

Bethlehem Board of Selectmen
Meeting Minutes
Bethlehem Selectmen Office
December 21, 2015

Present: Chairman Culver, Selectman Glavac, Selectman Laleme, Selectman Staples, Selectman Blanchard.

Chairman Culver opened the meeting at 6:00pm.

The Board reviewed the Tech quotes from Profile Technologies for new a new server and computer for the police department, new computers for Town Office employees, 2 laptops for the Supervisors of the Checklist and a laptop for Treasurer, Frank Claffey. The Board discussed how they were going to be paid for and determined it would come out of Police, Rec, and/or Fire. Selectman Glavac said in 5 years we will need new equipment again and should do a capital reserve for it. Selectman Blanchard asked about getting a government discount. Selectman Glavac suggested they get another quote from Govt. Connection. Carole Hammarberg said the Visitor Center also needs a new laptop. Chairman Culver said the prices include the labor and doesn't know how it will work with Profile if we purchased them elsewhere. He also said the prices are good and doesn't think there will be enough of a savings to make it worth it to not go through Profile. Selectman Laleme moved to add \$1700.00 to Town Office computer quote. Selectman Glavac seconded. Carried 5-0. The Board discussed the pricing from Gov. Connection again and Chairman Culver checked their website and found the prices from Profile to be comparable. Selectman Laleme moved to accept the quote for \$26,110.31 for the Police Dept tech needs and \$12,970.49 for the Town Office and Visitor Center tech needs. Selectman Staples seconded. Carried 5-0.

The Board discussed the invoice for website maintenance that will get us through March. Chairman Culver moved to approve the invoice for \$250.00 for 3 months of website support. Selectman Blanchard seconded. Carried 5-0.

The Board discussed possibly increasing the hours for the cleaning service to lay out the carpets every two weeks and vacuum them on the other weeks. April will contact the carpet company to see if they will lay them out and also contact cleaning company to see about them doing it.

The Board discussed a quote for a new police cruiser. The price to lease to buy a 2016 is \$43231.00 which has an interest rate of 6.5%. Frank Claffey said the % for a buy would be less than a lease purchase. He said the % would be 2.5%. Chief Ho-Sing-Loy said he would like to replace the oldest cruiser every 2 years.

Selectman Glavac asked the Board how they feel about doing all Capital Reserve requests as one Warrant Article. Selectman Laleme said she thinks they should be separate. Selectman

Glavac also said the Board should not be picking and choosing which petitioned warrant article they should support and suggested they not support any.

Selectman Laleme said there is not a plan when the landfill closes. She said they will need to have a Transfer Station and will have a financial impact. Selectman Laleme also said they need to start thinking of a long term plan now and put money aside.

The Board discussed abatements. Chairman Culver moved to approve an abatement for Map/Lot 204/097 for \$12.43 due to tax rate reduction. Selectman Blanchard seconded. Carried 5-0.

Chairman Culver moved to approve an abatement for Map/Lot 409/025 001 for \$2.41 due to tax rate reduction. Selectman Blanchard seconded. Carried 5-0.

Chairman Culver moved to approve an abatement for Map/Lot 409/018 002 for \$47.51 due to tax rate reduction. Selectman Blanchard seconded. Carried 5-0.

Chairman Culver said the quiet title petition was done on tax deeded property where it was unclear who the owner is. Chairman Culver moved to file the petition. Selectman Blanchard seconded. Carried 5-0.

The Board reviewed the minutes from 12/07/15. Selectman Blanchard moved to approve the minutes. Selectman Staples seconded. Carried 4-0 (Selectmen Laleme abstained).

Selectman Blanchard moved to approve the minutes from 12/14/15. Chairman Culver seconded. Carried 3-0 (Selectmen Glavac and Staples abstained).

The Board discussed the Welfare proposed budget and added \$2000.00 into the rent line.

The Board discussed doing a bulk mailing to educate the public on warrant articles. We will check with the printing company and the post office on our options.

Selectman Blanchard asked about the innkeepers rate for 2016 and wondered if the rates should be increased. Selectman Glavac said he doesn't know if the Board should be making decisions about the Country Club rates. Selectman Blanchard moved to keep the innkeeper package the same as 2015 and get letter out to innkeepers. Selectman Staples seconded. Carried 3-2 (Selectman Glavac opposed, Selectman Laleme abstained).

The Board discussed the Rec and Library budgets. Chairman Culver said Rhienna Miscio is creating a list of things that need to be done. Selectman Laleme said the swing needs to be replaced, the wood chips at the park need to be done etc. The Board discussed reducing the rec budget and to use the revolving fund surplus to do this. Selectman Laleme suggested using \$25,000.00 to reduce the budget. The Board also discussed how the revenues and expenditures for the revolving fund should match and Selectman Glavac said he would like to see more salaries moved over to the revolving fund. Selectman Blanchard moved to reduce the

01 proposed budget to \$130,486. Selectman Laleme seconded. Mrs. Miscio will be told to rework the numbers. Carried 5-0.

Chairman Culver said he thinks the increase in the proposed library budget is too big. Selectman Blanchard said he questions the need of more hours and said they are asking other department heads to keep their budgets down and they are. He said he thinks it sends the wrong message to department heads. Selectman Glavac said he expected more hours for the increase. Selectman Laleme said it is not well planned for staffing and not good use of time but said she would not cut the budget. She said they asked department heads to come in with level or decrease and justify it. She also said the Board usually presents as the department heads have requested. Chairman Culver would like to know if the increase can be put in a warrant article – just the salary portion.

Julian Czarny said the police was allowed to use the transfer station and would like to know what it will take to get it back to what it was. Chairman Culver said the only alterations made were because of requirement of DES to close it. He said the police added sandbags but the other stuff was because DES required it. Chairman Culver also said the blocks were used for the salt shed. Mr. Czarny said Chief Ho-Sing-Loy wanted the site so he should do the legwork to restore it. Chairman Culver said there wasn't a cost for them to be there and said again that all the other remediation to the site was done by DES request. Selectman Laleme said there should be a Board level committee to look at all aspects of Transfer Station options.

At 8:20 Chairman Culver moved to go into non-public session per RSA 91 A for matters of personnel. Selectman Laleme seconded. Chairman Culver did roll call with all members agreeing to go into non-public session.

The Board discussed personnel.

At 8:50 Chairman Culver moved to come out of non-public session. Selectman Blanchard seconded. Chairman Culver did roll call with all members agreeing to come out of non-public session.

At 8:50 Selectman Blanchard moved to adjourn. Selectman Staples seconded. Carried 5-0.

Respectfully submitted,
April Hibberd
Administrative Assistant