

Bethlehem Board of Selectmen

Meeting Minutes

Bethlehem Town Building Meeting Room

November 26, 2012

Present: Chairman Jerry Blanchard, Selectman Mark Fiorentino, Selectman Sandy Laleme, Selectman Martin Glavac, Selectman Mike Culver.

At 6:32 Chairman Blanchard opened the meeting.

The Board heard the following budgets:

- Chamber. Victor Hoffman was in to request allocation of 10,900.00 which is the same amount as this year.
- Conservation Commission. Cheryl Jensen represented the Conservation Commission and requested \$1500.00 for 2013. This is an increase of \$500.00 from this year. The Conservation Commissions savings account of approx. \$13,000.00 was discussed. Cheryl said this is being saved for Town Forest work like flagging, surveying, trail cutting for habitat purposes etc. Cheryl said the savings account has been accumulating for over 10 years. Selectman Laleme suggested their budget be \$1235.00 to match their anticipated expenses for 2013. Selectman Laleme moved to amend budget request to \$1235.00. Chairman Blanchard seconded. Carried 4-1 (Selectman Fiorentino opposed).
- GGB budget. Selectman Laleme said she feels the GGB budget should stay with Executive. She said Brett oversees the cemetery but not all the building items. The Board discussed different options of splitting up the GGB budget. Selectman Laleme moved to increase the building maintenance line item from \$15,000.00 to \$18,000.00 for one year increase due to expenses to make repairs for Heritage building. Chairman Blanchard seconded. Carried 5-0.
- Highway budget. Brett Jackson went over the highway budget with the Board. He said he added \$5000.00 to the salary line with the anticipation of hiring someone part time. Selectman Laleme asked if any of that was designated as raises. Brett said no just for PT position. Brett also talked about Asphalt and needing to increase that line item to address the roads that desperately need to be done. Brett said he has flatlined his budget since 2008 and the roads are showing that. Brett mentioned he will be putting in a request for funds to go into his capital reserve for a truck. At this point he is approx. \$45,000 short to purchase a truck.
- Street Lighting. The amount will stay the same at \$43,000.00

- Ambulance. Jack Anderson presented the ambulance budget. There is an increase to the budget in the amount of \$862.00. It was mentioned that there is \$55,000.00 in the capital reserve for new/used ambulance. Jack said it would cost approx. \$140,000 to \$150,000 for a new ambulance.
- Fire. Jack Anderson presented the Fire dept. budget. There is an increase of \$723.00 in the budget which is due to NH retirement increases. Jack said line item 661 (chief's vehicle) is too low. He said he has been tracking his mileage and the amount isn't covering it. Selectman Laleme told him to track it and get an actual cost and bring that back to the board. Jack discussed options of getting a new fire truck and the possibility of leasing one. He will be putting in a request to add to the fire truck capital reserve.
- Emergency Management. The amount will stay the same as this year's budget of \$1000.00.

Chairman Blanchard read the TAN advance letter from Frank Claffey, Treasurer, requesting \$900,000.00 to pay the school and county. Chairman Blanchard moved to approve the TAN for \$900,000.00 to pay the school and county. Selectman Culver seconded. Carried 5-0.

Chairman Blanchard reviewed the material submitted by Dianne, Planning/Zoning Clerk, in regards to the letter read last week about temporary trailers.

The Board reviewed the Language Access Plan for CDBG projects. It will be scanned and emailed to the Board so they can read it.

An update was given on a meeting with DRA (Dept. of Revenue) and KRT Appraisal. The Board discussed allowing remote access for KRT Appraisal. Our IT company will be consulted to see if a VPN is needed.

The Board reviewed the minutes from 11/13/12 and 11/19/12.

Chairman Blanchard moved to approve the minutes from 11/19/12 as written. Selectman Fiorentino seconded. Carried 3-0 (Selectmen Glavac and Culver abstained).

Chairman Blanchard moved to approve the minutes from 11/13/12 as written. Selectman Glavac seconded. Carried 3-0 (Selectmen Laleme and Culver abstained).

At 8:13 Chairman Blanchard moved to go into non-public session per 91A for matters of personnel. Selectman Culver seconded. Chairman Blanchard did roll call with all members agreeing to go into non-public session.

The Board discussed personnel issues.

At 8:50 Chairman Blanchard moved to come out of non-public session. Selectman Fiorentino seconded. Carried 5-0.

At 8:50 Selectman Culver moved to adjourn. Chairman Blanchard seconded. Carried 5-0.

Respectfully submitted,

April Hibberd

Administrative Assistant