read the hearing notices for the upcoming hearings on accepting electronic payments and for the pole amendment for licensing that will both be held on April 13th.

The Board reviewed an abatement. Chairperson Laleme moved to approve the abatement for Brian and Kathleen Thompson due to reduced assessment for \$976.75. Selectman Glavac seconded. Carried 5-0.

The Board reviewed the minutes from 02/23/15, 03/02/15, and 03/09/15.

Chairperson Laleme moved to approve the minutes from 02/23/15. Selectman Glavac seconded. Carried 4-0 (Selectman Staples abstained).

Chairperson Laleme moved to approve the minutes from 03/02/15. Selectman Glavac seconded. Carried 4-0 (Selectman Staples abstained).

Chairperson Laleme moved to approve the minutes from 03/09/15. Selectman Glavac seconded. Carried 4-0 (Selectman Staples abstained).

Chairperson Laleme nominated Selectman Culver for Chairperson. Selectman Blanchard seconded. Carried 5-0.

Chairperson Laleme nominated Selectman Glavac for Vice-Chair. Selectman Blanchard seconded. Carried 5-0.

The Board discussed the Liaison list. Selectman Laleme said she would like to continue being the liaison to Country Club, Recreation, and Planning Board. Selectman Blanchard suggested shaking things up and said he is ok with Planning Board but maybe change Country Club and Recreation liaison. Selectman Glavac said he wants to stay on the Country Club. Chairman Culver said he would like Recreation but could be the 2nd liaison. The Board decided the pool committee no longer needs a Board liaison. Selectman Glavac said he will call to let them know that Rhienna Miscio is their contact person.

The Liaison list discussed:

Executive	Mike	Jerry
Town Clerk	Jerry	Libby
Tax Collector	Jerry	Libby
Assessing/Wood Assessing	Martin	Mike
Legal	Mike	Sandy
Planning & Zoning	Sandy	Libby
Government Buildings	Jerry	Martin
Visitor Center	Jerry	Libby
Direct Assistance	Jerry	Sandy
Police/Animal Control	Jerry	Mike
Fire/ Ambulance	Martin	Libby
Building Inspection	Martin	Mike
Highway/Street lights	Jerry	Mike

Recreation	Sandy	Mike
Library	Libby	Mike
Conservation Comm./Bretzfelder	Libby	Jerry
Dept. Serv./TAN/Treasurer	Board	
Safety Committee	Sandy	Jerry
Bethlehem Country Club	Sandy	Martin
Bethlehem Village District	Libby	Jerry
North Country Council	Libby	Martin

Chairman Culver moved to accept the liaison list as discussed. Selectman Laleme seconded. Carried 5-0.

Cheryl Jensen told the Board that the Conservation Commission decided to hire Aries and she told them the annual roadside clean-up date will be May 2nd with a rain/snow date of May 16th. She also said she believes the elementary school is doing theirs on May 1st.

Selectman Glavac said the videotaping warrant article didn't pass and he told Julian he appreciates him doing it and asked if he would continue to do it. Julian Czarny said he would still be coming but he said only if time allows will he be making copies and sending them to channel 2.

Selectman Blanchard said Phyllis talked with him about the port-a-potty at the gazebo and how she is paying \$300.00 a month but other people are using it. The Board said the tennis players from Profile should use the port-a-potty. The Board decided to find out who is paying for it but want it delivered earlier. There was discussion about putting something permanent in. The Board will check into that.

Chairman Culver said he filled out the PCI compliance questionnaire but has questions because Mary interprets the questionnaire differently than he does. He will contact someone from Merchant Services to see if they can assist.

Julian Czarny said the Town should consider adopting a standard so employees or close relations of employees not be allowed to bid on properties sold by the Town because it could look bad for the Town and could be a problem legally.

Rita Farrell congratulated Chairman Culver on becoming the Chair. Mrs. Farrell said Dr. Bishop did the flower garden at his own expense for years without having a sign. She asked if the check from NCES goes to Jim Baker or the Town and was told it comes to the Town and Mr. Baker gets reimbursed for his purchases he makes. Chairman Culver said Mr. Baker has put the sign up and Casella has not asked or requested the sign and said Mr. Baker asked the Board to put up the sign and the Board approved it. Mrs. Farrell asked if she could ask for a sign to be

put up. Chairman Culver told Mrs. Farrell to bring the sign to the Board for approval. Mrs. Farrell said she said she wanted to do the garden and not take a check from anyone and not put a sign up and asked if he (Mr. Baker) established always doing that garden. Chairman Culver said he has no problem with Mr. Baker doing the garden.

At 7:10 Chairman Culver moved to go into non-public session per 91 A for matters of personnel, reputation, and impending litigation. Selectman Laleme seconded. Chairman Culver did roll call with all members agreeing to come out of non-public session.

The Board discussed impending litigation and decided to make a formal counter offer.

The Board discussed employee raises and determined that all employee evaluations will be due by August 30th every year.

At 7:38 Selectman Blanchard moved to come out of non-public session. Selectman Glavac seconded. Carried 5-0.

Selectman Laleme moved to go into non-public session per 91 A for matters of reputation. Selectman Staples seconded. Chairman Culver did roll call with all members agreeing to go into non-public session. The Board discussed an eviction matter.

At 9:00 Selectman Blanchard moved to come out of non-public session. Selectman Laleme seconded. Carried 5-0.

At 8:02 Selectman Blanchard moved to adjourn. Selectman Glavac seconded. Carried 5-0.

Respectfully submitted,
April Hibberd
Administrative Assistant