

**TOWN OF BETHLEHEM, NH
CHECKLIST FOR MINOR SITE PLAN APPLICATIONS**

Applicant Name: _____ **Map #** _____ **Lot #** _____ **Date:** _____

Using the Applicant column, please check off each item below that is contained in your application material or write "NA" if you feel the item does not apply to your application.

Please note that the Board may require such additional information as it deems necessary to evaluate your application in relation to the Site Plan Review Regulations.

	For Planning
Applicant	Board Use

✓	✓
_____	_____

Required With All Site Plan Review Applications (Section 6.02):

- | | | |
|-------|-------|---|
| _____ | _____ | A. Application for Site Plan Review properly filled out, which includes the names and addresses of the owner(s), applicant if different than the owner, easement holders, any professional whose seal appears on any exhibit provided, and all abutters as indicated in Town records not more than five (5) days before the day of filing the application with the Board. |
| _____ | _____ | B. Application and abutters fees as shown on the fee schedule in the form of a check made payable to the Town of Bethlehem shall accompany the application. Any and all costs in excess of the above-mentioned fees incurred by the Town in the review of the Site Plan shall be paid by the applicant. |

C. A sketch illustrating the proposed alterations. Include the following information and meet the following requirements in accord with Section 7.02:

- | | | |
|-------|-------|---|
| _____ | _____ | 1. Sheet size from 8.5 in. x 11 in. to 24 in. x 26 in. |
| _____ | _____ | 2. Approximate scale |
| _____ | _____ | 3. General direction of north |
| _____ | _____ | 4. Proposed alterations drawn reasonably to scale, containing enough detail to enable the Board to determine compliance with the regulations. |
| _____ | _____ | 5. Setbacks, along with features surrounding the proposed alteration sufficient to provide the Board with an understanding of the context of the proposed alteration. |
| _____ | _____ | 6. Three (3) copies |
| _____ | _____ | 7. PDF if available |

The Planning Board may require such additional information as it deems necessary in order to determine compliance with the Town of Bethlehem Site Plan Review Regulations.