

**PLANNING BOARD
TOWN OF BETHLEHEM, NEW HAMPSHIRE**

APPLICATION FOR SITE PLAN REVIEW

INSTRUCTIONS:

1. Carefully read Zoning Ordinance and Site Plan Regulations.
2. Complete this application.
3. Determine whether or not you think your project meets the criteria for Minor Site Plan Review (See Section 4.03 of the Site Plan Review Regulations) and complete either the Minor Site Plan Checklist or full Site Plan Checklist accordingly.
4. Compile abutters list containing the names and addresses of all abutters as indicated in Town records not more than five (5) days before the day you will file this application; names and addresses of all holders of conservation, preservation, or agricultural preservation restrictions; and names and business addresses of every engineer, architect, land surveyor, or soil scientist whose professional seal appears on any exhibit.
5. Submit all required information by hand to the Planning & Zoning Clerk at the Town Hall or mail to Bethlehem Planning Board, PO Box 189, Bethlehem, NH 03574, along with a check payable to the Town to cover filing fees, mailing, advertising, and other costs at least 21 days before the next regular monthly meeting.

FOR MORE INFORMATION PLEASE CALL 603-869-3351 or email planning@bethlehemnh.org.

PROPERTY INFORMATION:

Map # _____ Lot # _____ Property Address _____

Lot Size _____ Acres _____ Sq. Ft. Zoning District _____

APPLICATION TYPE:

Minor? Yes _____ No _____

Preliminary Consultation and Review _____ Final Approval _____

CONTACT INFORMATION:

Owner's Name: _____

Mailing Address: _____

E-mail: _____ Phone _____

AGENT (if applicable):

Name: _____

Mailing address: _____

E-mail: _____ Phone _____

PROJECT DESCRIPTION:

Please describe existing use of the property, square feet of building, # of dwelling units:

Please describe proposed use of the property. Include details such as square feet of building, # of dwelling units:

SIGNATURES:

I hereby declare that:

1. I have examined this application, including the accompanying exhibits and to the best of my knowledge and belief, it is true and complete.
2. The Agent listed (if any) is authorized to represent me in the application process.
3. Members of the Bethlehem Planning Board and its agents, including consultants and Town employees, are hereby authorized to enter the property for the purpose of evaluating this application, including for the purposes of a publicly noticed site visit, and if approved, for performing any inspection deemed necessary by the Board or its agents to ensure conformance with conditions of approval and conformance of the on-site improvements with the approved plan and all other applicable ordinances and regulations.

NOTE: If there are multiple owners, a valid application requires the signature of each owner.

Signature: _____ Date: _____

Signature: _____ Date: _____

BELOW THIS LINE FOR TOWN USE ONLY

APPLICATION

Date application, checklist, plan, fees & abutters list have all been received: _____ by _____

Amount of fees received \$ _____ by _____

Public Notice Dates: Abutters notices mailed _____ Posted _____ Published _____

Date of Submission to Planning Board _____

_____ Applicant notified in writing of deficiencies if Incomplete

Date Accepted as Complete: _____

Public Hearing Notice (if not included in notice of submission):

Additional fees received: \$ _____ Date _____ by _____

Public Notice Dates: Abutters notices mailed _____ Posted _____ Published _____

Date of public hearing: _____ Date hearing continued: _____

OUTSIDE REVIEWS

Consultant 1: _____ Estimated cost: \$ _____

Received from applicant: \$ _____ Date _____ by _____

Paid to consultant: \$ _____ Date _____ \$ _____ Date _____

\$ _____ Date _____ \$ _____ Date _____

Reimbursed to applicant: \$ _____ Date _____

Consultant 2: _____ Estimated cost: \$ _____

Received from applicant: \$ _____ Date _____ by _____

Paid to consultant: \$ _____ Date _____ \$ _____ Date _____

\$ _____ Date _____ \$ _____ Date _____

Reimbursed to applicant: \$ _____ Date _____

INTERNAL REVIEWS

_____ Water and Sewer District _____ Fire Chief _____ Highway Department

DECISION BY PLANNING BOARD

Date: _____ Approved _____ Denied _____ Approved with Conditions(Attach) _____

_____ Notice of Decision provided to Applicant and on file within 5 business days

PRIOR TO SIGNING AND RECORDING FINAL PLAT

_____ All fees paid

_____ All local and state permits/approvals received

_____ All conditions precedent have been met in accord with Notice of Decision

_____ Performance guarantee received if required

_____ Inspection fees received if required

RECORDING (IF APPLICABLE)

Date _____ Plan # _____

Book & Page for Notice of Decision if conditions not all included on plan _____