

Bethlehem Board of Selectmen
Meeting Minutes
Bethlehem Selectmen Office
December 14, 2015

Present: Chairman Culver, Selectman Laleme, Selectman Blanchard.

Chairman Culver opened the meeting at 6:03pm.

Randy from Profile Technologies came before the Board to review some quotes for technology needs for the Town. He explained to the Board that the police department needs a new server and due to stipulations on servers for police it needs to be locked. He said the PC's are very sluggish and slow and are almost maxed out in storage. Chairman Culver asked about getting a discount because of being a government entity. Randy said he would check to see if we could get a governmental discount. Randy said the prices for the Dell equipment could go either up or down a little. There was discussion about the estimated 55 hours it would take to install the server. Randy explained that it is very specialized and timely but said the town would not be charged more than 55 hours even if it took longer. He wasn't sure if we would be charged for 55 hours if it didn't take that long so he will check on that. The quote submitted for the police for the server and new PC'S and laptop is \$25,331.46. The Board asked Randy to get hard numbers and check on the question about the 55 hours of labor.

Randy reviewed a quote for new PC'S for April, Nicole, Dawn, Rhienna, & Mary. He said the computers are all slow, sluggish and outdated. The quote for the new PC's and 2 new laptops for the Supervisor's of the Checklist is \$8,612.77. The Board discussed the cost and if the money was in the budget. Selectman Laleme said if there is money in the budget and it is needed it should be done. Randy was asked to get all info on our current computers including ages etc.

The Board reviewed the budget and discussed the library increase. Chairman Culver said it is the only budget going up and the increase is almost 13%. He said he thinks it will be a hard sell. He also said he could see having an increase to cover the increased maintenance costs. Selectman Laleme asked if there was no other way to get work done by changing staffing instead of the increase in salaries. Chairman Culver said they (library) said this was the only way they could do it. Selectman Blanchard said the library is an asset to the Town but he doesn't buy the staffing issue. He said all the other Department Head's have kept their budgets down. Selectman Laleme asked what administrative duties can't they get done and pointed out that everyone needs to figure out how to do their administrative duties while also serving the public/patrons etc. Chairman Culver asked the Board what number do they present and Selectman Laleme said she would like to look at it further. Cheryl Jensen asked if the Board if they could ask them to cut out some programming and was told they couldn't tell them how to spend their budgeted money. Mrs. Jensen said it is hard to justify the increase. Selectman Laleme said the highway department has been short staffed for years and finally just hired someone and we need all this technology updated because it has been neglected for so long.

Julian Czarny asked if Chief Ho-Sing Loy knew he was going to need \$25,000.00 worth of technology work and Chairman Culver said the server piece was a surprise to him and when he did realize he would need a new one he expected it to be between 5 and 6 thousand dollars.

The Board discussed the Recreation Revolving Fund and Chairman Culver said Rhienna Miscio is working on a list of items needed for recreation supplies, projects, and repairs to be paid from the surplus of 41,000. (approx.) in the revolving fund. Chairman Culver said they voted to move the expense from the tennis court maint. to the revolving fund. Selectman Laleme said there needs to be a surplus somewhere because some of that may be needed for the pool. Chairman Culver suggested meeting in the middle by using some of it and saving some of it and see what list Mrs. Miscio comes up with.

The Board reviewed a request to have interest waived on a tax bill. They want to check to see if the tax bill got returned or not and to see what address it was sent to. This was tabled until the next meeting.

The Board reviewed abatements.

Chairman Culver moved to approve an abatement for Map/Lot 205/021 for \$5,169.57 because of a PILOT agreement. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 406/022-022 for \$60.38 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 416/012-005 for \$251.46 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 402/028 for \$407.25 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 406/024 for \$138.30 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 421/008 for \$24.32 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 416/010 for \$401.37 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 406/005 for \$18.46 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 403/035 for \$336.79 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

Chairman Culver moved to approve an abatement for Map/Lot 404/024 for \$405.47 due to overpayment. Selectman Blanchard seconded. Carried 3-0.

The minutes were tabled until next meeting.

Frank Claffey asked the Board if they could check to see if un-cashed accounts payable checks for taxpayers could be applied toward the person's tax bill. The Board will look into this.

Julian Czarny asked about adding a has to be cashed by date to the check and if they don't it goes back in the "pot". Chairman Culver said that isn't legal.

Roger Hammarberg said the police and highway budgets are essential services where the library is not. He said it is nice to have but it is not essential.

At 7:40 Chairman Culver moved to go into non-public session per NH RSA 91-A for matters of personnel. Selectman Blanchard seconded. Chairman Culver did roll call with all members agreeing to go into non-public session.

The Board discussed personnel.

At 7:46 Selectman Blanchard moved to come out of non-public session. Chairman Culver seconded and did roll call with all members agreeing to come out of non-public session.

At 7:46 Chairman Culver moved to adjourn. Selectman Blanchard seconded. Carried 3-0.

Respectfully submitted,
April Hibberd
Administrative Assistant