

Bethlehem Board of Selectmen

Meeting Minutes

Bethlehem Town Building Meeting Room

May 6, 2013

Present: Chairman Blanchard, Selectman Culver, Selectman Laleme, Selectman Glavac.

Excused: Selectman Fiorentino.

Chairman Blanchard opened the meeting at 6:36 pm.

Chairman Blanchard read a letter from Peter and Joyce Menard thanking Brett for the great job he does taking care of their road.

Chairman Blanchard read a letter from a taxpayer offering to pay balance of taxes within 2 years. Selectman Laleme said the Board needs to be consistent and the Board had said formerly that they would accept payments only if the balance was paid within a year. Chairman Blanchard said he agrees and moved to remain consistent that any payment plans have to be made within 12 months with complete restitution at the end of 12 months. Selectman Glavac seconded. Carried 4-0.

At 6:45 Chairman Blanchard moved to go into non-public session per 91a for reputation. Selectman Culver seconded. Chairman Blanchard did roll call with all members agreeing to go into non-public session.

The Board met with an independent contractor doing business for the town.

At 7:10pm Selectman Culver moved to come out of non-public session. Selectman Laleme seconded. Carried 4-0.

Selectman Laleme said on April 8th the Board discussed waiving the fee for interest of \$19.17 for a taxpayer and the Board tabled the discussion. Selectman Glavac said the Board should follow policy. Selectman Culver moved to not waive the fee. Selectman Laleme seconded. Carried 4-0.

Chairman Blanchard said a letter has been drafted to the former owners of tax deeded land only properties telling them of the Town's intent to sell the property. He explained we are waiting to get a response from the town's attorney. It was determined that the Board would meet next week to vote on the letter.

There was discussion about whether the properties would be sold by auction or sealed bid.

Chairman Blanchard said there were not any bids received for the highway truck. Brett said he can trade it towards the new purchase. Selectman Culver moved to trade in the truck.

Chairman Blanchard seconded. Carried 4-0.

Selectman Laleme said she called the commissioner about West Forest Lake Road and is now waiting to hear back from them. She said she will wait to contact Ray Burton after seeing what response she gets from the commissioner.

The Board discussed the 2323 Main Street property and said they will send out a certified letter to the owner stating the Town intends to Board up the windows and clean up the property 1 year and 1 day after the fire. Selectman Laleme said the owner should be charged the expense of the cleanup. Selectman Culver said he thinks we should deed the property before going on the property. Selectman Laleme said if the Town deeded it then it will sit there. Selectman Culver said the quicker we deed it the quicker we are protected. There was discussion about the possibility of putting a lien on other property the owner may own. Selectman Laleme suggested the Board wait a week to make a decision on this.

Julian Czarny suggested utilizing a collection agency to collect the debt. It was determined that LGC would be contacted about that. Mary Jackson said once we deed property we cannot still collect what is owed. The deeding process is the Town's recourse.

Randy from the Village Store was in to get permission from the Board to put up a sign at the Village Store. He showed the Board a sketch of the sign. The Board discussed whether to have Stan check the sign out to see if it meets ordinance rules. Lighting was discussed and Randy said the sign is backlit. Selectman Laleme moved to approve the sign. Chairman Blanchard seconded. Carried 4-0.

Randy said he is also thinking about putting up a flagpole and wants to light it from the bottom. He was told of our light ordinance.

Rhienna Miscio asked for the Board's approval to hang up a sign at the Basketball courts about the rules of the court. Selectman Laleme moved to approve the signs. Chairman Blanchard seconded. Carried 4-0.

The Board discussed the assessing proposal from KRT. The Board asked to have it sent to our attorney and the DRA for them to review. Selectman Laleme moved to send the proposal from KRT to Brenda and Jojo for review and comment and the Board will read the proposal and also find out if the price is prorated. Chairman Blanchard seconded. Carried 4-0.

Rhienna Miscio told the Board that Littleton Chevrolet is donating \$1200.00 worth of merchandise for soccer equipment and \$500.00 to spend as they choose. Rhienna said she would like to use the \$500.00 towards the batting cages. She said a thank you note would be sent to Ronny Lyster.

Rhienna also informed the Board that Brett closed up the S hooks on the swings and that she will be getting an estimate for new equipment and woodchips soon. She said Brett will do the drainage. Selectman Laleme said there is a Capital Reserve that is for Rec and the amount for the equipment and chips will be requested to come from that.

The Board discussed a request for a refund on a registration that was done wrong. Mary said the wrong list price was put in the system but she doesn't know what the calculation is to make the correction. She will work on this and get back to the Board.

The Board reviewed the minutes from 04/29/13. Chairman Blanchard moved to approve as amended (change Plymouth to Concord). Selectman Glavac seconded. Carried 4-0.

Cheryl Jensen said the Roadside cleanup was a success and she thanked Brett and Mary for their work. She said there were 80 bags of garbage and 20 of recycling. Cheryl said the school picked up 64 bags and 3 tires. Selectman Laleme said the Board should commend Cheryl for doing this year after year and makes the Town more beautiful.

At 7:45 Chairman Blanchard moved to go into non-public per 91a for matters of personnel. Selectman Culver seconded. Chairman Blanchard did roll call with all members agreeing to go into non-public session.

The Board discussed personnel. Chairman Blanchard moved that based on review Chris Brousseau will receive \$1.00/an hour raise. Selectman Culver seconded. Carried 4-0.

At 8:25 Chairman Blanchard moved to come out of non-public session. Selectman Glavac seconded. Carried 4-0.

At 8:25 Selectman Glavac moved to adjourn. Chairman Blanchard seconded.

Respectfully submitted,

April Hibberd

Administrative Assistant