Bethlehem Board of Selectmen

Meeting Minutes

June 21, 2021

In person – Chairman Boisseau, Selectman Moritz, Selectman Caplain, Selectman Moore, Selectman Jensen

Chairman Boisseau opened the meeting at 6:01pm and reminded people to leave their microphones on mute.

Chairman Boisseau thanked Tim Fleury and Harry Newell for work on hybrid meetings.

Mask wearing at meetings: Chairman Boisseau – CDC guidance – masks optional if board agrees – board agrees on individual choice for masks.

**Public Input:**

**Chris McGrath** – article in paper about pool repair – hoping for town auction this summer. Market is up and would work well for towns.

**Rita Farrel -** asked for clarification on Mr. McGrath’s input – Chairman Boisseau provided it.

Chairman Boisseau- -asked zoom participants to use raise hand function to be noticed.

Rita Farrell – asked board to have DOT put additional sign on 302 radar speed limit signs – Chairman Boisseau – town owned signs – Mrs. Farrell – asked if PD could watch speed more and add radar signs on Aggasiz/rt. 142.

**Hot Dog cart vendor** – visitor center parking lot – Stella’s Dogs – small self-contained hot dog cart – licensed by stated, full insurance, no needs, self-contained – no electrical needs – looking for a few days a week – have other spots that they set up. Board asked to see paperwork they brought in to confirm licenses/permits/insurance – Chairman Boisseau – 302 is state regulated and board cannot override state control. – 4x5 cart – small footprint. Chris McGrath – library sells hotdogs to add funds for their budget at Sunday concerts – Stella Dogs prefers not to compete with library and take away from their funds – Board – no official vote but gives support – will provide paperwork to keep on file at town.

Capital Tech needs – fund expenditure – Tim Fleury – funds needed from capital tech needs funds to wire meeting room for hybrid zoom meetings for the future. Currently using Harry Newell’s equipment and setup. Town should own their own equipment.

Veronica Morris – testing from other side

Chris McGrath – support use as long as recording remain available

**Chairman Boisseau** – makes motion to approve tech needs without amount – Selectman Moritz seconded - roll call – all - motion passed

**Capital assets committee** – look into capital needs into town – Selectman Moritz recommends using old add to seek participants – Selectman Boisseau date open? Selectman Moritz open for a while – first meeting after July 13, - August 1st – ready for 8/2 SB meeting.

**Abatement** – 419-29 – land taxed in current use improperly taxed – Selectman Moritz assessor recommends abatement

Selectman Moore – makes motion to abate lot # 419-29, Selectman Caplain second – roll call – all - motion passed

**Other:**

**Selectman Caplain –** Bent Fork farm water use – DES got back to board regarding water use restrictions - sent to farm to check water use needs – will follow up when they hear from Farm

Minutes – 6/7/2021 – Selectman Caplain motion to accept, Selectman Moore second – roll call – Selectmen Caplain, Boisseau, Moritz, Moore – Selectman Jensen abstain due to absence at referenced meeting - motion passed

**At 6:30 pm Chairman Boisseau made a motion to go to Non-public Session per RSA 91A-3 II (personnel, legal) – Selectman Moritz seconded - roll call – all - motion passed.**

Selectman Moritz – motion to accept new hire, Sophia Skidmore @ $10/hr as a rec counsellor – Chairman Boisseau seconded – roll call - all – motion passed

Selectman Caplain made motion to adjourn @ 6:38pm – Selectman Moritz seconded – roll call – all – motion passed.

Respectfully submitted,

Tim Fleury

Administrative Assistant

A Checklist To Ensure Meetings Are Compliant With The Right-to- Know Law During The State Of Emergency

As Chair of the Bethlehem Board of Selectmen, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor’s Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor’s Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

1. *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting. All members of the select board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #646 558 8656, Meeting ID: 210 605 342 and Password: 087588, or by clicking on the following website address:

<https://zoom.us/j/210605342?pwd=RlMyRVNKUWZIZk1wdFFYaWJFZ2dKdz09>

1. *Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Town of Bethlehem at www.bethlehemnh.org.

1. *Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please email Tim Fleury at: admin@bethlehemnh.org

1. *Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let’s start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to- Know law.

1 Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General’s Office.