

Bethlehem Board of Selectmen

Meeting Minutes

Bethlehem Town Building Meeting Room

September 30, 2013

Present: Chairman Blanchard, Selectman Culver, Selectman Laleme, Selectman Glavac, Selectman Fiorentino.

At 6:34 Chairman Blanchard opened the meeting and announced that it is a work session so there will not be any public input.

The Board reviewed the electricity quotes. They immediately disqualified North American Power because they do not do the street lights. The quotes were from Energy Professionals and NextEra. The rates from Energy Professionals were slightly lower but after discussion the Board talked about the advantages of going with someone who is local and who also serves the surrounding towns and school districts. Selectman Laleme moved to sign the contract with NextEra for a 3 year agreement for electricity for .0870 per KWH. Selectman Culver seconded. Carried 5-0.

The Board discussed the ambulance write-off policy and reviewed our current one, a proposed one from Jack and one that April found from research. Selectman Fiorentino likes both proposals but feels the following from Jack's proposal needs to be in the final one: ***When the Ambulance is called for a medical emergency all patient information is gathered by the ambulance personnel. If the patient is unable to provide that information, other means such as relatives, friends, or hospital information is used to attain the required data. It is required that all ambulance runs file a Temsis report.*** Selectman Laleme suggested using all the accompanying forms with April's but submitted an updated policy (page 1). Selectman Laleme will bring in a complete policy next week with the changes the Board discussed. The Board also discussed that they didn't feel a review panel was necessary but instead could have the Welfare Administrator handle the hardship cases. The Board said they can get reports from the Welfare Director every few months and that the Board will have to determine write-offs.

The Board discussed the proposed Recreation Handbook. Rhienna told the Board that she doesn't currently have a handbook and needs one. Selectman Laleme said she was concerned with the first paragraph of the liability form. Rhienna will check with LGC about the liability waiver form and Medication policy. Rhienna will bring the handbook back next week after checking with LGC.

The Board reviewed the Conservation Easement Deed for the Route 116 property that abuts the old Transfer Station. The Town's attorney and Rebecca Brown have both approved the final copy. Selectman Culver moved to approve and sign the Easement. Chairman Blanchard seconded. Carried 5-0. The Board signed the Easement.

The Board discussed safety concerns for employees because of a situation in the Selectmen's office when a citizen came in. The Board reviewed a quote for panic buttons and will get another quote and review again next week.

The Board signed the MS1.

The Board reviewed a failed notice from a plumber about a backflow pipe in the Town Building. The Board would like more history and information about this.

The Board reviewed the request from the homeowner on Oxbow Road wanting the Town to deed to them a portion of the Road. Selectman Laleme said the Town doesn't have any record of the State giving the Town the Road. Selectman Laleme moved that a letter should be sent to the homeowner saying that the Town believes it is a State Road and they would have to contact the State. Selectman Fiorentino seconded. Carried 5-0.

Chairman Blanchard said the Board under the advice of our attorney will be looking for an interim Code Enforcement Officer until one is hired. Chairman Blanchard moved to contact Allen Clark from Sugar Hill to see if he will serve as the interim Code Enforcement officer. If he cannot then we will reach out to Town of Lincoln. Selectman Laleme seconded. Carried 5-0.

The Board discussed the Library drainage concerns. Selectman Laleme said she talked with Brett and the Cottage Street drains are ours and do not connect to the State's pipes. She also said the drainage lines from the street to the fields are not sufficient and suggested the Board contact the State to see what they are going to do about the drainage because it will destroy Town and Private property if it is not fixed. Selectman Laleme moved to contact the Commissioner of DOT and CC all the representatives to ask about fixing the issue. Selectman Culver seconded. Carried 5-0.

The Board discussed having a follow up meeting to discuss Millers Run Road. Chairman Blanchard will contact LGC about this prior to meeting with the residents and the Village District Commissioners again. It was determined to have the meeting on Oct. 21<sup>st</sup> at 7:00pm.

The Board discussed a receipt that was submitted by the pool committee for reimbursement. The receipt is from the Bethlehem Village Store for \$59.97 and is for food purchased for the pool crew. Chairman Blanchard read the Warrant Article for funds to repair the pool. Chairman Blanchard said he doesn't believe food is covered under the Warrant Article. Selectmen Glavac

and Culver said they agree. Chairman Blanchard moved that it does not fall under repairs of the pool so the reimbursement of this bill be declined. Selectman Glavac seconded. Selectman Fiorentino said the Warrant Article is vague and thinks whatever entails repairing the pool applies. Selectman Culver said he thinks the auditors would have a problem with this. Chairman Blanchard pointed out that the committee has also been told no personal reimbursements. Carried 4-0 (Selectman Laleme abstained).

The Board reviewed the minutes from 09/16/13 and 09/23/13. Selectman Culver moved to approve the minutes from 09/16/13 and 09/23/13 as written. Chairman Blanchard seconded. Carried 4-0 (Selectman Fiorentino abstained).

The Board reviewed the ad for the Country Club Manager. Selectman Glavac will do a clean copy and email it to be posted and advertised.

At 7:50 Chairman Blanchard moved to go into non-public session per 91a for matters of reputation. Selectman Fiorentino seconded. Chairman Blanchard did roll call with all members agreeing to go into non-public session.

The Board reviewed a request from a taxpayer who owns property on Mtn. View Lane to have their interest waived on the taxes due on the property. Selectman Culver moved to not waive the interest to maintain consistency with all requests from taxpayers. Chairman Blanchard seconded. Carried 5-0.

At 8:15 Chairman Blanchard moved to come out of non-public session. Selectman Culver seconded. Carried 5-0.

At 8:15 Chairman Blanchard moved to adjourn. Selectman Laleme seconded. Carried 5-0.

Respectfully submitted,

April Hibberd

Administrative Assistant