# Planning Board

# Town of Bethlehem

# PO Box 189

# Bethlehem, NH 03574

**603 869 3351**

## Site Plan Review Checklist

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Filled Out By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Site Plan Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Map and Lot \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Architect, Engineer or Contractors name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Development Proposed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Completed application form submitted
* Names and addresses of all abutters (per attached list)
* Application and notice fees

**Supporting Data**

Site Plan, 1”=40’; 3 copies

* + Name and address of surveyor, engineer: page #\_\_\_\_\_\_\_\_\_\_
  + North Arrow: page #\_\_\_\_\_\_\_\_\_\_
  + Location Map: page #\_\_\_\_\_\_\_\_\_\_
  + Precinct and Zoning boundaries: page #\_\_\_\_\_\_\_\_\_\_
  + Lot tax map number, dimensions and size: page #\_\_\_\_\_\_\_\_\_\_
  + Boundary lines of site including angles/bearings: page # \_\_\_\_\_\_\_\_\_\_
  + Finished contour lines: page # \_\_\_\_\_\_\_\_\_\_
  + Existing contour lines: 5 ft\_\_\_ 2 ft\_\_\_ : page # \_\_\_\_\_\_\_\_\_\_
  + Manmade and natural features: page # \_\_\_\_\_\_\_\_\_\_
  + Abutting property land use and structures within 100’ : page # \_\_\_\_\_\_\_\_\_\_
  + Easements, right-of-ways: page # \_\_\_\_\_\_\_\_\_\_
  + Planned roads with details: page # \_\_\_\_\_\_\_\_\_\_
  + Proposed parking with details: page # \_\_\_\_\_\_\_\_\_\_
  + Proposed buildings and other structures: page # \_\_\_\_\_\_\_\_\_\_
  + Fire hydrants; fire access lanes: page # \_\_\_\_\_\_\_\_\_\_
  + Erosion and Sediment Plan and drainage calculations: page # \_\_\_\_\_\_\_
  + Streams, Wetlands, flood hazard areas with source: page #\_\_\_\_\_\_\_
  + Garbage storage area: page #\_\_\_\_\_\_\_
  + Off-site improvements: page # \_\_\_\_\_\_\_
  + Sewer and water plan: page # \_\_\_\_\_\_\_
  + Sidewalks and fences – existing and proposed: page # \_\_\_\_\_\_\_
  + Lighting plan: page #\_\_\_\_\_\_\_\_
  + Signs: page #\_\_\_\_\_\_\_\_
  + Landscaping, including buffers, screening and barriers: page #\_\_\_\_\_\_\_\_
  + State W.S.P.C.D. permits: page #\_\_\_\_\_\_\_\_
  + Snow storage areas: page #\_\_\_\_\_\_\_\_
  + Wetland Board permits page #\_\_\_\_\_\_\_\_
  + D.O.T. permits page #\_\_\_\_\_\_\_\_
  + Town and Precinct permits page #\_\_\_\_\_\_\_\_
  + Other Permits: page #\_\_\_\_\_\_\_\_
  + Environmental impact assessment page #\_\_\_\_\_\_\_\_

**State Agency Approvals (if applicable)**

* Fish and Game Department

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Health and Welfare: Division of Public Health

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Public Works and Highways

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Water Supply and Pollution a Control approval for subdivision

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Approval for construction

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Water Resources Board Approval

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Dredge and Fill Special Board

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Municipal Approvals Attached

* Water Hook-up Permits

Expiration Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Sewer Hook-up Permits
* Expiration Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Application Received by Planning Office: \_\_\_\_\_\_\_\_\_\_

Complete? Yes\_\_\_\_ No\_\_\_\_\_

If yes, date application accepted: \_\_\_\_\_\_\_\_

If no action taken by Board, explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date abutter notices sent: \_\_\_\_\_\_\_\_\_

Date of Public Hearing: \_\_\_\_\_\_\_\_\_\_

Action (Date): \_\_\_\_\_\_\_\_

No Action Necessary: \_\_\_\_\_\_\_\_

Approved:

Approve with conditions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Not Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Work Completed: \_\_\_\_\_\_\_\_